

2024 CGCI AWARD JUDGING GUIDELINES
Awards Year: January 1, 2024 to December 31, 2024

Award Applicants' Deadlines: December 1, 2024 & January 10, 2025
Award Judging Chairmen's Deadlines: January 3 & February 15, 2025

By Pat Clayes, Awards Chairman

THANK YOU FOR AGREEING TO BE AN AWARD JUDGE!

Background:

All award entries must be submitted electronically to Awards Chairman Pat Clayes. **Exceptions:** Flower Show Award #37 (Flower Arranger of the Year) and Photography Awards #40 and #41. The entries for these three awards must be mailed (Emily Troxell for #37 and Pat Clayes for #40 and #41). All Youth Contest entries (#60 through #64) must be mailed (Charlotte Tucker for #60 and Lisa Cosand for #61 to #64).

After receiving the electronic entries and mailed Photography Award entries, Pat saves them on her computer and forwards them to the judging chairmen responsible for evaluation. Emily saves the Flower Show Award entries on her computer and assembles a panel to judge them. Emily is also responsible for judging Award #37 (Flower Arranger of the Year) – the entries for this award are sent to Emily via mail. After judging, Emily sends all entries to Pat.

Judging Chairmen need to print and complete evaluation forms for each entry they receive. These forms are in the [Awards Manual](#), available on the website under the "Awards" Section. Simply download the Awards Manual and locate the page for the specific award. Print a copy of this page for each award received. Then, submit the completed evaluation forms to the Awards Chairman. The evaluation forms will be sent to the applicants via the District Directors at the next convention.

After judging, Judging Chairmen need to send the judging report forms (found on the website under "Awards") and evaluation forms to Pat at 72946 Ken Rosewall Lane, Palm Desert, CA 92260, or email them to patclayes@aol.com. The deadline for Judging Chairmen to submit evaluation and judging report forms for all awards with a December 1 deadline is **January 3**, and the deadline for all other awards is **February 15**.

Your Procedure:

- After receiving all entries (ideally five to seven days after the applicant's deadline), try to gather two knowledgeable garden club members for a judging session. Always be kind, nice, and fair. Provide positive and constructive comments on the back of the evaluation form. Start with a positive comment. Please limit your constructive comments, as excessive feedback may discourage applicants from entering in the future.
- Please review the cover sheets and deduct points on the evaluation forms for missing information.
- Complete a judging report for each award, section, or class. Please use legible handwriting or typing. If possible, avoid ties for placement awards (first, second, third, and HM). If scores are close, you can use decimals to deduct points (e.g., minus .0125 for 1/8, minus .25 for 1/4, minus .5 for 1/2, minus .75 for ¾). When there are many small deductions, adding decimals is easier than adding fractions.
- Keep a copy of the judging report for your records.
- Mail or email evaluation and judging report forms to Awards Chairman Pat Clayes at the above address. **Note your deadlines (January 3 or February 15)** for sending the documents to Pat.

Awards Manual & Forms:

Please make sure to review the updated 2024 Awards Manual and Awards Cover Sheet, as well as the "Helpful Information and Suggestions for Creating an Award Application." You can find all these documents on the website under the Awards Section. Additionally, there is a sample of a completed three-page award application available on the website. **It is important to note that all evaluation forms have been included in the Awards Manual and are no longer separate documents in the Awards Section of the website.**

Please find your name and the awards for which you are responsible below:

CIVIC BEAUTIFICATION AWARDS

- | | |
|---|----------------------------|
| 1. Community Impact | Rita Desilets |
| 2. Blue Star/Gold Star Marker Landscaping | George Unrine |
| 3. Civic Development | Alexis Slafer |
| 4. Horticulture Excellence in Gardening | CCC Chairman Berni Hendrix |
| 6. Memorial Planting | Maria Krenek |

CLUB ACTIVITIES AWARDS

- | | |
|------------------------------------|---------------------------------------|
| 11. Achievement for a Single Event | Maria Krenek |
| 12. Club Program | Carolyn Hoyum |
| 13. Club Touring | Terry Sampson |
| 14. Garden Therapy | Emily Troxell |
| 15. Home Garden Tour | Carolyn Hoyum |
| 16. Membership Promotion | CGCI Membership Chairman Nina Blonski |
| 17. Seminar & Workshop | Maria Krenek |
| 18. Ways & Means | Maria Krenek |
| 19. National Garden Week | Roseann Costabile |

ENVIRONMENT/HORTICULTURE AWARDS

- | | |
|---------------------------------|----------------------------|
| 20. Backyard Habitat | Ellyn Meikle |
| 21. Conservation Projects | Gloria Barry |
| 22. Container-Grown Vegetable | George & Judy Unrine |
| 23. Home Garden | George & Judy Unrine |
| 24. Horticulture | CCC Chairman Berni Hendrix |
| 25. Wildflower | Nancy Compton |
| 26. Pollinator Education | Elisabeth Tufo |
| 27. Unique Backyard Enhancement | Ellyn Meikle |
| 28. Environmental Event | Nancy Compton |
| 29. Raised Bed Gardening | George & Judy Unrine |

FLOWER SHOW AWARDS

FS Awards Chairman Emily Troxell

PHOTOGRAPHY AWARDS

- | | |
|--|----------|
| 40. Photography | Ron Lang |
| 41. CA Arboreta/Botanic Gardens Photo Collection | Ron Lang |

PUBLICATIONS/MEDIA AWARDS

50. Sec. 1 & Sec. 2 Newsletters

Gail Vanderhorst

51. Sec. 1 Published Article by Individual

Judy Bates

51. Sec. 2 Other Publications, Sec. A & B

Judy Bates

52. Social Media

Pat Clayes

53. Website

Jane McKee & Sue Bennett

YEARBOOK AWARDS

54 & 54. Yearbooks

Pat Clayes

YOUTH AWARD

65. Activities for Youth Garden Club

Lisa Cosand

YOUTH CONTESTS

60. Smokey Bear/Woodsy Owl Poster

Charlotte Tucker

61. Sculpture

Lisa Cosand

62. Poetry

Lisa Cosand

63. Pollinator Poster

Lisa Cosand

64. Essay

Lisa Cosand