



California Garden Clubs, Inc.



CONSULTANTS eNEWSLETTER

Meeting Notice

**NGC Environmental, Gardening &
Landscape Design Consultants**

National Garden Clubs, Inc., Pacific Region

May 2013 Vol. 3-3 Meeting Notice

COUNCILS TO MEET

**Gardening Consultants Council (including those Environmental
Consultants who joined the Council) & Landscape Design Council
to Meet at CGCI Convention**

The next meetings of the Councils will take place at the CGCI Convention, Crowne Plaza Hotel, 2270 Hotel Circle North, San Diego as follows:

Gardening Consultants Council: Tuesday, June 4, 2013 from 5:00 p.m. until 5:45 p.m. in the Pacific Room.
Landscape Design Council: Wednesday, June 5, 2013 from 8:00 p.m. until 8:45 p.m. in the Pacific Room.

Please note that you do not have to register for the convention to attend these council meetings.

Agenda for the Gardening Consultants Council Meeting:

- Call to Order
- Minutes of Last Meeting
- Treasurer's Report
- Review and approval of bylaws of the California Consultants Council
- Consolidation and disposition of monies
- Adjournment

Agenda for the Landscape Design Council Meeting:

- Call to Order
- Minutes of Last Meeting
- Treasurer's Report
- Review and approval of bylaws of the California Consultants Council
- Consolidation and disposition of monies
- Adjournment

Please note that members of both councils will be voting on the bylaws for the California Consultants Council; be sure to be there to vote. Any questions, contact a member of the California Consultants Council By-laws Committee ([Greg Pokorski](#) (for Gardening Consultants), [Shane Looper](#) (for Environmental Consultants) & [Dave West](#) (for Landscape Design Consultants)). Please bring a copy of the draft bylaws with you to the meeting - they are attached to this eNewsletter, as well as the proposed standing rules.

When the new California Consultants Council bylaws are approved by each Council, the new California Consultants Council will meet immediately following the CGCI Organizational Meeting on June 7. The new Council will have until 11:30 a.m. to meet in the same room as CGCI's Organizational Meeting, which is the Pacific/Surf Room. After the bylaws are approved, the committee will start working on the standing rules and policy over the summer.

Proposed Agenda for CCC Meeting:

- Those present will vote on accepting the proposed bylaws and standing rules of the new organization.
- Recess to enroll charter members of the CCC. Shane Looper will accept CCC membership dues of \$20 per person as CGCI's Financial Secretary so the paid membership of the new CCC can be determined.
- Reconvene to elect the three Vice-Chairmen, Recording Secretary, Treasurer and Parliamentarian.
- Review awards currently sponsored by the GCC and LDC for the 2013-2014 CGCI *Yearbook, Manual & Roster*.
- Establish an Awards Committee to study current awards and propose revisions including elimination and/or additional awards to be sponsored by the CCC.
- Appoint Budget Committee with Treasurer, Chairman of CCC and one other person.

For informational purposes, below are some facts which you may find important:

Breakdown of Restricted Funds Held by CGCI for each Council as of April 15, 2013:

Gardening Consultants Council: \$1,016.35 / Landscape Design Council \$1,392.48

There are no other restricted funds involving either council. At Convention in 2010, the restricted funds were reviewed and balances of both Gardening Study and Landscape Design Schools at that time were combined into the current Educational Schools Restricted Fund.

Breakdown of Awards Currently Given/Sponsored:

Gardening Consultants Council

- Certificates of Recognition - The Certificate honors gardens and the gardeners who maintain their beauty.
- Outstanding Private Garden Award - awarded to individuals by the Council for an "outstanding" private garden.

Sponsors:

- Gardening Consultant of the Year Award - Gift
- HT-1 - Horticulture Award - \$25 in each section (Section A to Clubs/Section B to Districts) - for the study of horticulture and/or dissemination of horticulture knowledge to the public.
- New Award for 2013 -- already approved by CGCI Awards Committee: HT-6 - Horticulture Excellence in Gardening. For horticulture excellence in a public or private garden. 1st \$50, 2nd \$25, 3rd \$15 to individual, club or district.

Landscape Design Council

- Landscape Design Commendation (Certificate) - Awarded to individuals and groups by the CGCI Landscape Design Council for good land use.
- Award of Merit in Landscape Architecture (Certificate) - Awarded to landscape architects by the CGCI Landscape Design Council in recognition of excellence in land use on a commercial, public or residential project. member must recommend nominee, but others may propose candidates to council members.
- Certificate of Appreciation, Recognition and/or Achievement (Certificate) - May be given to an individual or group who is neither an LD Consultant or landscape architect but has demonstrated outstanding skill in managing land use or has enthusiastically supported the Landscape Design Program of CGCI/NGC.

- Landscape Design Consultant of the Year Award - Certificate

Sponsors:

- B-3 Civic Landscape Award. 1st \$50, 2nd \$25. To clubs or districts. For landscaping an area in the community.



CGCI CONVENTION

June 3-7, 2013

HOST: PALOMAR DISTRICT

Fun in the Sun in San Diego . . . explore the possibilities

Chairman: Jane McKee

Presiding Officer: Julie A. West, President, California Garden Clubs, Inc.

Special Guest: Debbie Hinchey, Director, 2011-2013 Pacific Region of
National Garden Clubs, Inc.

Crowne Plaza Hotel & Conference Center,
2270 Hotel Circle North, (Mission Valley) San Diego, CA

[Click here for all of the information and forms.](#)

The members of Palomar District look forward to welcoming you to San Diego. We have some fun things planned including eight workshops and a "horticultural/historical" tour of Balboa Park. Did you know it is the largest urban park in the country? Please note the tour is limited to 47 persons so register early.

The special hotel rate is valid three days before and after the convention (subject to room availability) so plan to come early or stay late and ". . . explore the possibilities" of America's Finest City and the surrounding area. All of the information and forms are posted to the website:

www.californiagardenclubs.com

just click on CGCI Convention 2013 in the left menu.

Jane McKee
Convention Chairman



Tour: "Taste of Balboa Park" -- Join us for a walk through history as we explore some of the highlights of the nearly 100 year old "jewel of San Diego." Box lunch will be served at the San Diego Floral Association headquarters in the Casa del Prado building.



Upcoming Schools/Refreshers & Flower Show Judges Symposia in California Environmental, Flower Show, Gardening & Landscape Design

Check CGCI [Calendar of Events](#) for links to brochures, flyers, registration forms, etc. For schools in other states, check the [NGC website](#).

May 5-7, 2013 - Flower Show Judges Symposium, San Mateo. [Shane Looper](#), Registrar. [Click here for the brochure](#).

July 12-13, 2013 - Gardening Study School, Series 23 Course IV, Chairman: [Mary Lou Goodwin](#). Contact Mary Lou Goodwin for more information.

July 27-28, 2013 - Gardening Study School, Course I, Nevada City. Sponsor: Colfax Garden Club. Chairman: [Myrtle Findley](#). [Click here](#) for more information (look under date for brochure). Course II: August 24-25, 2013; Course III: September 28-29, 2013; Course IV: October 26-27, 2013.

August 12-14, 2013 - Flower Show School, Course III, Palos Verdes Peninsula. Host: Judges Council of Southern California. Chairman: [Martha Hunt](#). [Click here](#) for brochure and registration form.

September 17-19, 2013 - Flower Show School, Course I, Diablo Foothills District. Co-Chairmen: [Victoria Lucido](#) and [Dolores Moffat](#). Course II: February 5-7, 2014/Course III: July 9-11, 2014/Course IV: February 11-13, 2015.

October 23-24, 2014 - Landscape Design School, Series 26, Course I. Sponsor: Luther Burbank District. Chairman: Mary Ann Swanson. Course II: April 23-24, 2015; Course III: October 22-23, 2015; Course IV: April 28-29, 2015

CGCI OFFICIAL CALENDAR (other than schools)

See [CGCI Calendar](#) for club, affiliate, associate plant society and district "special" events which are open to the public.

May 11-18, 2013 - CGCI Fundraising Cruise Aboard the Sapphire Princess.

May 21-27, 2013 - NGC Convention, Sheraton Hotel Seattle, Seattle, Washington.

June 3-7, 2013 - CGCI 83rd Convention, San Diego. Host: Palomar District. Chairman: Jane McKee. [Click here](#) for more information and for all of the forms.

September 5-7, 2013 - CGCI Fall Board Meeting, Ayres Hotel, Costa Mesa. Host: Orange County District. Chairman: Annie Hall Bosche'

September 24-28, 2013 - NGC Fall Board Meeting, St. Louis, Missouri

February 13-16, 2014 - CGCI Winter Board Meeting, Glendale Hilton. Host: Arboretum District. Chairman: Shirley Stewart

April 30-May 3, 2014 - NGC Convention, Norman, Oklahoma

June 5-9, 2014 - CGCI 84th Convention, Glendale. Host: San Fernando Valley District. Chairman: Robin Pokorski

September 3-5, 2014 - CGCI Fall Board Meeting, Holiday Inn, Redding. Host: Cascade District. Chairman: Anne Capes

"There can be no other occupation like gardening in which, if you were to creep up behind someone at their work, you would find them smiling." ~Mirabel Osler



California Garden Clubs, Inc.

A Non-Profit Organization of 20,736 Members

[www/CaliforniaGardenClubs.org](http://www.CaliforniaGardenClubs.org)

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Gardening Study School Chairman: [Greg Pokorski](#)

Landscape Design Council Chairman: [Patricia Clayes](#)

Landscape Design School Chairman: [Alexis Slafer](#)

CGCI eNewsletter Editor: [Patricia Clayes](#)

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CALIFORNIA CONSULTANTS COUNCIL BYLAWS

Article I—Name

The name of this organization shall be the CALIFORNIA CONSULTANTS COUNCIL (CCC), of California Garden Clubs, Inc. (CGCI). CGCI is incorporated in the State of California as a non-profit organization and classified by the Internal Revenue Service as a 501(c)(3) organization.

Article II—Objectives

The objectives of the CCC are:

Section 1. To protect the environment, to increase knowledge in horticulture and to promote excellence in landscape design.

Section 2. To advance and continue the study of the environment, gardening and landscape design by:

- a. encouraging and promoting sponsorship of and attendance at schools and refreshers of National Garden Clubs, Inc. (NGC) Environmental Studies Schools, Gardening Study Schools, and Landscape Design Schools;
- b. serving on local and state committees;
- c. continuing study through, including and not limited to, lectures, workshops, conferences and tours.

Article III—Members

Section 1. Qualifications for membership are:

- a. be a member in good standing of a CGCI Garden Club and
- b. be accredited as a consultant by NGC, or
- c. hold Emeritus status or
- d. have successfully completed at least two courses in any one area of study (achieving NGC Provisional Consultant status).

Section 2. Membership classifications:

- a. Consultant - having successfully completed four courses in any one area of study and being certified by NGC as a Consultant.
- b. Provisional Consultant - having successfully completed two courses in any one area of study (achieving NGC Provisional Consultant status).
- c. Emeritus Consultant – having been granted Emeritus Consultant status by NGC.

Section 3. Admission Procedures:

- a. Qualified members may join upon payment of dues.
- b. Dues are payable July 1 of an odd-numbered year; and shall be for a two-year term beginning July 1. The fiscal year shall be from July 1 to June 30.

- c. The amount of dues shall be set forth in the Standing Rules.

Article IV—Officers - Duties

Section 1. The officers shall be a Chairman (appointed by the CGCI President), three Vice Chairmen (one representing each of the consultant groups – Environmental, Gardening and Landscape Design), Secretary, Treasurer and Parliamentarian, who shall also serve as the Executive Committee. The three CGCI Schools Chairmen shall serve as ex officio officers.

Section 2. All members of CCC are eligible to serve as officers.

Section 3. The term of office shall be two years or until their successors are elected or appointed. No officer may serve more than two (2) consecutive terms in any one position with the exception of the Chairman.

Section 4. The Chairman shall:

- a. preside at all meetings of the CCC and of the Executive Committee;
- b. appoint the Parliamentarian;
- c. appoint committees as are deemed necessary with the approval of the Executive Committee;
- d. be an ex-officio member of all committees with the exception of the Nominating Committee.

Section 5. The Three Vice Chairmen shall:

- a. preside in the absence of the Chairman (any one may serve in this capacity); and
- b. jointly serve as Program and Awards Chairmen; and
- c. perform duties as assigned by the Chairman.

Section 6. The Secretary shall:

- a. keep a full and complete record of the proceedings of the CCC meetings and the Executive Committee meetings;
- b. conduct the official correspondence of the CCC;
- c. keep on file all reports;
- d. arrange for meeting notices to be sent one month prior to each meeting.

Section 7. The Treasurer shall:

- a. receive all money;
- b. maintain a current roster;
- c. request payment of bills through CGCI as set forth within an approved budget; or as authorized by the CCC Executive Committee;
- d. present a written report at each meeting;
- e. keep itemized records of all transactions and receipts for same;
- f. reconcile to CGCI financial officers' reports once a year.

Section 8. The Parliamentarian shall:

- a. advise on points of parliamentary law and procedure when requested;
- b. maintain current copies of the Bylaws, standing rules and policy.

Article V—Meetings

Section 1. There shall be a meeting at every CGCI Board Meeting and Convention, the Annual Meeting to be held in conjunction with the CGCI Convention. Meeting arrangements shall be coordinated with the CGCI President.

Section 2. The quorum for meetings shall be one third of those CCC members present at the CGCI event; or ten (10) members in good standing in the case of a meeting held independently from a CGCI event.

Article VI—Executive Committee

Section 1. The Executive Committee shall be:

The Chairman, appointed by the CGCI President, and the CCC officers.

Section 2. The committee shall transact the business of the CCC between regular meetings.

Section 3. The Chairman shall preside at all meetings of the committee.

Section 4. Four (4) members shall constitute a quorum.

Section 5. The committee shall have the power to fill any vacancy (except for the Chairman) by appointment until the next election. The CGCI President appoints a new Chairman.

Article VII – Nominations and Elections

Section 1. A nominating committee of three (3) members shall be elected at the Council Meeting held at the CGCI Winter Board Meeting in the even-numbered year.

Section 2. The Nominating Committee shall present at the meeting held in conjunction with the CGCI convention in odd-numbered years a slate of candidates for the offices of Vice Chairman, Environmental Consultants; Vice Chairman, Gardening Consultants; Vice Chairman, Landscape Design Consultants; Secretary and Treasurer. Additional nominations may be made from the floor, provided the consent of the nominee has been obtained.

Section 3. Election of officers shall be held at the Annual Meeting in odd-numbered years.

Section 4. Election of Vice Chairman, Environmental Consultants; Vice Chairman, Gardening Consultants; Vice Chairman, Landscape Design Consultants; Secretary and Treasurer shall be by ballot unless there is but one candidate for each office, in which case the election may be held by voice vote.

Section 5. A majority of those present and voting shall elect. Proxy voting shall not be allowed.

Section 6. Officers and chairmen shall assume office at the beginning of the fiscal year.

Section 7. Officers and chairmen shall transfer to their successors all records pertaining to the office within thirty (30) days of the close of the fiscal year.

Article VIII—Committees

Section 1. Committees may be appointed by the Chairman with the approval of the Executive Committee.

Section 2. The term of office for Committee members shall correspond with that of the officers.

Article IX—Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the CCC in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and the Standing Rules of the CCC or any special rules of order the CCC may adopt.

Article X—Amendments

These Bylaws may be amended by the membership at the Annual Meeting of the CCC by a two-thirds (2/3) vote of those present and voting, provided that the proposed amendment(s) shall have been sent to each member at least thirty (30) days in advance.

Article XI—Dissolution

Upon dissolution of this organization, all assets remaining after debts have been satisfied shall be distributed to California Garden Clubs, Inc., a 501(c)(3) organization.

CALIFORNIA CONSULTANTS COUNCIL STANDING RULES

1. Amendments to standing rules may be made at any meeting of the CCC by a majority vote with notice or a two-thirds vote of those present and voting without notice.
2. Dues in the CCC shall be \$20.00 per two-year term regardless of the number of disciplines in which the member has any Consultant status.