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**National Garden Clubs, Inc. (NGC)**  
**GUIDELINES FOR COLLEGE/UNIVERSITY FINANCIAL AID OFFICE**  
**ADMINISTERING THE SCHOLARSHIP**

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1. Scholarship funds are to be sent to the Financial Aid Office of the college or university the student is attending. Checks will not be sent directly to students from NGC. Funds will be disbursed according to the particular school's term-system, unless the student has only one term remaining before the completion of the degree.
2. Funds may be disbursed only to students who are attending school full-time as defined by NGC:
  - Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
  - Graduate students must be enrolled for a minimum of 9 graded hours of classes.No doctoral program students are eligible.
3. Funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. college or university.
4. The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.
5. After the scholarship funds have been submitted to the college or university of the student's choice, it cannot be transferred to another college or university.
6. All applicants must **major** in:
  - Agriculture Education
  - Floriculture
  - Landscape Design
  - Botany, Biology
  - Plant Pathology/Science
  - Forestry
  - Agronomy
  - Wildlife Science
  - City (Rural & Urban) Planning
  - Habitat or Forest/Systems Ecology
  - Horticulture
  - Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior)
  - Environmental Conservation (inc. Engineering, Law, etc.)
  - Land Management and/or other related or allied subjects
7. In the event of a change in the student's major to one other than those listed above, or if the student withdraws from school, the balance of scholarship funds must be returned to:

National Garden Clubs, Inc.  
4401 Magnolia Avenue  
St. Louis, MO 63110-3492

The Scholarship Application of National Garden Clubs is available  
on the website, [www.gardenclub.org/Youth/Scholarships.aspx](http://www.gardenclub.org/Youth/Scholarships.aspx)