

California Garden Clubs, Inc.
Minutes of the 2016 Pre-Convention Board Meeting
Thursday, May 19, 2016
Hotel Irvine, Irvine, California
Host: Orange County District
President: Susan C. Bennett

President Sue Bennett called the Meeting to order at 3:03 p.m.

Blue Star Memorial Markers Chairman George Unrine led the Pledge of Allegiance.

Reforestation & Restoration Chairman Judy Unrine gave the Inspiration.

President Sue Bennett introduced the Executive Committee, the 2015-2017 National Garden Clubs President, Sandra Robinson, and former CGCI Presidents in attendance: Mary Lou Goodwin (1991-1993), Bob Gordon (2003-2005), Robin Pokorski (2007-2009), Maryanne Lucas (2009-2011), Julie West (2011-2013), and Rita Desilets (2013-2015).

The pages for this meeting are: NGC President, Robin Pokorski; CGCI President, Linda Coit; and general pages, Karen O'Brien and Sue Kenagy.

Convention Chairman Annie Hall Bosché welcomed us to Orange County.

Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

Excused: Lili Aram-Bost, Beverly Brune, Anne Capes, Rilla Crane, Elaine Davis, B.J. Doerfling, Janet Eyre, Helen Gates, Lynne Hansen, Joelle Holford, Rosalie Hooper, Pat Logan, Claudia Marsh, Angela Michaels, Gertrude Paul, Judy Powers, Dorothy Roton, Judy Scheppmann, Hoberley & Robert Schuler, Mary Jane Sutliff, Elisabeth Tufo and Carolyn Villi.

Parliamentarian Greg Pokorski reviewed the Rules of Order found on page 29 of the 2015-2016 *Yearbook, Manual & Roster*.

Without objection, the Minutes of the Winter Board Meeting, February 1-3, 2016 in San Pedro were approved as distributed by Jane McKee for Gail Vanderhorst on March 14, 2016.

Without objection, President Sue Bennett appointed the following committee to review the minutes of this meeting: Parliamentarian Greg Pokorski, Chairman, Communications Director Jane McKee, and Corresponding Secretary Carolyn Hoyum.

Financial Reports: April 30, 2016

Treasurer Sandra Graff reported.

Net Worth

Total Cash in Checking/Savings Accounts	\$111,105.05
Total Other Assets	\$316,500.50
TOTAL ASSETS:	\$427,605.55
of which restricted funds are:	\$290,312.75
Cash Balance Available	<u>\$137,292.80</u>

See attached Balance Sheet and Income Statement – Attachment A.

Officers' Reports

Parliamentarian Greg Pokorski reported.

Communications Director, Treasurer, Financial Secretary, Corresponding Secretary and 3rd Vice-President deferred their reports to Convention.

Recording Secretary Gail Vanderhorst announced that the deadline to email and file reports: Tuesday, May 24, 2016.

Membership Administrative Assistant Rita Desilets reported for 2nd Vice-President Rilla Crane.

Number paid as of Friday, May 13, 2016

Clubs – 272-17,341 members

APS – 57-3,762 members

Total Clubs/APS: 329 – 21,103 members

Affiliates – 11

Rita Desilets moved, on behalf of Membership Chairman Rilla Crane, to ratify the following new clubs:

Clubs: Alpine Garden Club, Palomar District – 21 members, President: Christine Vargas
Las Floralias, Channel Islands District – 25 members, President: Donna Faulkner

APS: Conejo Cactus and Succulent Society – 7 members, President: Linda Holub
South Bay Epiphyllum Society – 70 members, President: Tony Yanko

Motion Passed.

1st Vice-President and President deferred their reports to Convention.

Committee and Chairmen Reports

2016 Winter Board Meeting Co-Chairmen Alexis Slafer and Gudy Kimmel reported on the Winter Board Meeting.

Bylaws and Policy Committee Chairman Krystal Migliore reported and moved to adopt new Standing Rule 82 to read: State projects approved by the Board of Directors are limited to initial aggregate funding from any CGCI Funds of 10% of the stated project goal at the time of project approval. **Motion Passed by 2/3 vote.**

Life Membership Chairman Carlotta Wixon reported and moved to ratify the following new life members.

Motion Passed.

CGCI

Herigstad, Lela	Desert Empire District
Clark, Sandra	Palms to Pines District
Sutliff, Mary Jane	Sacramento River Valley District
Baciocco, Joanne	Bay Ocean District
Cooper, Irene	Orange County District
Stone, Alberta	Luther Burbank District
Brown, Mary	Luther Burbank District
Appleyard, Elizabeth	CostaVerde District
Petersen, Dorothy	Luther Burbank District
Smart, Pamela	Orange County District
Hill, Doreen	Orange County District
Buratti, Ilona	San Fernando Valley District

Pacific Region

Hoskins, Dee Channel Islands District

National Garden Clubs

Slafer, Alexis Costa Verde District

CGCI Stagecoach Hill Azalea Reserve Chairman Mary Lou Goodwin read the first reading of the Stagecoach Hill Azalea Propagation Project Resolution. See Attachment B.

Project Mission Blue Chairman Shane Looper read the first reading of the 2016-2021 Project Mission Blue Phase II Resolution. See Attachment C.

Executive Committee Recommendations

On behalf of the Executive Committee, Recording Secretary Gail Vanderhorst moved to ratify the following dates, resignations and appointments and approve recommendations.

- **March 21-23, 2016, Flower Show School - Course 2;** Sponsored by Southwestern Judges Council and Palomar District; Location: San Diego Botanic Garden, Encinitas
- **Sept 12 – 14, 2016, Flower Show School - Course 3,** Sponsored by Southwestern Judges Council and Palomar District; Location: Old Poway Park, Poway
- **March 13 - 15, 2017, Flower Show School - Course 4;** Sponsored by Southwestern Judges Council and Palomar District Location: Old Poway Park, Poway
- **March 27-29, 2017, CGCI Wildflower Conference;** Co-Chairmen: Merrilee Ray and Janice Wagner; Location: Kernville
- **June 25-28, 2017 Flower Show Symposium,** Location: Ontario; Chairman: Lili Aram-Bost.
Motion Passed.

1. To ratify Charlotte Tucker as a delegate to the Pacific Region Convention in Henderson, Nevada April 5-7, 2016.

2. To ratify the appointment of Pat Logan as Youth Chairman.

3. To ratify the appointment of Pam Lutrell as 2016 Convention Treasurer; replacing Elaine Smith.

4. To ratify the appointment of Julie West as North American Butterfly Association Liaison.

Motion (items 1, 2, 3 and 4) Passed.

5. To accept with regret, the resignation of Mary-Jo Noth from the Board of Trustees (2012-2018).

Motion Passed.

6. To ratify the appointment of Alexis Slafer as a member of the Board of Trustees (2016-2018).

Motion Passed.

7. To accept the invitation from Cascade District to host the 2017 CGCI Winter Board Meeting, January 29 – Feb 1, 2017 Co-Chairmen: Carolyn Hoyum and Kathy Bramhall; Gaia Hotel, Anderson

Motion Passed.

8. To approve Kathy Bramhall to serve concurrently as Cascade District Director, Flower Show Judges Credentials Chairman & as Co-Chairman for the 2017 CGCI Winter Board Meeting.

Motion Passed.

9. To increase the late payment fee for the Liability Insurance from \$20 to \$25. Effective 2/15/2017, the renewal date. For the policy term 2/15/2017 to 2/15/2018. No other changes.

Motion Passed.

10. To approve overage of \$963.61 for acquisition of pins and sale items to be sold. Line code 6101.

Motion Passed.

11. To approve the North American Butterfly Association & California Garden Clubs, Inc. Memorandum of Understanding.

Motion Passed. See Attachment D.

12. To approve the Board of Trustees working on a new brochure promoting the two endowments.

Motion Passed.

13. To approve change:

On the Member Award of Distinction Form and on page 30 of the YM&R the following sentence needs to be corrected:

a. Proceeds will benefit the CGCI Educational Publications Fund.

Rationale: To reflect same name as Financial Records.

a. Proceeds will benefit the CGCI Educational Pamphlets Fund

Motion Passed.

There being no further business, the meeting was adjourned at 4:20 p.m.

Gail Vanderhorst _____ Date _____
CGCI Recording Secretary

3:26 PM
05/13/16
Cash Basis

California Garden Clubs, Inc
Balance Sheet
As of April 30, 2016

Apr 30, 16

ASSETS**Current Assets****Checking/Savings**

10100 · Cash in Checking Accounts	
10101 · BofA Business MMA 4096 .04%	69,693.92
10102 · BofA CGCI Checking 12962	31,855.08
10105 · Symposium BofA Checking 17584	5,556.05
10106 · Events BofA Checking 75519	4,000.00
Total 10100 · Cash in Checking Accounts	111,105.05

Total Checking/Savings 111,105.05

Total Current Assets 111,105.05

Other Assets

18000 · Prepaid Deposits	2,500.00
18500 · US Bank CD7664 3/8/19 1.49%	99,327.34
18600 · US Bank CD3594 1/24/17 0.50%	94,650.15
19000 · CGCI Endowment	
19010 · Principal Endowment-CGCI	16,128.00
19050 · Allowance for Change in FMV	2,637.80
19110 · Vanguard Endowment-CGCI	21,272.00
19150 · Allowance for Change FMV Vgd	-441.10
Total 19000 · CGCI Endowment	39,596.70

19500 · Scholarship Endowment	
19510 · Principal Endowment-Scholarship	30,984.00
19550 · Allowance for Change in FMV	7,015.48
19610 · Vanguard Endowment-Scholarship	51,639.01
19650 · Allowance for Change FMV Vngd	-345.99
Total 19500 · Scholarship Endowment	89,292.50

Total Other Assets 325,366.69

TOTAL ASSETS 436,471.74

LIABILITIES & EQUITY**Equity****30500 · Unrestricted Net Assets****30700 · General Activities**

30701 · Available General Activities	103,944.73
Total 30700 · General Activities	103,944.73

31000 · Board Designated Net Assets

31001 · Blue Star Memorial	3,848.43
31002 · Educational Schools	13,099.66
31007 · Honor Book	7,893.30
31009 · Liability Insurance	47,957.64
31010 · Reforestation Fund	10,084.09
31011 · Symposium	
31011-1 · Symposium Reserve	14,143.10
31011-2 · Symposium Checking	5,556.05
Total 31011 · Symposium	19,699.15

31012 · Wildflower Conference	
31012-1 · Wildflower Conf Reserve	13,730.68
Total 31012 · Wildflower Conference	13,730.68

31013 · Youth Fund	2,042.48
31015 · Scholarship frm GoldGrd Transfr	9,483.98
Total 31000 · Board Designated Net Assets	127,839.41

Total 30500 · Unrestricted Net Assets 231,784.14

California Garden Clubs, Inc
Balance Sheet
As of April 30, 2016

	Apr 30, 16
31500 · Temp Restricted Net Assets	
31501 · Awards	8,650.17
31503 · E. Miller Memorial Fund	3,250.00
31504 · H. Minor Memorial Fund	3,213.65
31509 · Judges Council	1,069.47
31511 · Presidents Projects	
31511C · 2015-17 President's Project	4,089.88
Total 31511 · Presidents Projects	4,089.88
31512 · Project Mission Blue	622.53
31513 · Scholarship Donations Life Mbr	4,150.00
31514 · Endowment Marketing & Publicity	841.91
31516 · Anza-Borrego Desert Project	4,031.49
31517 · Scholarship Endowment Income	5,744.88
31518 · Sempervirens Fund	1,685.00
31519 · California Consultants Council	4,896.35
31521 · Rare Plant Treasure Hunt	205.00
Total 31500 · Temp Restricted Net Assets	42,450.33
31800 · Perm Restricted Net Assets	
31805 · Endowment - CGCI	47,900.00
31810 · Endowment -Scholarship	83,173.01
31811 · Endowment S/ship to Tnsf	-11,050.00
Total 31800 · Perm Restricted Net Assets	120,023.01
32000 · Retained Earnings	14,741.71
Net Income	27,472.55
Total Equity	436,471.74
TOTAL LIABILITIES & EQUITY	436,471.74

California Garden Clubs, Inc
Profit & Loss Budget vs. Actual
 July 2015 through April 2016

	Jul '15 - Apr 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
5000 · Revenue			
5001 · Contributions/Donations	0.00	500.00	-500.00
5101 · Convention Profit	4,000.00	2,000.00	2,000.00
Total 5000 · Revenue	4,000.00	2,500.00	1,500.00
5200 · Dues			
5201 · Dues - Affiliates	700.00	500.00	200.00
5202 · Dues - APS	8,693.63	7,695.00	998.63
5203 · Dues - Clubs	39,530.83	39,901.00	-370.17
Total 5200 · Dues	48,924.46	48,096.00	828.46
5301 · Fundraising Revenue	0.00	0.00	0.00
5401 · Group Exemption Fees	1,525.00	2,000.00	-475.00
5501 · History Book Sales	0.00	0.00	0.00
5502 · History Book Mailing Fees	0.00	0.00	0.00
5601 · Interest	798.86	750.00	48.86
5700 · Membership			
5701 · Membership Banners	0.00	300.00	-300.00
5702 · Membership Cards	0.00	0.00	0.00
5703 · Member Award of Distinction	50.00	500.00	-450.00
Total 5700 · Membership	50.00	800.00	-750.00
5800 · Miscellaneous Income			
5801 · Bad Check Fees Reimbursements	0.00	0.00	0.00
5802 · Principal Financial	0.00	0.00	0.00
5803 · 3 Year Calendars	885.00	1,000.00	-115.00
5804 · Program Speakers Refund	0.00	0.00	0.00
5805 · NGC/PR Refund	0.00	0.00	0.00
5806 · Penny Pines	0.00	68.00	-68.00
5807 · CGCI Hosted Meetings	1,000.00	0.00	1,000.00
5808 · CGCI Hosted NGC/PR Conventions	0.00	0.00	0.00
5809 · Golden Gardens eNews			
5809A · Angels Fund	50.00	100.00	-50.00
5809B · Season Greetings	0.00	0.00	0.00
5809C · Misc Income	0.00	0.00	0.00
Total 5809 · Golden Gardens eNews	50.00	100.00	-50.00
Total 5800 · Miscellaneous Income	1,935.00	1,168.00	767.00
5901 · President's Project	0.00	0.00	0.00
6001 · Scholarship - Transfer Funds	4,000.00	4,000.00	0.00
6101 · State Pins and Misc. Sales	920.00	1,000.00	-80.00
6201 · Tours	0.00	0.00	0.00
6301 · Yearbook Sales	1,138.22	1,000.00	138.22
Total Income	63,291.54	61,314.00	1,977.54
Gross Profit	63,291.54	61,314.00	1,977.54
Expense			
66900 · Reconciliation Discrepancies	-12.00		
100 · Administration Expense			
101 · Auditor	4,500.00	4,500.00	0.00
201 · Directors & Officers Ins	0.00	2,000.00	-2,000.00
301 · Dues - NGC	10,673.00	10,577.00	96.00
302 · Dues - NGC Youth	10.00	10.00	0.00
303 · Dues - Pacific Region	360.00	360.00	0.00
401 · Crime Ins Package	0.00	1,000.00	-1,000.00
402 · QuickBooks Premier 2010	242.91	300.00	-57.09
500 · Filing Fees & Taxes			
501 · Attorney General	50.00	50.00	0.00
502 · Franchise Tax Board	10.00	10.00	0.00
503 · State Board of Equal	226.00	500.00	-274.00
504 · Sec of State (5/31-even yrs)	20.00	0.00	20.00
500 · Filing Fees & Taxes - Other	-100.00		
Total 500 · Filing Fees & Taxes	206.00	560.00	-354.00

California Garden Clubs, Inc
Profit & Loss Budget vs. Actual
 July 2015 through April 2016

	Jul '15 - Apr 16	Budget	\$ Over Budget
601 · Golden Gardens Subscriptions	0.00	0.00	0.00
701 · Office Supplies	55.00	500.00	-445.00
705 · PO Box Annual Fee	0.00	100.00	-100.00
801 · Vonage 888#	1,487.98	360.00	1,127.98
901 · Website	2,440.00	2,440.00	0.00
1001 · Yearbook Printing	4,026.02	3,820.00	206.02
Total 100 · Administration Expense	24,000.91	26,527.00	-2,526.09
1500 · Chairman Expenses			
1501 · Amenities & Protocol	0.00	50.00	-50.00
1502 · Arbor Day	0.00	50.00	-50.00
1503 · Arboreta/Botanic Gardens of CA	0.00	50.00	-50.00
1504 · Associate Plant Societies	0.00	0.00	0.00
1505 · Awards Finance	0.00	50.00	-50.00
1506 · Backyard Habitat	0.00	50.00	-50.00
1507 · Blue Star Co-Chair 1	0.00	50.00	-50.00
1508 · Blue Star Co-Chair 2	0.00	50.00	-50.00
1509 · Budget & Finance (copies)	0.00	50.00	-50.00
1510 · Business Commendations & Disc	0.00	50.00	-50.00
1511 · Bylaws & Policy	50.00	50.00	0.00
1512 · Civic Beautification	0.00	0.00	0.00
1513 · California Natives	0.00	50.00	-50.00
1514 · Natural Resources	0.00	50.00	-50.00
1515 · Educational Schools Finance	0.00	50.00	-50.00
1516 · Environmental Studies School	0.00	50.00	-50.00
1517 · Floral Design Education	0.00	50.00	-50.00
1518 · DD Mailbox Chairman	0.00	0.00	0.00
1519 · Flower Show Awards	51.75	50.00	1.75
1520 · Flower Show Judges Credentials	0.00	50.00	-50.00
1521 · Flower Show Schedules	0.00	50.00	-50.00
1522 · Flower Show Schools Team Chair	6.95	50.00	-43.05
1523 · Flower Show Symposium	0.00	50.00	-50.00
1524 · Anza Borrego Desert St Park	0.00	50.00	-50.00
1525 · Gardening Study Schools	0.00	50.00	-50.00
1526 · Garden Therapy	0.00	50.00	-50.00
1527 · GGNPC Mission - Blue Project	0.00	50.00	-50.00
1528 · Memorial Gardens	0.00	0.00	0.00
1529 · Veggies/Herbs	0.00	0.00	0.00
1530 · Home Grown	0.00	50.00	-50.00
1531 · Honor Book	-300.00	50.00	-350.00
1532 · Horticulture Team Chair	0.00	50.00	-50.00
1533 · New Cultivars	0.00	50.00	-50.00
1534 · Landscape Design Schools	0.00	50.00	-50.00
1535 · Life Membership	-30.96	50.00	-80.96
1536 · Master Gardener Liason	0.00	0.00	0.00
1537 · National Garden Week	0.00	50.00	-50.00
1538 · Shrubs/Trees	0.00	50.00	-50.00
1539 · Penny Pines	0.00	50.00	-50.00
1540 · Roses	0.00	0.00	0.00
1541 · Program & Speaker Regisrty	0.00	0.00	0.00
1542 · Mem Garden for the Fallen Ph 2	0.00	0.00	0.00
1543 · Reforestation and Restoration	0.00	50.00	-50.00
1544 · Scholarships Co-Chair 1	53.84	50.00	3.84
1545 · Scholarships Co-Chair 2	0.00	0.00	0.00
1546 · Publicity	0.00	0.00	0.00
1547 · Sempervirens Fund	0.00	50.00	-50.00
1548 · CA State Parks	0.00	50.00	-50.00
1549 · Member Award of Distinction	0.00	50.00	-50.00
1550 · Strategic Planning	0.00	0.00	0.00
1551 · Invasive Plants	0.00	50.00	-50.00
1552 · Vermiculture/Vermicomposting	0.00	50.00	-50.00
1553 · Website	0.00	0.00	0.00
1554 · Operation Wildflower	0.00	50.00	-50.00
1555 · Bees, Butterflies & Insects	0.00	50.00	-50.00
1556 · Birds	0.00	0.00	0.00
1557 · Certificates	0.00	50.00	-50.00
1558 · Board of Trustees (incl Endmts)	26.31	50.00	-23.69
1559 · Legislation/Government	0.00	50.00	-50.00
1560 · PR Director's Project	0.00	50.00	-50.00
1561 · Golden Legacy Society	0.00	50.00	-50.00
1562 · PO Box Chairman	0.00	50.00	-50.00
1563 · Water Conservation	0.00	50.00	-50.00
1564 · Rare Plant Treasures Hunt	40.10	50.00	-9.90
Total 1500 · Chairman Expenses	-102.01	2,500.00	-2,602.01

California Garden Clubs, Inc
Profit & Loss Budget vs. Actual
 July 2015 through April 2016

	Jul '15 - Apr 16	Budget	\$ Over Budget
1600 · Chairman with Special Funding			
1601 · Awards			
1601.A · Awards Expense	143.46	850.00	-706.54
1601.B · Awards Mailing/Postage	104.84	150.00	-45.16
Total 1601 · Awards	248.30	1,000.00	-751.70
1602 · CGCI Chairman Coord.	0.00	100.00	-100.00
1603 · District Director Coord.	0.00	150.00	-150.00
1604 · CGCI GTEP Chairman	176.52	400.00	-223.48
1605 · Membership - 3rd VP	277.83	1,000.00	-722.17
1606 · Smokey Bear Poster Contest	0.00	150.00	-150.00
1607 · State Pins & Misc Sales (50%)	0.00	500.00	-500.00
1608 · Yearbook (incl. distd & mail)	343.95	300.00	43.95
1609 · Youth Activities	0.00	250.00	-250.00
Total 1600 · Chairman with Special Funding	1,046.60	3,850.00	-2,803.40
1700 · District Directors			
1701 · Arboretum	81.70	100.00	-18.30
1702 · Bay Bridges	125.00	100.00	25.00
1703 · Bay Ocean	125.00	100.00	25.00
1704 · Buttes	0.00	100.00	-100.00
1705 · Cascade	0.00	100.00	-100.00
1706 · Channel Islands	0.00	100.00	-100.00
1707 · Costa Verde	0.00	100.00	-100.00
1708 · Desert Empire	0.00	100.00	-100.00
1709 · Diablo Foothills	84.00	100.00	-16.00
1710 · Golden Foothills	0.00	100.00	-100.00
1711 · Greater Los Angeles	0.00	100.00	-100.00
1712 · Humboldt	0.00	100.00	-100.00
1713 · Luther Burbank	0.00	100.00	-100.00
1714 · Mendo-Lake	0.00	100.00	-100.00
1715 · Montana de Oro	0.00	100.00	-100.00
1717 · Orange County	0.00	100.00	-100.00
1718 · Palms to Pines	0.00	100.00	-100.00
1719 · Palomar	0.00	100.00	-100.00
1720 · Roadrunner	0.00	100.00	-100.00
1721 · Sacramento River Valley	0.00	100.00	-100.00
1722 · San Fernando Valley	0.00	100.00	-100.00
1723 · Santa Clara Valley	55.35	100.00	-44.65
1724 · Sequoia Foothills	0.00	100.00	-100.00
1725 · Top O'the State	0.00	100.00	-100.00
1726 · Valley Lode	0.00	100.00	-100.00
1727 · Yosemite Gateway	0.00	100.00	-100.00
Total 1700 · District Directors	471.05	2,600.00	-2,128.95
1800 · Membership Expense			
1801 · Membership Banners	159.00	250.00	-91.00
1802 · Membership Cards (printing)	190.75	250.00	-59.25
1803 · Posters and Brochures	1,402.87	150.00	1,252.87
1804 · Misc. Dues Refunds	0.00	0.00	0.00
1805 · Zip Code Finder Services	99.95	100.00	-0.05
Total 1800 · Membership Expense	1,852.57	750.00	1,102.57
1900 · Officers Expenses			
1901 · 1st Vice President	15.16	100.00	-84.84
1902 · Corresponding Secretary	0.00	150.00	-150.00
1903 · Financial Secretary	0.00	150.00	-150.00
1904 · Parliamentarian	0.00	50.00	-50.00
1905 · President-CA Tvl & Office	2,551.94	10,000.00	-7,448.06
1906 · President-NGC & Pac Region	1,125.05	5,000.00	-3,874.95
1907 · Recording Secretary	0.00	50.00	-50.00
1908 · Treasurer	38.00	400.00	-362.00
1909 · Communication Director	0.00	250.00	-250.00
1910 · 2nd Vice President	0.00	0.00	0.00
1920 · Incoming President's Honorium	0.00	0.00	0.00
1921 · Outgoing President's Pin	0.00	0.00	0.00
1922 · President Elect Expenses	0.00	0.00	0.00
1923 · President Elect NGC & Pac Reg	0.00	0.00	0.00
Total 1900 · Officers Expenses	3,730.15	16,150.00	-12,419.85

California Garden Clubs, Inc
Profit & Loss Budget vs. Actual
 July 2015 through April 2016

	Jul '15 - Apr 16	Budget	\$ Over Budget
2000 · Other Expenses			
2101 · E-News	0.00	250.00	-250.00
2201 · Educational Pamphlets	0.00	500.00	-500.00
2301 · Financial Assistance from CPA	0.00	0.00	0.00
2401 · Fund Raising Expenses	0.00	0.00	0.00
2501 · History Book Mailing	0.00	0.00	0.00
2601 · Gift for NGC/PR	0.00	200.00	-200.00
2701 · Member Award of Distinction	0.00	100.00	-100.00
2801 · President's Project	0.00	0.00	0.00
2901 · Program Speakers	0.00	500.00	-500.00
3001 · Promotional Materials	0.00	1,000.00	-1,000.00
3101 · Scholarship (2 at \$2000)	4,000.00	4,000.00	0.00
3201 · Tours	0.00	0.00	0.00
Total 2000 · Other Expenses	4,000.00	6,550.00	-2,550.00
4000 · Miscellaneous Expenses			
4001 · NGC/Pac Region Expenses	750.00	1,500.00	-750.00
4002 · Bank Charges	31.17	0.00	31.17
4003 · Memorial Donations	0.00	250.00	-250.00
4004 · San Francisco Flower Show	0.00	0.00	0.00
4005 · CA State Flower Show	0.00	0.00	0.00
4006 · G-2 Yearbook Award	0.00	350.00	-350.00
4007 · 3 Year Calendar Printing	0.00	0.00	0.00
4008 · Awards Booklet	0.00	0.00	0.00
4009 · Wax Seals	0.00	0.00	0.00
4010 · Web Tech	0.00	0.00	0.00
4011 · Penny Pines	0.00	68.00	-68.00
4012 · Interest Tnfr to Scholarship	0.00	0.00	0.00
4014 · Miscellaneous-Board Authorized			
4014.A · WebTech - Website Database	0.00	0.00	0.00
4014.C · NGC Convention 2013	0.00	0.00	0.00
4014.D · NGC Award #20	0.00	0.00	0.00
4014.E · Pollinator Garden Sponsor	0.00	0.00	0.00
4014.F · CGCI PO Box	0.00	0.00	0.00
4014.G · UC Davis Aboretum	0.00	0.00	0.00
4014.H · DFGC Memorial Matching Funds	0.00	0.00	0.00
4014.I · NGC Sage & Roses Fund	0.00	0.00	0.00
4014.J · Presidents Project Expenses	0.00	0.00	0.00
4014.K · Pacific Region Book of Recog	0.00	0.00	0.00
Total 4014 · Miscellaneous-Board Authorized	0.00	0.00	0.00
4015 · NGC Awards #20	0.00	100.00	-100.00
4016 · CGCI Hosted Meetings	0.00	0.00	0.00
4017 · CGCI Hosted NGC/PR Meetings	0.00	0.00	0.00
4000 · Miscellaneous Expenses - Other	0.00	0.00	0.00
Total 4000 · Miscellaneous Expenses	781.17	2,268.00	-1,486.83
Total Expense	35,768.44	61,195.00	-25,426.56
Net Ordinary Income	27,523.10	119.00	27,404.10
Other Income/Expense			
Other Expense			
7500 · Investment Exp/(Gain)/Loss			
7501 · Investment(Gain)/Loss-Endow CGCI	50.55		
Total 7500 · Investment Exp/(Gain)/Loss	50.55		
Total Other Expense	50.55		
Net Other Income	-50.55		
Net Income	27,472.55	119.00	27,353.55

Attachment B
Minutes of the Pre-Convention Board Meeting – May 19, 2016

Stagecoach Hill Azalea Propagation Project Resolution

Whereas,

- A two mile long hillside containing native western azaleas (*Rhododendron occidentale*) is located on Highway 101 in Humboldt County, mile post 112.5, with an exit on Kane Road near the National Garden Clubs' and the California Garden Clubs, Inc. Redwood groves in Redwood National Park; and

Whereas,

- In 1977 California Garden Clubs, Inc. by resolution, dedicated itself to raise money, donating the funds to the California State Parks Foundation, to help purchase this natural beauty and save it from encroaching development; and

Whereas,

- In 1983 the California State Parks Foundation, with help from California Garden Clubs Inc., Humboldt Area Foundation, numerous plant societies and the California Coastal Conservancy, raised \$60,000.00 to acquire the property and deeded it to the California State Parks and placed it in its care; and

Whereas,

- The Stagecoach Hill Azalea Project was dedicated June 4, 1984; and

Whereas,

- The Harry A. Merlo State Recreation Area of the California State Parks was established in 1986 to manage the area; and

Whereas,

- The Stagecoach Hill Azalea Area Management Plan in 1991 stated "The western azaleas of Stagecoach Hill are a valuable natural and genetic resource that shall be managed for their perpetuation by hand cutting of the vegetation, and a contract with a local nursery to collect seed and cuttings of azaleas for the propagation of azaleas to be planted in the azalea reserve shall be authorized"; now, therefore, be it

Resolved,

- That California Garden Clubs, Inc. adopt the Stagecoach Hill Azalea Propagation Project to help provide funding to propagate 300 azaleas from cuttings and from seed to be planted in the Stagecoach Hill Azalea Management Area and;
- That this fundraising project strive for a goal of \$6,000 in donations to be used for expenses as outlined in the proposed budget and;
- That a new Temporarily Restricted Fund be established within CGCI designated to receive donations and that all donations received be forwarded to the California State Parks program twice a year on or around January 15 and June 15 and;
- That checks made payable to CGCI be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the the new Temporarily Restricted Fund established for the Stagecoach Hill Azalea Propagation Project and;
- That an initial donation of \$600.00 come from the CGCI Wildflower Fund and to be placed in the new Temporarily Restricted Fund and;
- That the project be reviewed for its viability by December 31, 2018 to evaluate the fundraising project and the success of the growing plants and to consider renewal of the partnership and fund raising project and;
- That at the conclusion of the project any remaining funds will revert to the CGCI Wildflower Fund.

Attachment C
Minutes of the Pre-Convention Board Meeting – May 19, 2016

2016-2021 Project Mission Blue Phase II Resolution

Whereas, Over one hundred square miles of parkland ranging from the San Mateo County coastline north to Point Reyes National Seashore constitutes Golden Gate National Park and Recreation Area, and

- The mission blue butterfly was placed on the Federally Endangered Species list in 1976 with less than 25,000 in population and is only located in the San Francisco Bay Area, and
- The silver lupine (*Lupinus albifrons*) that serves as one of the mission blue butterfly's host larval plants, is susceptible to the fungal pathogen *anthracnose* during heavy winter rainfall, and
- Diverse California native nectar plants are needed ensuring safe and suitable habitat exists in between the patches of host larval plants (Lupines), and
- The objectives of California Garden Clubs, Inc. (CGCI) are as stated in the Articles of Incorporation and also as stated in Article II the corporation's Bylaws, and,

Whereas, objectives of this corporation as stated in its Bylaws include to

- Assist in projects for the conservation of our natural resources
- Promote, create and further an interest in amateur gardening, in plant life, and in bird life, and
- Cooperate with other agencies in furthering interests in educational areas including environmental awareness, and

Whereas,

- The mission blue butterfly continues to be in need of financial support for its species to survive, and therefore, be it

Resolved, That California Garden Clubs, Inc. partner with the Golden Gate National Park Conservancy (GGNPC) to extend the previously adopted fundraising project to:

- Continue increasing lupine diversity as needed by propagating and planting pathogen-resistant summer lupine (*Lupinus formosus*) and silver lupine (*Lupinus albifrons*) throughout Golden Gate National Park and Recreation Area
- Add Phase II that includes propagating and planting twelve California native nectar plants: Coast Buckwheat (*Eriogonum latifolium*); California Phacelia (*Phacelia californica*); Checkerbloom (*Sidalcea malviflora*); Yarrow (*Achillea millefolium*); Blue-Eyed Grass (*Sisyrinchium bellum*); Blue Dicks (*Dichelostemma capitatum*); Ithuriel's Spear (*Triteleia laxa*); Coyote Mint (*Monardella villosa*); Golden Aster (*Heteothea sessiflora bolanderi*); California Horkelia (*Horkelia californica*); Narrow-Leaved Mule Ears (*Wyethia angustifolia*) and Brownie Thistle (*Cirsium quercetorum*) that adult mission blue butterflies use as nectar sources and ensures suitable habitat exists in between patches of host larval Lupines
- Support the federally endangered mission blue butterfly and projects that allow these populations to increase over the long term and;

Resolved,

- That funding for this five-year fundraising project strive for a goal of \$2,000 in annual donations to be used for propagation materials, planting and scientific experiments for lupine larval plants as needed and the twelve (12) native nectar plants listed;
- That the Temporarily Restricted Fund already established within CGCI be designated to receive donations and that all donations received be forwarded to the GGNPC Park Stewardship program twice a year on or around January 15 and June 15 and;
- That checks made payable to CGCI be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the existing Temporarily Restricted Fund established in 2011 for Project Mission Blue and;
- That the project is reviewed in 2021 when it is mutually re-evaluated by CGCI and GGNPC to renew the partnership and fundraising project.

Attachment D
Minutes of the Pre-Convention Board Meeting – May 19, 2016

North American Butterfly Association
&
California Garden Clubs, Inc. Memorandum of Understanding

This Memorandum of Understanding (hereinafter “MOU”) is entered April 14, 2016, (“the Effective Date”) by and between the **North American Butterfly Association (NABA)**, a 501(c)(3) organization whose mission is to conserve wild butterflies and their habitats and to educate the public about the importance of butterflies and **California Garden Clubs, Inc. (CGCI)**, a not-for profit educational organization incorporated under the laws of California engaged in providing education, resources, and national networking opportunities for its members to promote the love of gardening, floral design, and civic and environmental responsibility. For purposes of this Agreement, CGCI and NABA shall collectively be referred to herein as the “Parties” and individually as a “Party.”

WHEREAS both organizations share a deep-rooted concern about the essential role gardeners play in providing habitat for wildlife across our nation;

WHEREAS both organizations desire to help each other reach a broader audience with greater impact than either could achieve on its own;

WHEREAS both organizations will work together to create garden habitat for pollinators and other wildlife and this joint project shall be referred to herein as the “Partnership.”

THEREFORE, the parties agree to the following:

1. NABA Deliverables: As appropriate and feasible, NABA will:
 - a. List CGCI in the about-to-be-created partners section of the NABA website.
 - b. Create a blog post announcing the Partnership. This blog will highlight CGCI’s success in various areas, its efforts to help pollinators and wildlife on the ground, and give visibility to CGCI’s existing members with NABA Certified Butterfly Gardens.
 - c. If feasible, highlight the Partnership in an article in NABA’s Butterfly Gardener magazine in 2016.
 - d. Offer CGCI members a discount on NABA Butterfly Garden Certification.
 - e. Offer each California Garden Club the opportunity to be an institutional affiliate of NABA at a reduced price. The institutional affiliation would result in the California Garden Club receiving both NABA magazines, American Butterflies and Butterfly Gardener, and the ability to use the NABA-members-only NABA-Chat through a designated garden club member to answer questions about butterflies and butterfly gardening.
 - f. Offer selected articles from American Butterflies and Butterfly Gardener magazines for reprinting in California Garden Clubs, Inc. publications.
 - g. Through NABA’s chapter liaison, tell chapters about the Partnership and that they may be contacted directly by CGCI.
 - h. Work to connect California Garden Clubs and NABA Chapters for joint activities.
2. CGCI Deliverables: As appropriate and feasible, CGCI will:
 - a. Highlight the Partnership and certification package on the CGCI website with a dedicated link, that will include NABA’s logo.
 - b. Promote the Partnership at CGCI conferences.
 - c. Highlight the Partnership in CGCI newsletters and publications.
 - d. Tell CGCI members about the Partnership and that they may be contacted directly by NABA.
 - e. Work to connect NABA Chapters and California Garden Clubs for joint activities.

3. General:

- a. Term: The initial term of this MOU shall begin as of the Effective Date and extend through _____. This MOU may be terminated by either party with 60 days written notice.
- b. Recognition and Credits: Both parties shall be given equal recognition on all Partnership materials. The exact wording of credits shall be discussed and agreed to separately by the parties.

4. Intellectual Property:

- a. The copyrights, trademarks and other proprietary rights, including the terms North American Butterfly Association and all other identifying symbols, brands, names and logos of NABA programs, and any indicia adopted by NABA for commercial purposes are exclusively owned by NABA.
- b. The copyrights, trademarks and other proprietary rights, including the terms California Garden Clubs, Inc. and all other identifying symbols, brands, names and logos of CGCI programs, and any indicia adopted by CGCI for commercial purposes are exclusively owned by CGCI.
- c. For purposes of this Agreement, CGCI and NABA trademarks shall collectively be referred to herein as "Trademarks".

5. Permission to Use Trademarks: Both parties shall have limited, non-exclusive permission to use the approved name, logos and symbols ("Trademarks") of the other Party as outlined below:

- a. Restrictions:
 - i. Neither Party endorses the other Party, its affiliates, or any of their products.
 - ii. Neither Party shall use the other Party's Trademarks as a "seal of approval" or to imply an endorsement of any goods or services.
 - iii. Both Parties must review and approve, in writing, prior to use, all communications and other material bearing its Trademarks, including all announcements, promotions and publications that refer to the Partnership.
 - iv. This agreement is limited to the state of California.
 - v. Upon written notification, the Party receiving such notification shall immediately cease using the Trademarks belonging to the other Party.

6. Miscellaneous:

a. Indemnification & Insurance: Each party shall indemnify and hold harmless the other, its assignees, and licensees from and against any claims, liabilities and costs, including reasonable attorney's fees resulting from any claim arising out of this MOU that is the result of the indemnifying party's negligence, recklessness, or willful misconduct. Each Party shall provide the other with evidence of insurance written by a U.S. company covering the foregoing and naming the other Party as an additional insured. Policies must provide coverage equal to a least \$2 million aggregate, \$1 million per occurrence.

b. Limited liability. Notwithstanding any language to the contrary herein, in no event shall either party be liable to the other for any incidental, consequential or special damages of any kind hereunder, even if informed of the possibility of same.

c. No Joint Venture: Neither party shall have the power to bind or obligate the other party or commit to expenses to be borne by the other party without the written permission of the other Party. This MOU shall not be construed as putting the parties in the relationship of partners or joint venturers.

d. Contact: Contact persons for each party shall be the signatories below, or another person designated by the party in writing.

e. Change in Status: Each party shall notify the other within 72 hours if: its organization mission changes; staff changes may affect the Partnership's scope or outcome; or if changes in funding may affect the Partnership.

f. Confidentiality: Each party shall maintain as confidential any information provided by the other party that is confidential and that it is informed in writing that it is confidential, such as donor and personal contact information, or other information designated as confidential or which should be reasonably recognized as confidential.

g. Modifications: This MOU represents the entire agreement between the parties and supersedes any prior discussions or agreements. It may be amended only in writing signed by both parties.

h. Headings: Headings and titles are used for convenience only and shall not be used to construe the meaning of this MOU.

i. Governing law: This MOU shall be governed by and construed in accordance with the laws of the State of New Jersey, without regard for choice of law of conflicts of law provisions.

j. Survival: In the event that any provision(s) of this MOU are determined by a court of competent jurisdiction to be invalid, void, unenforceable, or illegal, the remaining provisions of the MOU remain effective.

k. Nondiscrimination: The parties shall not discriminate.

l. No assignment: This MOU may not be assigned by either party.

m. Force majeure: Neither party shall be liable for its non-performance caused by an unforeseeable cause beyond the control of and with the negligence of the party claiming force majeure, such as fire, flood, acts of God, labor strikes, interruption of utility services, wars, acts of terrorism, etc.

For North American Butterfly Association:

Name: Jeffrey Glassberg

Title:

President

Contact

information:

NABA, 4 Delaware Rd., Morristown, NJ 07960 Glassberg@naba.org

For California Garden Clubs, Inc.:

Name: Susan C. Bennett

Title: President

Contact information: CGCI, P.O. Box 75, Graton, CA 95445-0075, cgcipresident@cagardenclubs.org