

President Sue Bennett called the meeting to order at 4:00 p.m. (Business Meeting #1)

The Recording Secretary, Gail Vanderhorst, was present.

Assistant District Director Coordinator Bob Taylor led the Pledge of Allegiance.

2013-2015 CGCI President Rita Desilets gave the inspiration.

A moment of silence was observed for those who lost their lives and loved ones on September 11, 2001.

President Sue Bennett introduced the CGCI Executive Committee and former CGCI Presidents, Mary Lou Goodwin (1991-1993), Bob Gordon (2003-2005), Robin Pokorski (2007-2009), Julie West (2011-2013), and Rita Desilets (2013-2015).

President Sue Bennett acknowledged those serving on the 2015-2017 National Garden Clubs (NGC) board of directors. NGC Corresponding Secretary Robin Pokorski was recognized. Those serving on the 2015-2017 Pacific Region board of directors were acknowledged.

President Sue Bennett announced the page for the CGCI president is Elaine Billeter and the general page is Mary-Jo Noth.

Fall Board Meeting Chairman Marlene Kinney welcomed the board to the Diablo Foothills District.

President Sue Bennett thanked Fall Board Meeting Chairman Marlene Kinney, the Diablo Foothills District host committee and volunteers for hosting the Fall Board Meeting.

President Sue Bennett installed the following District Directors who were not installed at Convention: Mary Brooks, Yosemite Gateway District; Roseann Costabile, Santa Clara Valley District; Nancy McDougal, Bay Ocean District; Bonnie Smith, Bay Bridges District

Recording Secretary Gail Vanderhorst called the roll and the Chair declared a quorum.

**Excused:** Terri Blomker, Beverly Brune, Anne Capes, Patricia Clayes, Elaine Davis, Joyce Dean, B.J. Doerfling, Helen Gates, Josephine Goodenow, Launa and Mike Gould, Kitty Guzman, Joelle Holford, Rosalie Hooper, Maryanne Lucas (only attending Saturday), Carole Lung, Angela Michaels, Gertrude Paul, Judy Powers, Dorothy Roton, Hoberley & Robert Schuler, Vicki Smith, Deedee Speer, Beverly Switzer, Jane Troutman, Elisabeth Tufo, George and Judy Unrine, Carolyn Villi and Martha Ann Walter.

Parliamentarian Greg Pokorski reported that the Rules of Order for Board Meetings were accepted at the Organizational Meeting on June 11, 2015 for this entire term. They are on pages 5 and 6 of the Fall Board Meeting Program and on page 29 of the new 2015-2017 *Yearbook, Manual & Roster*.

Fall Board Meeting Chairman Marlene Kinney moved to adopt the Fall Board Meeting Program as printed. **Motion Passed.**

Registrar Robin Pokorski gave the registration report with a total registration of 118.

1<sup>st</sup> Vice President Krystal Migliore moved to approve the minutes of the 2015 Pre-Convention Meeting on Tuesday, June 9, 2015 in Reno, Nevada as distributed for Gail Vanderhorst on July 26, 2015. **Motion Passed.**

1<sup>st</sup> Vice President Krystal Migliore moved to approve the minutes of the 2015 Post-Convention Meeting on Thursday, June 11, 2015 in Reno, Nevada as distributed for Gail Vanderhorst on July 26, 2015. **Motion Passed.**

1<sup>st</sup> Vice President Krystal Migliore moved to approve the minutes of the Organizational Meeting on Thursday, June 11, 2015 in Reno, Nevada as distributed for Gail Vanderhorst on July 26, 2015. **Motion Passed.**

Without objection, the Chair appointed the following committee to review the minutes of this meeting: Parliamentarian Greg Pokorski, Chairman; 3<sup>rd</sup> Vice President Lynne Batchelor and Santa Clara Valley District Director Roseann Costabile.

### **Financial Report**

Treasurer Sandra Graff gave the financial report. See Attachment A.

### **Officers' Reports**

Parliamentarian Greg Pokorski reported. See Attachment B.

Communications Director Jane McKee reported. See Attachment B.

Financial Secretary Rebecca Ferguson reported and moved to adopt the Independent Accountant's Review Report dated September 7, 2015 from Carolyn A. Mayes, CPA. **Motion Passed.**

Corresponding Secretary Carolyn Hoyum reported and read the following correspondence: (1) A thank you from Ramona Robison for a donation to the Rare Plant Treasure Hunt, (2) A thank you from Kathryn Morelli for \$1500 to Project Mission Blue, and (3) a thank you from NGC Life Members Chairman Alice DeSomma for the NGC Life Membership for Sue Bennett. See Attachment B.

Recording Secretary Gail Vanderhorst reported that the deadline to file reports is Wednesday, September 16, 2015.

3<sup>rd</sup> Vice-President Lynne Batchelor reported. See Attachment B.

2<sup>nd</sup> Vice-President Rilla Crane reported on membership. See Attachment B.

Number paid as of September 5, 2015

Clubs – 227 paid = 13,610 members

APS – 37 paid = 2,475 members

Total clubs and APS paid: 264 = 16,085 total members

Affiliates: 12 (4 CGCI only; 8 affiliated with a district)

2<sup>nd</sup> Vice President Rilla Crane moved to ratify the following Clubs and APS:

#### **Clubs**

Green Thumb Garden Club of Gridley, Buttes District, 10 members, President: Linda Presley

Palos Verdes Begonia Society, Costa Verde District, 32 members, President: Carol Knight

San Juan Capistrano Garden Club, Orange County District, 55 members, President: Roz Morrissey

#### **Associate Plant Society**

San Francisco Peninsula Camellia Society, 70 members, President: Linda Kancov

#### **AFFILIATE**

San Mateo Garden Center, President: Jeanette Hobbs.

**Motion Passed.**

2<sup>nd</sup> Vice President Rilla Crane moved to ratify the Youth Group Junior Gardening Troop 70202 Girl Scouts of Northern California Council, Sponsor: Eureka Sequoia Garden Club, Humboldt District; Youth Activities Chairman: Melissa Morrison (15 kids) **Motion Passed.**

1<sup>st</sup> Vice President Krystal Migliore reported she is looking for new sites for Board Meetings for the 2017-2019 term.

1<sup>st</sup> Vice President Krystal moved to ratify the following new clubs to the GTEP program:

Lake California Garden Club, Inc. – Cascade District

Tuolumne County Garden Club – Valley Lode District

**Motion Passed.**

President Sue Bennett reported. See Attachment B.

The meeting recessed at 5:28 p.m.

The meeting reconvened on Saturday, September 12, 2015 at 9:00 a.m. (Business Meeting #2)

## **Committee Reports**

Awards, Bob Gordon reported.

Board of Trustees, Julie West reported. See Attachment D.

Life Memberships, Carlotta Wixon reported and moved to ratify the following new life members:

### **CGCI**

Fromm, Jeannette San Clemente Garden Club, Orange County District  
Ferguson, Rebecca Discovery Bay Garden Club, Diablo Foothills District  
Stack, Heide M. Vaca Valley Garden Club, Sacramento River Valley District

### **Pacific Region**

Stack, Heide M. Vaca Valley Garden Club, Sacramento River Valley District  
Slafer, Alexis Hermosa Garden Club, Costa Verde District

### **NGC**

Bennett, Sue Roseville Better Gardens Club, Golden Foothills District

### **Motion Passed.**

Nominating Committee, Sherry Molinari reported. See Attachment D.

2015 Convention Co-Chairmen Joan Craig and Myrtle Findley reported.

2016 Winter Board Meeting Co-Chairmen Alexis Slafer and Gudy Kimmel invited the members to the Winter Board Meeting to be hosted by Costa Verde District.

## **Executive Committee Recommendations**

Recording Secretary Gail Vanderhorst presented and moved to ratify the following Executive Committee Recommendations:

1. To accept with regret the resignation of Janean Guest as 2016 CGCI Fall Board Meeting Chairman. **Motion Passed.**
2. To ratify the appointment of Mary Lou Goodwin as 2016 CGCI Fall Board Meeting Chairman. **Motion Passed.**
3. To ratify the appointment of Marilyn Oberti as Membership Youth Coordinator. **Motion Passed.**
4. To ratify the appointment of Robin Pokorski as CGCI Leadership Chairman. **Motion Passed.**
5. To ratify the appointment of Rebecca Ferguson as Water Conservation Chairman. **Motion Passed.**
6. To approve George Speer to serve concurrently as Palomar District Director and as a Bylaws & Policy Committee member. **Motion Passed.**
7. To ratify the appointment of Martha Smyser as Scholarship Chairman. **Motion Passed.**

Recording Secretary Gail Vanderhorst presented and moved to adopt the following Executive Committee Recommendations:

8. To increase the fees for proof of insurance and additional insured's requests on the liability insurance from \$30.00 to \$35.00 effective for the policy term beginning February 15, 2016. **Motion Passed as Amended.**
9. The 2016 Winter Board Meeting registration fee be \$60 and early registration fee postmarked before January 1, 2016 be \$35. **Motion Passed.**
10. Approve Susan C. Bennett to have signature authorization on checking accounts at Bank of America. **Motion Passed.**

Recording Secretary Gail Vanderhorst presented and moved to ratify the following Executive Committee Recommendations:

11. To ratify the following Official Calendar date: April 8-10, 2016 Flower Show Symposium. Holiday Inn, Auburn, California, Chairman: Lili Aram-Bost. **Motion Passed.**
12. To ratify Gardening Study Schools Series 25 to be sponsored by Colfax Garden Club. Dates to be determined. Chairman: Myrtle Findley. **Motion Passed.**

Recording Secretary Gail Vanderhorst presented and moved to adopt the following Executive Committee Recommendations:

13. That signers on all CGCI Endowment accounts shall be the CGCI President, CGCI Treasurer and the Chairman of the Board of Trustees. **Motion Passed.**
14. That the restricted funds guidelines as updated by the Board of Trustees for the 2015 Fall Board Meeting be approved. **Motion Passed.** See Attachment F.

A Penny Pines Plantation was presented to President Sue Bennett from Southern California Garden Club.

### **District Director Reports**

District Director Coordinator Robin Pokorski introduced those District Directors who reported. See Attachment C.

A video montage in honor of Helen Gates' 100<sup>th</sup> birthday was presented.

The meeting was recessed at 10:53 a.m.  
The meeting was reconvened at 11:08 a.m.

NGC President's Project – Monarch Watch Vice-Chairman Julie West reported about applying for NABA butterfly garden certification, NWF Wildlife Habitat certification and Garden Club.org (NGC) has the certification to register your garden as a Pollinator Garden.

NGC President's Project – Leap Into Leadership Chairman Robin Pokorski reported. One part of the President's Project is *Leap Into Leadership!* The President has charged this team to assemble, develop and share leadership materials for our clubs and members. Materials are already available on the NGC and CGCI websites – organized by topic. Much is from California leadership workshops but there is information and entire programs from Michigan. Leadership workshops are scheduled for Arboretum and San Fernando Valley Districts, two in May in Michigan at the NGC Convention and two workshops in Montana next June at their state convention. If your club or district might benefit from this workshop – contact Robin Pokorski.

The meeting was recessed at 11:26 a.m.

The meeting was reconvened at 2:00 p.m. (Business Meeting #3)

President's Project Chairman Maryanne Lucas reported on Encouraging Future Gardeners. See Attachment D.

Price Sheppy, Marin Community Program Manager for the Golden Gate National Parks Conservancy, and Georgia Vasey, San Mateo Community Program Manager for the Golden Gate National Parks Conservancy, presented an update on Project Mission Blue and the state of the Mission Blue Butterfly in the Golden Gate National Recreation Area.

Robin Pokorski facilitated a Question and Answer Panel Discussion with panelists Shane Looper, Bob Gordon, George Perko, Jane McKee and Sue Bennett.

### **Chairmen Reports**

Chairman Coordinator Bob Gordon introduced those Chairman who reported. See Attachment D.

There being no further business, the meeting was adjourned at 5:06 p.m.

Gail Vanderhorst,

CGCI Recording Secretary \_\_\_\_\_ Date \_\_\_\_\_

## Attachment A Financial Report

10:57 AM  
09/08/15  
Cash Basis

### California Garden Clubs, Inc Balance Sheet As of August 31, 2015

	Aug 31, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10100 · Cash in Checking Accounts	69,675.39
10101 · BofA Business MMA 4096 04%	27,009.50
10102 · BofA CGCI Checking 12962	6,205.77
10105 · Symposium BofA Checking 17584	4,000.00
10106 · Events BofA Checking 75519	4,000.00
<b>Total 10100 · Cash in Checking Accounts</b>	106,890.66
<b>Total Checking/Savings</b>	106,890.66
<b>Total Current Assets</b>	106,890.66
<b>Other Assets</b>	
18000 · Prepaid Deposits	2,000.00
18500 · US Bank CD7664 3/8/19 1.49%	98,709.79
18600 · US Bank CD3594 1/24/17 0.50%	94,492.11
19000 · CGCI Endowment	
19010 · Principal Endowment-CGCI	16,128.00
19050 · Allowance for Change in FMV	2,637.80
19110 · Vanguard Endowment-CGCI	21,272.00
19150 · Allowance for Change FMV Vgd	-281.00
<b>Total 19000 · CGCI Endowment</b>	39,756.80
19500 · Scholarship Endowment	
19510 · Principal Endowment-Scholarship	30,984.00
19550 · Allowance for Change in FMV	6,855.38
19610 · Vanguard Endowment-Scholarship	51,639.01
19650 · Allowance for Change FMV Vngd	-295.44
<b>Total 19500 · Scholarship Endowment</b>	89,182.95
<b>Total Other Assets</b>	324,141.65
<b>TOTAL ASSETS</b>	<b>431,032.31</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
30500 · Unrestricted Net Assets	
30700 · General Activities	103,944.73
30701 · Available General Activities	103,944.73
<b>Total 30700 · General Activities</b>	103,944.73
31000 · Board Designated Net Assets	
31001 · Blue Star Memorial	3,748.43
31002 · Educational Schools	13,099.66
31007 · Honor Book	7,868.30
31009 · Liability Insurance	50,594.01
31010 · Reforestation Fund	9,884.09
31011 · Symposium	
31011-1 · Symposium Reserve	14,143.10
31011-2 · Symposium Checking	6,205.77
<b>Total 31011 · Symposium</b>	20,348.87
31012 · Wildflower Conference	
31012-1 · Wildflower Conf Reserve	13,730.68
<b>Total 31012 · Wildflower Conference</b>	13,730.68
31013 · Youth Fund	2,042.48
<b>Total 31000 · Board Designated Net Assets</b>	121,316.52
<b>Total 30500 · Unrestricted Net Assets</b>	<b>225,261.25</b>

California Garden Clubs, Inc  
**Balance Sheet**  
As of August 31, 2015

	Aug 31, 15
31500 · Temp Restricted Net Assets	
31501 · Awards	7,150.17
31503 · E. Miller Memorial Fund	3,250.00
31504 · H. Minor Memorial Fund	3,713.65
31509 · Judges Council	1,069.47
31512 · Project Mission Blue	1,122.53
31513 · Scholarship Donations Life Mbr	12,033.98
31514 · Endowment Marketing & Publicity	841.91
31516 · Anza-Borrego Desert Project	3,581.49
31517 · Scholarship Endowment Income	5,744.88
31518 · Sempervirens Fund	1,435.00
31519 · California Consultants Council	5,104.81
31521 · Rare Plant Treasure Hunt	205.00
Total 31500 · Temp Restricted Net Assets	45,252.89
31800 · Perm Restricted Net Assets	
31805 · Endowment - CGCI	37,400.00
31806 · Endowment CGCI to Tnsf	10,500.00
31810 · Endowment -Scholarship	82,623.01
31811 · Endowment S/ship to Tnsf	550.00
Total 31800 · Perm Restricted Net Assets	131,073.01
32000 · Retained Earnings	14,741.71
Net Income	14,703.45
Total Equity	431,032.31
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>431,032.31</b>

## Attachment B Officers' Reports

### **Parliamentarian, Greg Pokorski**

Same old, same old... This officer's primary duties continue to include minutes review (following convention in an installation year, there are six sets of minutes – more than at any other time during a term – so the Recording Secretary and I have been busy); bylaws review (there have been lots of emails and discussions over the summer regarding possible changes and this officer participated in yesterday's Bylaws and Policy Committee meeting); and agenda review in preparation for this meeting.

Changes were made to the bylaws at convention and to standing rules over the past year. These are printed in the new *Yearbook, Manual & Roster*, distributed at this Fall Board Meeting. For questions about our bylaws or standing rules, be sure to refer to the new yearbook so that you are looking at current information.

Parliamentary procedure is a set of democratic rules used to govern meetings and make decisions consistently and fairly. It has a long history. It originated in the early English Parliament and came to America with the first European settlers. It became uniform in 1876, when Henry M. Robert published his manual on parliamentary law. Today, *Robert's Rules of Order Newly Revised, 11<sup>th</sup> edition*, is the basic handbook of operation for many organizations, including CGCI. But remember that Robert's, if it is your parliamentary authority, covers default positions not covered in your bylaws. Always look to your bylaws first for how to do things.

If you have questions about parliamentary procedure, contact this officer.

### **Communications Director, Jane McKee**

*Golden Gardens eNews:*

- 2600+ subscribers
- Subscribers also receive *WACONIAH & Keeping in Touch*
- July 1 changed to monthly publication with average of 8-10 pages
- Articles and photos are welcome
  - Photos in jpeg format; if sending more than one or two send in a ZIP file
  - Send to [goldengardens@cagardenclubs.org](mailto:goldengardens@cagardenclubs.org)
- Send your club/district newsletters

Public Relations Awards (all publications other than yearbooks):

- Evaluation forms for 2015-17 updated to be consistent with NGC
- Guidelines for submitting awards entries created and available on Awards page on the website.
  - Please review the guidelines before submitting entries.
  - Includes helpful hints on how to complete the applications (the PR apps require different info); package and mail.
- All except the Publicity Press Books are due DECEMBER 1. DO NOT WAIT until Nov 30 to mail!!!!

Website:

- All forms and publications updated for 2015-17 term
  - Make sure you are using the correct form for donations...chairmen and mailing addresses have changed.
  - "discard" all old forms (line the birdcage or litter box, recycle etc.)
- Site is averaging 300-500 "hits" or "views" per week
- Site statistics:
  - 250 individual webpages
  - Forms
    - 70 specific to awards program (applications, evaluations)
    - 80 other than awards (donations, dues, contact info)
  - 205 publications (ranging from 1 page information/instructions to 30+ page handbooks, newsletters, etc.)
  - hosted websites
    - 12– Level 1 (we create a single page for a club)
    - 32 – Level 2 (club administrator creates/manages the webpages)
  - 50 email accounts
  - Zip Code Finder – 185 clubs listed

**Corresponding Secretary, Official Calendar Chairman, Carolyn Hoyum**

This chair with much help, finally is able to go through the procedure of getting new dates for CGCI schools and such. From the originator, checking the official CGCI calendar, taking it to the Executive Committee (with 10 copies) to approve it and set as a recommendation so it can be put on the Agenda for the board meeting to be ratified! Then it goes via the Recording Secretary to the communications director who puts it officially on the CGCI calendar for all to see. That was done for the Flower Show Symposium to be held April 8-10, 2016 in Auburn. The chairman is Lili Aram-Bost.

**3<sup>rd</sup> Vice-President, Lynne Batchelor**

I am your 3<sup>rd</sup> vice president, Lynne Batchelor and I am the co-chair of the Awards Committee. Because Bob Gordon is special to all of us, he will be in charge of the special awards and I will be in charge of the rest.

I want to acknowledge and thank the committee: Nancy Lee Loesch, Art Loesch, Jane McKee, Pat Clayes (who was not able to join us) and Sue Bennett representing the Youth chair. If you know of anyone who would like to serve as youth chair, please have them contact Sue. Sue would like to serve as an ex-officio member only.

Please stand and be recognized if you have agreed to serve as a judge this year. Thank you so much for your service; we could not operate without your efforts.

I need someone to follow up on the sponsor payments. Launa Gould did a wonderful job of setting up the system and sending out the notices, but I need someone to do reminders. If you have not yet paid, please give your check this weekend to Art Loesch.

I also need someone to print the award certificates. Please contact me if you know of anyone who could take on this intense but short term assignment to benefit CGCI.

I have two primary goals this year. The main goal is to increase participation in awards. I need your assistance to accomplish this. Thank you so much for helping to publicize awards at your club and district meetings both via the website, newsletters and in person.

The second goal is to revisit awards and revise or combine those which have had no applications for the past 3 years. I would like to increase the awarded amount and to ensure that every award has at least one sponsor. If you are a member of a large club or large district, please consider having the club or district sponsor an award next year. We welcome individual donors and I invite everyone to sponsor or co-sponsor an award next year.

As always we will be reviewing the awards ceremony in order to make it an even more effective recognition event and celebration.

**2<sup>nd</sup> Vice President, Membership Chairman, Rilla Crane**

An increase in 2015-2016 CGCI membership is off to a good start with six (6) clubs being ratified at the fall board meeting in Concord, CA on September 10-12, 2015.

The following clubs were ratified:

Green Thumb Garden Club of Gridley	Buttes District	10 Members, Linda Presley, President
Palos Verdes Begonia Society	Costa Verde District	32 Members, Carol Knight, President
San Juan Capistrano Garden Club	Orange County District	55 Members, Roz Morrissey, President

Associate Plant Society  
San Francisco Peninsula Camellia Society, 70 Members, Linda Kancov, President

Affiliate  
San Mateo Garden Center, Inc., Jeanette Hobbs, President

Jr. Gardening Troop 70202 Girl Scouts of Northern California Council  
Melissa Morrison, Youth Activities Chairman. 15 Members Sponsor: Eureka Sequoia Garden Club

**President, Sue Bennett**

Thank you to the districts who have invited me so far; you can review the CGCI Calendar to see where the visits are. I want to thank Humboldt District for the action packed visit and making me feel like a princess. I also want to thank them for the \$200 donation to the Presidents Project. While at the district meeting, the newly joined Girl Scout Group was able to plant plants and received lots of other gardening related activities they could do at home. The district members have really set the bar high. First Vice President, Krystal, also attended. Also, during the summer the following chairmen were ratified and approved and their information is found in the *Yearbook, Manual & Roster*:

Membership Youth Coordinator, Marilyn Oberti

CGCI Leadership Chairman, Robin Pokorski  
Judges Council Liaison, Myrtle Findley

### **Attachment C District Director's Reports**

#### **Bay Ocean District, Nancy McDougal**

As the club year of most of our clubs begins in September, I hold a 'get acquainted president's coffee' in mid-summer to allow both new and returning officers to meet and become familiar with the connection their clubs have with CGCI & NGC through our District. Within a low-key format, new district rosters are distributed, along with information sheets & to-do calendars to help organize their clubs in the coming year. Each president tells a bit about his/her club and announces any activities to which district members are invited, followed by questions, discussions/chatting or individually heading off to other appointments.

#### **Buttes District, Carol Jauregui**

Two weeks prior to the Butte Co. Fair, seven club leaders met and planned the flower show. We brought with us the ability to organize quickly, divide up the jobs, and ultimately work the 12 hour days necessary to put on a show that surpassed previous years. A family of three has annually entered hundreds of the potted plants floral designs and cut specimens. Our goal and intention is to and encourage the members in the five clubs in that county to submit entries in the three categories, and to ultimately make this an annual District event.

#### **Costa Verde District, Gudy Kimmel reported for Kitty Guzman**

CVD will host CGCI's Winter Board Meeting at Double Tree Hotel in San Pedro, January 31-February 3, 2016.

Co-chairmen: Alexis Slafer, Gudy Kimmel.

Theme: Gardening—Our Bridge to the Future.

October: CGCI and CVD's Grande Dame Helen Gates' centennial birthday tea at South Coast Botanic Garden. Limited space only accommodates district members.

Long Beach: successful July scholarship fundraiser brunch. Toured beautiful English garden of club member's home.

San Pedro: annual August Membership Tea and Hat Parade Contest. Main fundraiser sold new and recycled jewelry.

CVD now includes APS Begonia Society.

#### **Montana De Oro District, Millie Benson**

Greetings from the coast! Since the June report Los Osos GC has had two fund raising plant sales at Pismo Beach crafts Faire, netting \$625.00. We plan on more succulents sales as they were well received. Floral Design put on a Flower and Plant Show in Morro Bay and in October Cayucos Garden Club will again have their ever popular "Decorate a Table" event which sells out and puts on a great lunch, raffle, and art sale. The tables last year were all fabulous! All the clubs have given substantial scholarships! Yeah. I'm new at this and I promise a more professional report next time. I had a great time in Concord, but was glad to get back to the coast.

#### **San Fernando Valley District, Rita Desilets**

The San Fernando Valley District is planning our first Fundraising Cruise on the Ruby Princess from March 10-14, 2016. The cruise will embark from LA, sail to Catalina and then after a day at sea reach Ensenada, Mexico.

Passports are required. A limited number of interior cabins are reserved until November 15 at \$449 and partially obstructed view cabins at \$549. There is a \$75 port fee and a \$50 donation to San Fernando Valley District. Flyers with all the details are available from Rita Desilets, SFV District Director, at [4rita@roadrunner.com](mailto:4rita@roadrunner.com). Come along for the fun!

#### **Yosemite Gateway District, Mary Brooks**

The Yosemite Gateway District is composed of four clubs: Atwater Garden Club, Butterfly Garden Club, Le Grand Garden Club and Merced Garden Club. These clubs as of July 1, 2015 have 149 members. Recently the Catheys Valley Garden Club disbanded.

All clubs sponsor scholarships, garden tours and community service and beautification activities. Atwater Garden Club also conducts a rose and iris flower show in April.

Our next District meeting will be hosted by Atwater Garden Club in October.

## **Attachment D**

### **Committee Reports and Chairmen's Reports**

#### **Board of Trustees, Julie West**

Following recommendations were sent to the Executive Committee:

1. Any future agreements or contracts involving endowment fundraising must be reviewed in advance by the Board of Trustees before it is signed.
2. CGCI Restricted Funds Guidelines updated for 2015 Fall Board be presented to Board of Directors for approval.
3. Approve adoption of CPA Financial Review for 2014-2015.
4. Signers on all CGCI endowment accounts shall be the CGCI President, CGCI Treasurer and the Chairman of the Board of Trustees.

Emails of gratitude and appreciation received from 2015 CGCI Scholarship winners, Kelly Meehan (UC graduate student at Duke University) and David Jaeckel (UC graduate student at Yale University), were shared.

#### **Flower Show Schools, Gudrun Kimmel**

Course 1 of the Flower Show School in Encinitas, will take place Sept. 21-23, 2015, 230 Quail Gardens Dr. Encinitas, 92024. All Garden Club members are welcome to attend. This chairman received a communication from the NGC chairman that the new Handbook for Flower Shows is scheduled to be published in 2017. It would be very difficult for the instructors to work out of the old Handbook and the new I therefore recommend that no new Flower Shows Schools should be scheduled until 2017. There will be a Symposium in Auburn, CA in April of 2016. Myrtle Findley is the new Judges Council Liaison.

#### **Gardening Study Schools, Greg Pokorski**

I always want more schools, but am happy to report Series 25 to be sponsored by Colfax Garden Club was ratified today. Dates TBD. The only California GSS refresher this year is the October 29-30 Tri-Refresher sponsored by Southern California Garden Club & California Native Plant Society. Refresher reminders will be sent soon. Annual updating of consultant information for the *Yearbook, Manual & Roster* was completed this summer – see pages 50-53. Addressed the District Director Forum yesterday to promote & encourage all schools. New GSS curriculum is posted on both the NGC and CGCI websites. All forms for all schools are on the NGC website.

#### **Landscape Design Schools, Alexis Slafer**

This Chair is pleased to report that the 26<sup>th</sup> series of the CGCI Landscape Design Schools sponsored by Luther Burbank District is a great success. Course three will be held October 22 & 23, 2015. Check with this Chair regarding questions about your credentials.

Our Landscape Design Consultants are great resources that can participate in your local clubs or districts as speakers. Please don't forget them!

This Chair is available and eager to assist clubs and districts with sponsoring a new Landscape Design School.

#### **Membership, Administrative Assistant, Rita Desilets**

The Membership Administrative Assistant collects dues from existing clubs, APSs and Affiliates.

District Directors can help by contacting clubs that have not paid when the notice is received.

A postcard is in each membership card envelope explaining that five extra cards are included. This is to save time and cost of mailing a card or two as clubs report additional members, hopefully after filling out the correct form on the website.

Congratulations to the eleven Districts with 100% of their clubs' dues paid before Fall Board.

#### **Nominating Committee, Sherry Molinari**

I am here to inform you that the new nominating committee is looking for positions for the Executive Committee for the term, 2017-2019. If you or someone you know in your district has good leadership skills and is interested in being Treasurer, Financial Secretary, Recording Secretary or Corresponding Secretary please let me or someone on the committee know. We are positive we will be successful in this. The nominating committee information is in the new *Yearbook, Manual and Roster*. Qualifications are in this book on pages 85-87.

#### **President's Project 2015-2017, Maryanne Lucas**

Chuck Goodwin, Humboldt District Director, presented a \$200.00 check to CGCI President Sue Bennett, from the District and its member clubs, for the President's Project 2015-17 "Encouraging Future Gardeners." President Bennett's project encourages young gardeners to learn about gardening, both flowers and vegetables, in a way that

is environment friendly and uses recycled materials.

The program raises awareness of CGCI by distributing "Encouraging Future Gardeners Kits" that include special black fabric planting bags and seeds or plants. The Eureka Sequoia Garden Club Youth Garden Group, Girl Scout Troop 70202, was present to learn how to plant flowers in the bags. "Fun was had by all!"

**Registrar, Robin Pokorski**

The registration process continues to be refined but board members need to register in a timely fashion. Two dates are of importance in registering: the deadline for the early bird discount and the final drop dead date. Everyone must register even if no meal is taken. To register online, complete the form, save it to your computer and email to me.

The package plan includes everything except tours and raffle tickets. Generally, registration checks will be made payable to the host district but check the bottom of the registration form to be sure.

**CGCI Restricted Funds Guidelines-Approved 2015 Fall Board Attachment F**

Fund Name		6/30/15 Balance	Revenue	Disbursements
<i>Board Designated Net Assets</i>				
Blue Star Memorial (31001)	Board Designated	\$3,748.43	Donations	Grants available to assist purchasing a Blue Star Memorial Marker: \$100 Byway/\$350 for Large Up to \$1200 @ \$200 each to refurbish markers (1/2003.) Chairman expenses in excess of CGCI Budgeted \$50. with approval of EC
Educational Schools (31002)	Board Designated	\$13,099.66	Combine various school funds + \$8000 from NGC. 2000 Conv	Grants of up to \$250. for FSS, LDS, GSS, and ESS schools, refreshers and conferences. If school is profitable, grants may be returned to the fund. FSS would exclude course #1 - see Helen Minor Fund (until depleted). FSS, LDS, GSS & ESS Chairman expenses in excess of CGCI Budgeted \$50 w/approval of EC
Honor Book (31007) (6/1999 Gold/Green Funds combined)	Board Designated	\$7,808.30	Donations	CGCI objectives with approval of board of directors. Chairman expenses in excess of CGCI Budgeted \$50 w/approval of EC. Smokey Bear Poster Contest Awards (\$125); CGCI Community Impact Award, \$150; CGCI Lifetime Service Award (\$100) Meal expenses for CGCI guests and speakers invited by the EC
Liability Insurance (31009)	Board Designated	\$ 49,183.51	Club Premiums Dividends (if any)	Pay Feb 15 Ins premium for clubs and APS. ALL Chairman expenses. D&O insurance premiums to be paid from Gen'l Fund & budgeted annually. Deposit Dividends, if any, to this fund.
Reforestation (31010)	Board Designated	\$ 9,859.09	Donations	\$5700 paid to Cleveland Nat'l Forest May 2009 - disbursed in \$5000 minimum amounts upon approval of Bd of Dir.
Symposium (31011-1)	Board Designated	\$ 14,143.10	Proceeds from Symposia	Chairman Expenses in excess of CGCI Budgeted \$50 w/approval of EC Up to \$500 (with receipts) for judges council expenses at judges council banquet for center pieces and 1) program by professional designer, one night lodging, one day's meals, & plant material OR 2) program by members - banquet meal and plant material.
Symposium (31011-2) Checking Account	Board Designated	\$ 6,205.77	Deposits	CGCI Operating account for Symposium
Wildflower Conference (31012-1)	Board Designated	\$ 13,730.68	Conference Proceeds	\$350 C-7 Award. Wildflower Project. Chairmans expenses in excess of CGCI Budgeted \$50 w/approval of EC. Deposits/Expenses for Wildflower Conferences
Youth Fund (31013)	Board Designated	\$ 2,042.48	Donations	\$100 Youth Leader of Year Award. Combined Jr. Gardeners Fund (\$1000 bequest 5/1987, Adeline Walker estate), 2004 Youth Conference proceeds, and Youth Gardener Grants (\$2500 from NGC 2000 Convention). Use at the discretion of CGCI bd. of dir.
<i>Total Board Designated Net Assets</i>		<i>\$119,821.02</i>		

CGCI Restricted Funds Guidelines- Approved 2015 Fall Board

Fund Name		6/30/15 Balance	Revenue	Disbursements
<b>Temporarily Restricted Net Assets</b>				
Awards (31501)	Temporarily Restricted	\$6,535.17	Donations	Cash Awards
Eleanor Miller (31503) (6/2004)	Temporarily Restricted	\$ 3,250.00	\$5000 from Estate	Grant up to \$500 for course one in LDS or GSS. Budget for course one must accompany request to CGCI Educational Schools Finances Chairman.
Helen Minor (31504) (5/1998)	Temporarily Restricted	\$ 3,713.65	\$5000 memorial from Velma Cory	Grant up to \$500 for new FSS course one. Budget must accompany request to CGCI Educational Schools Finances Chairman.
CGCI Judges Council (31509)	Temporarily Restricted	\$ 1,069.47	Deposits	CGCI Judges Council expenses
President's Projects 2015-17 (31511C)	Temporarily Restricted		Donations	Encouraging Future Gardeners
Project Mission Blue Line Code (31512)	Temporarily Restricted	\$1,122.53	Donations	5 year State Project May 2011 - May 2016 with GGNPC
Scholarships (31513) Donatons/Life Mbrs	Temporarily Restricted	\$ 16,033.98	LM Fee's & Donations	Scholarship chairman expenses in excess of CGCI Budgeted \$50 w/approval of EC. Scholarship donations and Life Membership Fees to pay annual scholarships awarded CGCI Scholarships: Robert Gordon \$2,000 Immediate past President \$2000
Endowment Publicity Line Code 31514	Temporarily Restricted	\$841.91	Donations	Used for marketing and publicity of both Endowment Funds
Anza-Borrego DSP Line Code 31516)	Temporarily Restricted	\$3,031.49	Donations	State project approved June 2012 by BOD to raise \$15,000 for irrigation replacement & plants
Scholarship Endowmen Income (31517)	Temporarily Restricted	\$5,744.88	Dividends	Principal Financial & Vanguard Scholarship Endowment Dividend/Interest Income
Sempervirens Fund Line Code 31518	Temporarily Restricted	\$860.00	Donations	CGCI State Project since 1973 on behalf of Big Basin Redwoods State Park, Santa Cruz, CA
California Consultants Council (31519)	Temporarily Restricted	\$4,754.81	Dues/Events	Combined Gardening & Landscape Councils into one Council for all consultants 6-7-2013
Rare Plant Treasure Hunt (31521)	Temporarily Restricted	\$205.00	Donations	5 year CGCI State Project June 2014 - June 2019 with CNPS
<b>Total Temp. Restricted Net Assets</b>		<b>\$47,162.89</b>		

**CGCI Restricted Funds Guidelines- Approved 2015 Fall Board**

<b>Fund Name</b>		<b>6/30/15 Balance</b>	<b>Revenue</b>	<b>Disbursements</b>
<b><i>Permanently Restricted Net Assets</i></b>				
Endowment - CGCI	Permanently	\$37,400.00	Donations	Permanently Restrictd Endowment Fund - only interest can be used not principal
Line Code 31805	Restricted			
Endowment - CGCI	Permanently	\$10,500 .00	Donations	CGCI Endowmment donations received waiting to transfer to Endowment Fund
Waiting to Transfer	Restricted			
Line Code 31806				
Endowment - Scholarsh	Permanently	\$82,623 .01	LM Fee's &	Permanently Restricted Scholarship Endowment - only interest can be used not principal
Line Code 31810	Restricted		Donations	
			\$10,000 from	
			Gen Fund 5/90	
			\$5,000 from	
			NGC 2000 Conv	
Endowment-Scholarshi	Permanently	\$550.00	Donations	Scholarship Endowmment donations received waiting to transfer to Endowment Fund
Waiting to Transfer	Restricted			
Line Code 31811				
<b><i>Total Perm. Restricted Net Assets</i></b>		<b><i>\$131,073.01</i></b>		
<b><i>Total Restricted Net Assets</i></b>		<b><i>\$298,056 .92</i></b>		