

California Garden Clubs, Inc.
Minutes of the Organizational Meeting
Sunday, June 8, 2014
Hilton Hotel, Glendale, California
President: Rita Desilets
Host: San Fernando Valley District

President Rita Desilets called the meeting to order at 2:30 p.m.
The recording secretary was present.

Golden Gardens eNews Editor Pat Clayes led the Pledge of Allegiance.

Mendo-Lake District Director Rhea Pitchard gave the inspiration.

President Rita Desilets introduced the Executive Committee and former CGCI Presidents Robin Pokorski and Julie West.

Roll was called by Recording Secretary Gail Vanderhorst and the Chair declared a quorum.

Excused: Penny Binney, Mary Brooks, Anne Capes, Diane Charbonneau, B.J. Doerfling, Dann Dunst, Helen Gates, Mary Lou Goodwin, Lynne Hansen, Wanda Hewett, Rosalie Hooper, Laura Labrado, Shane Looper, Maryanne Lucas, Nancy McDougal, Angela Michaels, Dolores Moffatt, Doris Nagy, Gertrude Paul, Lynn Rose, Dorothy Roton, Hoberley Schuler, Robert Schuler and Martha Ann Walter.

Parliamentarian Greg Pokorski reported that the Rules of Order for Board Meetings for 2013-2015 were accepted for the entire term at the June, 2013 Organizational Meeting (refer to pages 26 & 27 of the *Yearbook, Manual & Roster*).

President Rita Desilets thanked the members of San Fernando Valley District for a successful convention.

Without objection, the Chair appointed the Minutes Review Committee with Lorraine Ornelas as Chairman and Sue Bennett and Greg Pokorski.

President Rita Desilets reported that the Board of Trustees are as follows: Robin Pokorski and Joan Craig (2008-2016), George Perko and Mary-Jo Noth who is completing Maryanne Lucas' term (2012-2018), Julie West and Rilla Crane (2014-2020). In a meeting following the Pre-Convention Board Meeting Julie A. West was elected Chairman and Mary-Jo Noth was elected as Secretary.

President Rita Desilets announced that the 2014-2015 Board of Directors Address Book & Roster was included in the registration packets along with a sheet of changes. Email any corrections to Rita.

Rare Plant Treasure Hunt Chairman Jeff Higday read the final reading and moved to adopt the Rare Plant Treasure Hunt Resolution, creating a 5-year CGCI project. See attachment A.

Motion Passed as Amended.

Executive Committee Ratifications/Recommendations

Recording Secretary Gail Vanderhorst presented and moved to approve the following Executive Committee Recommendation/Ratifications:

1. To ratify the appointment of Jeff Higday as Chairman of the new CGCI 5-year project: Rare Plant Treasure Hunt.

Motion Passed.

- 2. To accept with regret the resignation of Josie Goodenow as 3rd Vice-President and Membership Chairman.
Motion Passed.
- 3. To ratify the appointment of Krystal Migliore as Membership Chairman.
Motion Passed.
- 4. That Liability Insurance coverage is not available to clubs or APS's that own real estate or have primary use of, or responsibility for gardens, land, or exclusive ongoing use of building premises.
Motion Passed.

Treasurer Joan Patten presented the 2014-2015 CGCI Budget for Shane Looper, Financial Secretary. Joan moved to adopt the budget as corrected.
Motion Passed. See attachment B.

First Vice-President Sue Bennett moved on behalf of the Bylaws and Policy Committee to adopt the following proposed amendments to Standing Rules. If passed they are effective immediately. They were presented without notice.

Motion Passed.

1. SR3 (page 92)

Now Reads:

Proposed amendments to standing rules and policy shall be submitted to the bylaws and policy committee chairman. Amendments to standing rules may be made at a convention or board meeting by a majority vote with notice or a two-thirds without notice.

Amend by deleting "convention or".

To Read:

Proposed amendments to standing rules and policy shall be submitted to the bylaws and policy committee chairman. Amendments to standing rules may be made at a board meeting by a majority vote with notice or a two-thirds without notice.

Rationale: Clarification.

PASSED

2. SR42 (page 94)

Now Reads

A separate EIN is required from the IRS when opening bank account(s) for special committee(s) and/or function(s), e.g. symposium, wildflower conference, etc.

Amend by deleting.

Rationale: CGCI's CPA has stated that any bank account in CGCI's name, must use CGCI's EIN including the CGCI wildflower conference, CGCI symposium, etc. and all checking accounts in CGCI's name using CGCI's EIN should be in with the same bank (currently Bank of America) and symposium and special events accounts now exist and do not need to be opened.

PASSED

3. NEW

Standing Rule 109 (page 95)

CGCI Directors and Officers Liability Insurance coverage shall not be available to clubs, associate plant societies or affiliates that have any paid employees (both part-time or full-time)

Rationale: This was approved as an Executive Committee recommendation at Pre-convention meeting on Friday and should not be buried in minutes so all members are aware of it.

PASSED.

Cascade District Co-Director Carolyn Hoyum extended an invitation to the CGCI Fall Board Meeting, September 3-5, at the Holiday Inn in Redding, California.

President Rita Desilets announced that Laura Labrado is the newly elected Sacramento River Valley District Director.

President Rita Desilets adjourned the meeting at 3:20 p.m.

Gail Vanderhorst
CGCI Recording Secretary

Date

Attachment A Rare Plant Treasure Hunt Resolution

Whereas, California is one of the world's great biodiversity hotspots, with more than 6,500 beautiful plant types native to this unique and wonderful land, and

- Scientists have found 2,500 of these plants to be rare, and
- More than two dozen of these have been lost to extinction, with many more in danger, and
- The California Native Plant Society, a society of gardeners, scientists, and plant lovers from across California strives to understand, protect, and celebrate these rare plants, and
- The objectives of California Garden Clubs, Inc. (CGCI) are as stated in the Articles of Incorporation and in Article II of the corporation's Bylaws, and,

Whereas, these objectives include

- Assisting in projects for the conservation of our natural resources
- Promoting, creating and furthering an interest in amateur gardening, in plant life, and in bird life, and
- Cooperating with other agencies in furthering interests including environmental awareness, and

Whereas,

- California's unique and irreplaceable plants are in need of support to survive, therefore, be it

Resolved, That California Garden Clubs, Inc. partner with the California Native Plant Society (CNPS) to adopt this fundraising project to:

- Support California's rare plants
- Train Rare Plant Treasure Hunt volunteers to discover and document rare plants throughout California (2,200 populations have been found in four years, 1/3 of these new discoveries)
- Collect seeds from rare plants so that they can be stored in liquid nitrogen and so be permanently preserved in case of disaster
- Collect tissue from rare plants for genetic sequencing by UC scientists, to more fully understand their history and better plan how we can save them
- Begin a de-extinction project, to find seeds of extinct California plants, grow the seeds to increase the number, and preserve these seeds in liquid nitrogen for eventual resurrection, and;

Resolved,

- That funding for this five-year fund raising project strive for a goal of \$3,000 in annual donations to be used for materials, travel for plant exploration, planting and training and;
- That a new Temporarily Restricted Fund be established within CGCI designated to receive donations and forward all donations received to the CNPS Rare Plant program twice a year on or before January 15 and on or before June 15 and;
- That checks made payable to CGCI, be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the new Temporarily Restricted Fund established for the 2014-2019 Rare Plant Treasure Hunt Project and;
- That the project be reviewed for its viability in 2019 when it is mutually re-evaluated by CGCI and CNPS to consider renewal of the partnership and fund raising project.

Attachment B 2014-2015 Budget

REVENUE: 5000+ Revenue		
5001	Contributions/Donations	\$500.00
5101	Convention Profit	\$2,000.00
<i>Dues 5200's</i>		
5201	Dues-Affiliates 17 x \$50	\$850.00
5202	Dues-APS 3897@\$2.25	\$8,768.25
5203	Dues-Clubs 17,964@\$2.25	\$40,419.00
<i>Dues Total: \$50,037.75</i>		
5301	Fundraising Revenue	\$754.00
5401	CGCI Group Tax Exemption Program Fees	\$2,000.00
5501	History Book Sales	\$0.00
5502	History Book Mailing Fees	\$0.00
5601	Interest	\$1,000.00
<i>Membership 5700's</i>		
5701	Membership Banners	\$300.00
5702	Membership Cards	\$0.00
5703	Member Award of Distinction	\$500.00
<i>Misc. Income 5800's</i>		
5801	Bad check fees reimbursements	\$0.00
5802	Principal Financial	\$0.00
5803	3 Year Calendars	\$250.00
5804	Program Speakers Refund	\$0.00
5805	NGC/PR Refund	\$0.00
5806	Penny Pines	\$68.00
5807	CGCI Hosted Meetings	\$0.00
5808	CGCI Hosted NGC/PR Conventions	\$0.00
5809a	Golden Gardens eNews - Angels Fund	\$100.00
5809b	Golden Gardens eNews - Season's Greeting	\$900.00
5809c	Golden Gardens eNews - Misc. Income	\$100.00
5901	President's Project	\$0.00
6001	Scholarship - Transfer from Scholarship Fund	\$4,000.00
6101	State Pins & Misc Sales	\$1,000.00
6201	Tours	\$2,000.00
6301	Yearbook Sales	\$1,500.00
Total Revenue:		<u>\$67,009.25</u>

EXPENSES: 100's-

4999 Expenses

<i>Administration expenses:</i>		
<i>100-1400 Administration</i>		
101	Auditor	\$3,400.00
201	Directors & Officers Insurance	\$2,000.00

	301	Dues-NGC	\$11,000.00
	302	Dues-NGC Youth	\$10.00
	303	Dues-Pacific Region	\$360.00
	401	Crime Insurance Package	\$850.00
	402	Quickbooks Pro 2014 for 3 users	\$200.00
<i>Filing Fees & Taxes: 500's</i>			
	501	Attorney General	\$50.00
	502	Franchise Tax Board	\$10.00
	503	State Board of Equalization	\$500.00
	504	Filing Attorney General Form SI-100(even yrs only)	\$20.00
	601	Golden Gardens Subscriptions	\$0.00
	701	Office Supplies	\$500.00
	705	PO Box Annual Fees	\$100.00
	801	Vonage 888# \$35@month x 12	\$400.00
	901	Website - yearly hosting maintenance	\$2,440.00
	1001	Yearbook Printing	\$3,700.00
		Total Administration	\$25,540.00

Chairman expenses:

1500's

	1501	Amenities & Protocol	\$50.00
	1502	Arbor Day	\$50.00
	1503	Arboreta/Botanic Gardens of CA	\$50.00
	1504	Associate Plant Societies	\$0.00
	1505	Awards Finance	\$50.00
	1506	Backyard Habitat	\$50.00
	1507	Blue Star Memorials - Co-Chairman	\$50.00
	1508	Blue Star Memorials - Co-Chairman	\$50.00
	1509	Budget & Finance (copies)	\$50.00
	1510	Business Commendations & Discounts	\$50.00
	1511	Bylaws & Policy (copies)	\$50.00
	1512	Civic Beautification	\$0.00
	1513	California Native Plants	\$50.00
	1514	Natural Resources	\$50.00
	1515	Educational Schools Finance	\$50.00
	1516	Environmental Studies School	\$50.00
	1517	Floral Design Education	\$50.00
	1518	DD Mailbox Chairman	\$50.00
	1519	Flower Show Awards	\$50.00
	1520	Flower Show Judges Credentials	\$50.00
	1521	Flower Show Schedules	\$50.00
	1522	Flower Show Schools Team Chairman	\$50.00
	1523	Flower Show Symposium	\$50.00
	1524	Anza Borrego Desert State Park	\$50.00
	1525	Gardening Study Schools	\$50.00
	1526	Garden Therapy	\$50.00
	1527	GGNPC Mission Blue Project	\$50.00

1528	Memorial Gardens	\$50.00
1529	Veggies/Herbs	\$0.00
1530	Home Grown	\$50.00
1531	Honor Book	\$50.00
1532	Horticulture	\$50.00
1533	New Cultivars	\$50.00
1534	Landscape Design Study Program	\$50.00
1535	Life Membership	\$50.00
1536	Master Gardener Liaison	\$0.00
1537	National Garden Week	\$50.00
1538	Shrubs/Trees	\$50.00
1539	Penny Pines	\$50.00
1540	Roses	\$50.00
1541	Program & Speaker Registry	\$0.00
1542	Memorial Funds for the Fallen	\$0.00
1543	Reforestation and Restoration	\$50.00
1544	Scholarships - Chairman	\$50.00
1545	Scholarships - Co-Chairman	\$0.00
1546	Publicity	\$50.00
1547	Sempervirens Fund	\$50.00
1548	California State Parks	\$50.00
1549	Member Award of Distinction	\$50.00
1550	Strategic Planning	\$0.00
1551	Invasive Plants	\$50.00
1552	Vermiculture /Vermicomposting	\$50.00
1553	Website	\$50.00
1554	Operation Wildflower	\$50.00
1555	Wildlife (including Bees, Butterflies & Insects)	\$50.00
1556	Birds	\$0.00
1557	Certificates (long-term service)	\$50.00
1558	Board of Trustees including Endowments	\$50.00
1559	Legislation/Government	\$50.00
1560	Pacific Region Director's Project	\$50.00
1561	Golden Legacy Society	\$50.00
1562	PO Box Chairman	\$50.00
1563	Water Conservation	\$50.00
1644	Rare Plant Treasures Project	\$50.00
	Chairman Expenses Total	\$2,750.00

Chairman with Special Funding

*Chairmen with Special
Funding Expenses: 1600's*

1601A	Awards - Chairman	\$850.00
1601B	Awards mailing/postage	\$150.00
1602	CGCI Chairman Coordinator	\$100.00
1603	District Director Coordinator	\$250.00
1604	CGCI Group Tax Exemption Program Chairman	\$400.00

1605	Membership - 3rd VP	\$1,000.00
1606	Smokey Bear Poster Contest	\$150.00
1607	State Pins & Misc. Sales (50% of sales)	\$500.00
1608	Yearbook Chairman - including Distribution/Mailing	\$300.00
1609	Youth Activities	\$250.00
	Chairmen w/Special Funding Total	\$3,950.00

*District Director
Expenses: 1700's*

1701	Arboretum	\$ 100.00
1702	Bay Bridges	\$ 100.00
1703	Bay Ocean	\$ 100.00
1704	Buttes	\$ 100.00
1705	Cascade	\$ 100.00
1706	Channel Islands	\$ 100.00
1707	Costa Verde	\$ 100.00
1708	Desert Empire	\$ 100.00
1709	Diablo Foothills	\$ 100.00
1710	Golden Foothills	\$ 100.00
1711	Greater Los Angeles	\$ 100.00
1712	Humboldt	\$ 100.00
1713	Luther Burbank	\$ 100.00
1714	Mendo-Lake	\$ 100.00
1715	Montana de Oro	\$ 100.00
1717	Orange County	\$ 100.00
1718	Palms to Pines	\$ 100.00
1719	Palomar	\$ 100.00
1720	Roadrunner	\$ 100.00
1721	Sacramento River Valley	\$ 100.00
1722	San Fernando Valley	\$ 100.00
1723	Santa Clara Valley	\$ 100.00
1724	Sequoia Foothills	\$ 100.00
1725	Top O' the State	\$ 100.00
1726	Valley Lode	\$ 100.00
1727	Yosemite Gateway	\$ 100.00
	Total District Directors Expenses	\$2,600.00

Membership 1800's

1801	Membership Banners	\$250.00
1802	Membership Cards (printing)	\$140.00
1803	Membership - posters & brochures	\$1,500.00
1804	Misc. Dues Refunds	\$100.00
1805	Zip Code Club Finder Services Renewal	\$100.00
	Total Membership Expenses	\$2,090.00

Officers Expenses: 1900's **Officers**

1901	1st Vice President	\$0.00
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	1902	Corresponding Secretary	\$200.00
	1903	Financial Secretary	\$150.00
	1904	Parliamentarian	\$50.00
	1905	President, CA Travel & Office Expense	\$10,000.00
	1906	President, NGC & Pacific Region	\$5,000.00
	1907	Recording Secretary	\$150.00
	1908	Treasurer	\$400.00
	1909	Communication Director	\$250.00
	1910	2nd Vice President	\$100.00
		Total Officers Expenses	\$16,300.00
		Election Year Expenses	
	1920	Incoming President's Honorarium	\$200.00
	1921	Outgoing President's Pin	\$500.00
	1922	President Elect Expenses	\$500.00
	1923	President Elect, NGC & Pacific Region	\$2,000.00
		Total Election Year Expenses	\$3,200.00
		Other Expenses	
<i>Other expenses</i>			
<i>2000-4000</i>			
	2101	Golden Gardens eNews	\$50.00
	2201	Educational Pamphlets	\$1,000.00
	2301	Financial Assistance from CPA	\$0.00
	2401	Fundraising Expenses	\$250.00
	2501	History Book Mailing	\$0.00
	2601	Gift for NGC/PR Gift	\$100.00
	2701	Member Award of Distinction	\$100.00
	2801	President's Project	\$50.00
	2901	Program Speakers for Convention/Board Meetings	\$1,000.00
	3001	Promotional Materials	\$1,200.00
	3101	Scholarship - 2 @ \$2000	\$4,000.00
	3201	Tours	\$0.00
		Total Other Expenses	\$7,750.00
		Misc. Expenses	
	Misc. Expenses 4000	NGC/Pac Region related expenses incl visits	\$750.00
	4001	Bank charges	\$0.00
	4002	Memorial Donations	\$250.00
	4003	San Francisco Flower & Garden Show	\$100.00
	4004	CA State Flower & Garden Show	\$0.00
	4005	G-2 Yearbook Award	\$350.00
	4006	3 Year Calendar printing (1200)	\$0.00
	4007	Awards booklet	\$0.00
	4008	Wax Seals	\$0.00
	4009	Web Tech (upgrades)	\$3,000.00
	4010	Penny Pines	\$68.00
	4011	Interest transfer to Scholarship RF	\$0.00
	4012		

4013	New Board Designated Restricted Fund Grants	
4014	NGC Awards #20	\$100.00
4015	CGCI Hosted Meetings	\$0.00
4016	CGCI Hosted NGC/PR Conventions	\$0.00
	Total Misc. Expenses	\$4,618.00
	Total Expenses	\$68,798.00
REVENUE - EXPENSES		-\$1,788.75