



**CALIFORNIA GARDEN CLUBS, INC.
ORGANIZATIONAL MEETING**

Thursday, June 7, 2012
Doubletree Hotel, Sacramento, CA
President: Julie A. West
Host: Sacramento River Valley District

President Julie A. West called the meeting to order at 9:06 a.m. The Interim Recording Secretary was present.

David J. West, Hotel Contracts Chairman, led the Pledge of Allegiance.

The Inspiration was given by Robin Pokorski, Chairmen Coordinator/ *Golden Gardens* Circulation Chairman.

President West introduced the Executive Committee and former CGCI Presidents Mary Lou Goodwin, Robert Gordon and Robin Pokorski.

President West introduced Circle of Poppies member, Helen Gates.

President West introduced the President's Page, Judy Smith.

Roll was called by Interim Recording Secretary, Margaret Strachan and President West declared a quorum.

Excused: Win Archibald, Lorna Bonham, Beverly Brune, Roseann Costabile, Kris Ethington, Helen Gregory, Laverne Harms, Wanda Hewitt, Rosalie Hooper, Jane Johnson, Nancy Johnson, Dana Lozano, Maryanne Lucas, Carol Mayo, Nancy McDougal, Angela Michaels, Kathy Moren, Doris Nagy, Gertrude Paul, Loraine Ramshaw, Merrilee Ray, Joyce Reid, Deanna Ridolfi, Dorothy Roton, Hoberley Schuler, Robert Schuler, Linda Simonds, Linda Smith, Virginia Stranske, Elisabeth Tufo, Bonnie Wagner, Martha Ann Walter, Chelsea Wilson, Carlotta Wixon.

Greg Pokorski, CGCI Parliamentarian, moved to amend the 2011-2013 Rules of Order for Board Meetings as distributed to be used for the remainder of the 2011-2013 term of office. **PASSED** . (See attachment A).

President West thanked the 2012 convention host, Sacramento River Valley District for a successful convention.

Without objection, President West appointed the following to review the minutes of the Organizational Meeting: Lorraine Ornelas, Chairman; Pat Clayes and Dolores Moffat.

President West announced that the Board of Trustees has elected Robin Pokorski as Chairman and George Perko as Secretary for 2012-2013. Robin Pokorski will serve as Endowment Fund Chairman and George Perko will serve as Golden Legacy Society Chairman.

EXECUTIVE COMMITTEE RECOMMENDATIONS:

On behalf of the Executive Committee, Interim Recording Secretary, Margaret Strachan presented the following recommendations:

1. The New Checking Account approved at Winter Board and opened at Bank of America to be used for "CGCI Events". Signers on the account are to be the CGCI Treasurer (currently Joan Patten and on the account) and Financial Secretary (currently Charlene Looper and on the

account). Remove CGCI Operation Wildflower Chairman, Merrilee Ray and Wildflower Conference Treasurer, Donna Thomas. **PASSED**

2. That the 2012 Fall Board Registration fee will be \$30; and the registration fee after deadline will be \$45. **PASSED**
3. The proposed Liability Insurance rates for 2013-2014 as follows: Per capita rate remains the same: \$.75 . Minimum for small clubs remains \$20. The Additional Insured Certificate charge to increase from \$20 to \$25 (the rate CGCI is charged by the insurance company). The late charge to remain \$20. **PASSED**
4. That Robert and Hoberley Schuler be accepted into the Circle of Poppies. **PASSED**
5. That we invite the Pacific Region Director Debbie Hinchey to the 2013 convention (standing rule #55) as per line code 4001 in the 2012-2013 proposed budget. **PASSED**
6. That the *Golden Gardens* postal category be changed to send email notification of undeliverable magazines to the CGCI Circulation Chairman for two issues. Money to come from *Golden Gardens* funds. **PASSED**
7. That CGCI obtain a Post Office Box in Graton with three keys and Julie West will be responsible for it. Monies to come from the general fund. **PASSED**

Financial Secretary, Shane Looper moved to adopt the 2012-2013 Proposed *Golden Gardens* Budget. (See Attachment B). **APPROVED**

Financial Secretary, Shane Looper moved to adopt the 2012-2013 Proposed CGCI Budget. (See Attachment C). **APPROVED**

Janet Eyre, State Parks Chairman gave a second reading of the Anza-Borrego Desert State Park Resolution. (See Attachment D).

On behalf of the Executive Committee, Interim Recording Secretary, Margaret Strachan presented the following recommendations:

1. That CGCI accept the resolution from Janet Eyre, State Parks Chairman to establish a new CGCI project to support Anza-Borrego Desert State Park for the acquisition of an irrigation system to be supported by clubs and districts until the stated project cost of \$15,000 has been achieved.
Chuck Goodwin, Legislation/Government Chairman, presented a substitute motion. **FAILED.**
Main Motion **PASSED**
2. That the Anza-Borrego Desert project be seeded with \$1000. Monies to come from the restricted honor book fund. **PASSED**

President Julie A. West invited us to attend the Fall Board Meeting, to be hosted by the CGCI Executive Committee, September 6-9, in San Mateo.

Announcements

President West announced that acceptance by the Executive Committee and the Board of Trustees of the *Kids Growing Strong™* Memorandum of Understanding received April 12 2012 and its addendum, received May 2, 2012 is contingent upon *Kids Growing Strong™* obtaining its own liability insurance and its own 501 (c) 3 designation.

President West introduced Jeff Higday, new District director for Sacramento River Valley District.

There being no further business President West adjourned the meeting at 10:54 a.m.

Submitted

7/19/2012

Margaret Strachan, Interim Recording Secretary

Date

Organizational Meeting 2012
APPENDIX A

RULES OF ORDER FOR BOARD MEETINGS, 2012-2013

1. Regular meetings of the board of directors shall be Organizational, Fall, Winter and Pre-Convention meetings.
2. Permission for non attendance at any regular meeting shall be obtained from the president.
3. Permission for a guest to attend (without voice or vote and provided that they comply with these Rules of Order) any meeting of the board of directors shall be obtained from the president. Guests shall have a special identification.
4. Board members (as defined by Article VII., Sec. 1) are requested to be prompt in their attendance. One-third shall constitute a quorum. No member shall be entitled to more than one vote.
5. Members and guests shall wear badges to all meetings.
6. Oral reports of chairmen and district directors shall be limited to two (2) minutes each unless otherwise announced. All reports shall be in writing. Full-length copies shall be provided for both the President and Chairmen Coordinator. A condensed copy of no more than one hundred (100) words shall be prepared for the Recording Secretary to be attached to the Minutes.
7. The president shall appoint a committee of three (3) to review the minutes.
8. All cell phones and pagers shall be turned off or set to vibrate during all board meeting functions.
9. All but the simplest of motions from the floor shall be in writing and sent to the president or presiding officer, with copies to the recording secretary and parliamentarian, before debate may proceed.
10. Whenever practical, motions to be considered for presentation at any board meeting shall be submitted, in writing, to the president with copies to each member of the Executive Committee, to be received at least 10 days prior to such meeting.
11. No issue shall be debated without first being placed on the floor by a motion which has been seconded.
12. Any member of the board of directors wishing to obtain the floor shall rise and when recognized by the president or presiding officer, shall state his/her name and official capacity.
13. If there is an issue involved with any motion on the floor, a duly recognized member may speak no more than twice on the same issue, except for the proponent of the motion, who may speak a third time to close the debate. Speakers shall be allowed two minutes each.
NOTE: No member may speak a second time until all members who want to speak have spoken a first time.
14. The bylaws and standing rules of CGCI, together with *Robert's Rules of Order Newly Revised*, shall govern all proceedings of all meetings of the board of directors.
15. These Rules of Order may be suspended at any meeting of the board of directors by a two-thirds (2/3) vote of the board members present and voting, providing that the proposal to be presented is not in conflict with CGCI's bylaws or the fundamental principles of parliamentary law.

**Organizational Meeting 2012
APPENDIX B
2012-2013 Golden Gardens Budget**

		A	C	D
3	Line Code		Budget	CGCI Subsidy
4		Revenue		
5		Subscriptions		
6	1100	100 Percent Clubs	\$13,000.00	
7	1200	Affiliate Presidents 15@\$5	\$0.00	\$75.00
8	1300	APS Presidents 52 @ \$5	\$0.00	\$260.00
9	1400	Club Presidents 315 @\$5	\$0.00	\$1,575.00
10	1500	Complimentary 3 @\$5	\$0.00	\$15.00
11	1600	District Directors 29 @\$5	\$0.00	\$145.00
12	1700	Individual 332 @\$6	\$1,933.00	
13	1800	Life Members 358 @\$5	\$0.00	\$1,790.00
14		Total Subscriptions	\$14,933.00	\$3,860.00
15				
16		Other Revenue		
17	2100	Advertising	\$0.00	
18	2200	Angel Fund	\$400.00	
19	2300	Season's Greetings	\$800.00	
20	3000	Misc. Income	\$30.00	
21		Total Other Revenue	1,230.00	
22				
23		Total Revenue:	\$16,163.00	
24				
25				
26		Expenses		
27				
28	5100	Circulation Chairman	\$225.00	
29	5200	Editor	\$250.00	
30	5300	Financial Secretary	\$75.00	
31	6100	Mailer Service fee/postage \$965.00 x 4 issues	\$3,860.00	
33	6200	Printer \$4,230.00 x 4 issues	\$16,920.00	

34	7000	Misc.	\$40.00	
35				
36		Total Expenses:	\$21,370.00	
37				
38		Revenue - Expenses =	(\$5,207.00)	

**Organizational Meeting 2012
APPENDIX C**

2012-2013 CGCI Budget

REVENUE: 5000+	Revenue	
5001	Contributions/Donations	\$500.00
5101	Convention Profit	\$2,000.00
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<i>Dues 5200's</i>		
5201	Dues-Affiliates 10 x \$50	\$500.00
5202	Dues-APS 3500@\$2.25	\$7,875.00
5203	Dues-Clubs 17,500@\$2.25	\$39,375.00
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<i>Dues Total: \$47,750.00.</i>		
5301	Fundraising Revenue	\$1,000.00
5401	Group Exemption Fees	\$2,000.00
5501	History Book Sales	\$0.00
5502	History Book Mailing Fees	\$0.00
5601	Interest	\$2,000.00
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<i>Membership 5700's</i>		
5701	Membership Banners	\$750.00
5702	Membership Cards	\$500.00
5703	Member Award of Distinction	\$500.00
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<i>Misc. Income 5800's</i>		
5801	Bad check fees reimbursements	\$0.00
5802	Principal Financial	\$0.00
5803	3 Year Calendars	\$1,000.00
5804	Program Speakers Refund	\$0.00
5805	NGC/PR Refund	\$0.00
5806	Penny Pines	\$0.00
5807	CGCI Hosted Meetings	\$15,000.00
5808	CGCI Hosted NGC/PR Conventions	\$30,000.00
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5901	President's Project	\$500.00

6001	Scholarship - Transfer from Scholarship Fund	\$4,000.00
6101	State Pins & Misc Sales	\$1,000.00
6201	Tours	\$500.00
6301	Yearbook Sales	\$1,500.00
	Total Revenue:	\$110,500.00

EXPENSES: 100's-

4999 Expenses

Administration expenses:

100-1400

Administration

101	Auditor	\$3,000.00
201	Directors & Officers Insurance	\$1,850.00
301	Dues-NGC	\$10,565.00
302	Dues-NGC Youth	\$10.00
303	Dues-Pacific Region	\$360.00
401	Crime Insurance Package	\$715.00
402	Quickbooks Premier 2011 for 3 users	\$0.00

Filing Fees & Taxes: 500's

501	Attorney General	\$50.00
502	Franchise Tax Board	\$10.00
503	State Board of Equalization	\$500.00
504	Filing Attorney General (even years only)	\$0.00
601	Golden Gardens Subscriptions	\$4,000.00
701	Office Supplies	\$500.00
801	Vonage 888# \$60@month x 12	\$720.00
901	Website	\$2,390.00
1001	Yearbook Printing	\$4,500.00

Total Administration

\$29,170.00

Chairman expenses:

1500's

1501	Amenities & Protocol	\$50.00
1502	Arbor Day	\$50.00
1503	Arboreta/Botanic Gardens of CA	\$50.00
1504	Associate Plant Societies	\$0.00
1505	Awards Finance	\$50.00
1506	Backyard Habitat	\$50.00
1507	Blue Star Memorials - Co-Chairman	\$50.00
1508	Blue Star Memorials - Co-Chairman	\$50.00
1509	Budget & Finance (copies)	\$50.00
1510	Business Commendations & Discounts	\$50.00
1511	Bylaws & Policy (copies)	\$50.00
1512	Civic Beautification	\$0.00
1513	California Natives	\$50.00
1514	Natural Resources	\$50.00
1515	Educational Schools Finance	\$50.00
1516	Environmental Studies School	\$50.00
1517	Flower Show Design Education	\$50.00
1518	DD Mailbox Chairman	\$50.00
1519	Flower Show Awards	\$50.00

1520	Flower Show Judges Credentials	\$50.00
1521	Flower Show Schedules	\$50.00
1522	Flower Show Schools Team Chairman	\$50.00
1523	Flower Show Symposium	\$50.00
1524	Anza Borrego Desert State Park	\$50.00
1525	Gardening Study Schools	\$50.00
1526	Garden Therapy	\$50.00
1527	GGNPC Mission: Blue Project	\$50.00
1528	Memorial Gardens	\$50.00
1529	Herbs/Vegetables	\$50.00
1530	Home Grown	\$50.00
1531	Honor Book	\$50.00
1532		\$0.00
1533	New Cultivars	\$50.00
1534	Landscape Design Schools	\$50.00
1535	Life Membership	\$50.00
1536	Master Gardener Liason	\$0.00
1537	National Garden Week	\$50.00
1538	Shrubs/Trees	\$50.00
1539	Penny Pines	\$50.00
1540	Roses	\$50.00
1541	Program & Speaker Registry	\$0.00
1542	Memorial Garden for the Fallen Phase 2	\$50.00
1543	Reforestation and Restoration	\$50.00
1544	Scholarships - Co-Chairman	\$50.00
1545	Scholarships - Co-Chairman	\$50.00
1546	Publicity	\$50.00
1547	Sempervirens Fund	\$50.00
1548	California State Parks	\$50.00
1549	Member Award of Distinction	\$50.00
1550	Strategic Planning	\$50.00
1551		\$0.00
1552	Youth Awards	\$50.00
1553	Website	\$50.00
1554	Operation Wildflower	\$50.00
1555	Bees, Butterflies & Insects	\$50.00
1556	Birds	\$50.00
1557	Certificates (long-term service)	\$50.00
1558	Board of Trustees including Endowments	\$50.00
1559	Legislation/Government	\$50.00
	Chairman Expenses Total	\$2,650.00

Chairman with Special Funding

*Chairmen with Special
Funding Expenses: 1600's*

1601A	Awards - 3rd VP	\$850.00
1601B	Awards mailing/postage	\$150.00
1602	CGCI Chairmen Coordinator	\$100.00
1603	District Director Coordinator	\$200.00
1604	Group Tax Exempt Program	\$300.00
1605	Membership - 2nd VP	\$1,000.00
1606	Smokey Bear Poster Contest	\$150.00
1607	State Pins & Misc. Sales (50% of sales)	\$500.00
1608	Yearbook Chairman - including Distribution/Mailing	\$300.00

1609	Youth Activities	\$250.00
	Chairmen w/Special Funding Total	\$3,800.00
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<i>District Director Expenses:</i>		
<i>1700's</i>		
1701	Arboretum	\$100.00
1702	Bay Bridges	\$100.00
1703	Bay Ocean	\$100.00
1704	Buttes	\$100.00
1705	Cascade	\$100.00
1706	Channel Islands	\$100.00
1707	Costa Verde	\$100.00
1708	Desert Empire	\$100.00
1709	Diablo Foothills	\$100.00
1710	Golden Foothills	\$100.00
1711	Greater Los Angeles	\$100.00
1712	Humboldt	\$100.00
1713	Luther Burbank	\$100.00
1714	Mendo-Lake	\$100.00
1715	Montana de Oro	\$100.00
1717	Orange County	\$100.00
1718	Palms to Pines	\$100.00
1719	Palomar	\$100.00
1720	Roadrunner	\$100.00
1721	Sacramento River Valley	\$100.00
1722	San Fernando Valley	\$100.00
1723	Santa Clara Valley	\$100.00
1724	Sequoia Foothills	\$100.00
1725	Top O' the State	\$100.00
1726	Valley Lode	\$100.00
1727	Yosemite Gateway	\$100.00
	Total District Directors Expenses	\$2,600.00
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<i>Membership 1800's</i>		
1801	Membership Banners	\$250.00
1802	Membership Cards (printing)	\$500.00
1803	Membership - Promotional Material	\$1,500.00
1804	Misc. Dues Refunds	\$100.00
1805	Zip Code Club Finder Services Renewal	\$100.00
	Total Membership Expenses	\$2,450.00
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<i>Officers Expenses: 1900's</i>		
Officers		
1901	1st Vice President	\$0.00
1902	Corresponding Secretary	\$700.00
1903	Financial Secretary	\$150.00
1904	Parliamentarian	\$50.00
1905	President, CA Travel & Office Expense	\$10,000.00
1906	President, NGC & Pacific Region	\$5,000.00
1907	Recording Secretary	\$200.00
1908	Treasurer	\$300.00
	Total Officers Expenses	\$16,400.00
	Election Year Expenses ***	
1920	Incoming President's Honorarium	\$200.00

	1921	Outgoing President's Pin	\$400.00
	1922	President Elect Expenses	\$500.00
	1923	President Elect, NGC & Pacific Region	\$1,500.00
		Total Election Year Expenses ***	\$2,600.00
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	<i>Other Expenses: 2000-</i>		
	<i>4000</i>	Other Expenses	
	2101	E-News	\$750.00
	2201	Educational Pamphlets	\$750.00
	2301	Financial Assistance from CPA	\$0.00
	2401	Fundraising Expenses	\$250.00
	2501	History Book Mailing	\$0.00
	2601	Gift for NGC/PR Gift	\$100.00
	2701	Member Award of Distinction	\$100.00
	2801	President's Project	\$500.00
	2901	Program Speakers for Convention/Board Meetings	\$1,000.00
	3001	CGCI Publicity/Promotional Materials	\$1,000.00
	3101	Scholarship - 2 @ \$2000	\$4,000.00
	3201	Tours	\$250.00
		Total Other Expenses	\$8,700.00
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	<i>Misc. Expenses 4000</i>	Misc. Expenses	
	<i>4001</i>	NGC/Pac Region related expenses incl visits	\$750.00
	<i>4002</i>	Bank charges	\$0.00
	<i>4003</i>	Memorial Donations	\$250.00
	<i>4004</i>	San Francisco Flower & Garden Show	\$500.00
	<i>4005</i>	CA State Flower & Garden Show	\$0.00
	<i>4006</i>	G-2 Yearbook Award	\$350.00
	<i>4007</i>	3 Year Calendar printing (1200)	\$3,025.00
	<i>4008</i>	Awards booklet	\$0.00
	<i>4009</i>	Wax Seals	\$0.00
	<i>4010</i>	Web Tech	\$500.00
	<i>4011</i>	Penny Pines	\$0.00
	<i>4012</i>	Interest transfer to Scholarship RF	\$125.00
	<i>4013</i>		
	<i>4014</i>	New Board Designated Restricted Fund Grants	
	<i>4015</i>	NGC Awards #20	\$100.00
	<i>4016</i>	CGCI Hosted Meetings	\$15,000.00
	<i>4017</i>	CGCI Hosted NGC/PR Conventions	\$31,000.00
		Total Misc. Expenses	\$51,600.00
		Total Expenses	\$117,370.00
		Revenue Expenses	\$0.00
		TOTAL EXPENSES ***	\$117,370.00
		REVENUE - EXPENSES ***	-\$6,870.00
		***ELECTION EXP. NOT INCLUDED IN REVENUE - EXPENSES	

**Organizational Meeting 2012
APPENDIX D**

ANZA-BORREGO DESERT STATE PARK RESOLUTION

WHEREAS, the interest and support of California Garden Clubs, Inc. was historically given to the Anza-Borrego Desert State Park of California for thirty-seven years (1969 through 2006), and

WHEREAS, years of declining California State Parks budgets and deferred maintenance have left the three-acre desert garden surrounding the Anza-Borrego Desert State Park Visitor Center, in need of serious restoration efforts, and

WHEREAS, the maintenance staff at Anza-Borrego Desert State Park has determined a new irrigation system including a new pump, PVC pipe and fittings with a new landscape plan for replacement and maintenance of specimen plants is urgently needed with an estimated total project cost of \$15,000, and

WHEREAS, California Garden Clubs, Inc. has been asked to participate in this refurbishment project,

THEREFORE, BE IT RESOLVED, that California Garden Clubs, Inc. Board of Directors at an official meeting in Sacramento, CA, June 7, 2012, do authorize and recommend that clubs and districts financially support the opportunity to restore the Anza-Borrego Visitor Center Desert Garden at Anza-Borrego Desert State Park by sending donations to the CGCI Restricted Fund, Anza-Borrego Desert State Park, noting "ABDSP Visitor Center Garden" on the check's memo line, and

BE IT FURTHER RESOLVED that this Resolution appear in *Golden Gardens*, the CGCI eNewsletter and be posted on the CGCI website.

Janet Eyre
CGCI State Parks Chairman
June 5, 2012