



California Garden Clubs, Inc.
Organizational Meeting
Thursday, May 19, 2011
Doubletree Hotel, Rohnert Park, CA

President: Julie A. West
Hosts: Luther Burbank and Mendo-Lake Districts

President Julie A. West called the meeting to order at 8:30 A.M. The Recording Secretary, Geri May Thirloway, was present.

Out of order, the Executive Committee recommended that Jackie Jackman and Rosalie Hooper be nominated to the Circle of Poppies. **Passed.**

Sandy Rodgers, Blue Star Memorial Chairman, led the Pledge of Allegiance.

Hoberley Schuler, Master Gardener Liaison, gave the inspiration.

President West introduced the Executive Committee, former CGCI Presidents Maryanne Lucas, Robin Pokorski, Elisabeth Tufo and Robert Gordon, and noted that Maryanne Lucas is now the Chairman of the Advisory committee.

Roll was called by Recording Secretary Geri May Thirloway and a quorum was established. **Excused:** Donna Beronda, Lorna Bonham, Emily Bueermann, Pat Chaney, Laura Crenshaw, Rob Crenshaw, Harry Dedini, Helen Gates, Mary Lou Goodwin, Chuck Goodwin, JoAnn Gould, Donna Haddock, Judy Laird, Gladys Nielsen, Kathy Pifari, Joyce Reid, Dorothy Roton, Alexis Slafer, Shirley Stewart, Bob Taylor, Mary Tebo, and Marcia Townsend.

Parliamentarian Greg Pokorski read the rules of Order for Board Meetings for the 2011-2013 term.

First Vice-President Rita Desilets moved to accept the Rules of Order for Board Meetings for the entire 2011-2013 term.

Passed. (See Attachment A)

Copies of the rules of Order for Board Meetings were distributed and will be printed in the CGCI Yearbook.

Rita Desilets moved to include the chairmen's reports (100 word version) as attachments to the minutes for the 2011-2013 term. **Passed.**

President West thanked the hosts - members of Luther Burbank and Mendo-Lake Districts for a successful convention. In addition, 2011 Convention Co- Chairmen, Dave West and GinaBelle Smith, were recognized for a job well done.

Without objection, President West appointed the Committee to approve the minutes of this meeting: Lorraine Ornelas, Chairman, Pat Claves, and Nancy McDougal.

President West announced the Board of Trustees has elected Joan Craig as Chairman for 2011-2012.

President West announced the ratification at the Post-Convention Meeting of Parliamentarian Greg Pokorski and District Director Coordinator George Speer and Standing Committee Chairmen as listed in the roster, with the addition of Carol Amenta as a member of the Nominating Committee and Victoria Lucido as Properties/ Timekeeper Chairman, and including any vacancies filled over the summer for the 2011-2013 term.

New Business:

Without objection, George Speer will be allowed to serve concurrently as District Director Coordinator, Zip Code Club Finder Services Chairman as well as the Palomar District Director. **Approved.**

Without objection, George Perko will be allowed to serve concurrently as CGCI's Financial Advisor, a member of Budget & Finance Committee as well as the Bay Bridges District Director. **Approved.**

Financial Secretary, Shane Looper moved to adopt 2011-2012 Proposed CGCI Budget. (See Attachment B).

Approved.

Financial Secretary, Shane Looper moved to adopt 2011-2012 Golden Gardens Budget. (See Attachment C).

Approved.

Recording Secretary Geri May Thirloway read the following:

Executive Committee Recommendations:

1. That *Golden Gardens* advertising rates per issue are \$75 for a quarter page, \$125 for half page and \$200 for full page, with 10% discount for two or more consecutive issues or 2011-2013. **Passed.**
2. That the 2011 Fall Board Meeting registration be \$30, and late fee be \$45. **Passed.**
3. That CGCI Symposium checking account authorized signatures be changed to reflect the 2011-2013 Symposium Co-Chairmen, Rob and Laura Crenshaw, and Joan Patten CGCI Treasurer. Dolores Moffat and Charlene Looper will remain as authorized signers. **Passed.**
4. That CGCI continue to participate as a sponsor of the San Francisco Flower & Garden Show, March 14-18, 2012 in San Mateo. **Passed.**
5. To add CGCI Corporate Treasurer to Principal Financial Endowment Funds account so a copy of statements are sent directly to CGCI Treasurer in addition to Endowment Chairman. **Passed.**

Calendar Ratifications:

- * October 28-29, 2011 Bi-Refresher, Valley Center, Chairman: Barbara Watzke
- * September 27-28, 2011 Gardening Study School, Course IV, Golden Foothills District
- * February 6-9, 2012 Winter Board Meeting, The Cliffs Resort, Pismo Beach, Montana De Oro District
- * February 12-14, 2012 Symposium, Handerly Hotel and Resort, San Diego
- * April 4-6,, 2012 Wildflower Conference, Holiday Inn, Palmdale
- * April 12-20, 2012 - Fundraiser - River Cruise - The Netherlands

Approved.

The second reading of Project Mission Blue Butterfly Resolution was read by Shane Looper, Financial Secretary, and she moved it's adoption. **Passed.**

Lorraine Ornelas, Costa Verde District Director, moved to seed the project Mission Blue Resolution with \$1500. Money to come from the Operation Wildflower Restricted Fund.
(See Attachment D) **Passed.**

The Nominating Committee, Kathy Bramhall, Carol Amenta, Carole Lung, Carlotta Wixon, Nancy Johnson, Sandy Rogers and Merrilee Ray were dismissed to meet with Parliamentarian Greg Pokorski. It was subsequently announced that Kathy Bramhall was elected Chairman of the Nominating Committee.

Chelsea Wilson extended the invitation for 2011 Fall Board Meeting to be hosted by the Valley Lode District, Sept. 15-18, 2011 at the Stockton Hilton.

President West announced the Executive Committee approved a request from the World Association of Flower Arrangers (WAFA) requesting reciprocal links with CGCI's website and WAFA's website in accordance with Standing Rule #60.

There being no further business, the meeting was adjourned at 9:45 A.M.

Submitted,

Geri May Thirloway, Recording Secretary

Date

California Garden Clubs, Inc.

RULES OF ORDER FOR BOARD MEETINGS, 2011-2013

1. Regular meetings of the board of directors shall be Organizational, Fall, Winter and Pre-Convention meetings.
2. Permission for non attendance at any regular meeting shall be obtained from the president.
3. Permission for a guest to attend any meeting of the board of directors shall be obtained from the president. Guests shall have a special identification.
4. Board members are requested to be prompt in their attendance.
5. Oral reports shall be limited to two (2) minutes each unless otherwise announced.
6. All but the simplest of motions from the floor shall be in writing and sent to the president or presiding officer, with copies to the recording secretary and parliamentarian, before debate may proceed.
7. Whenever practical, motions to be considered for presentation at any board meeting shall be submitted, in writing, to the president with copies to each member of the Executive Committee, to be received at least 10 days prior to such meeting.
8. No issue shall be debated without first being placed on the floor by a motion which has been seconded.
9. Any member of the board of directors wishing to obtain the floor shall rise and when recognized by the president or presiding officer, shall state his/her name and official capacity.
10. If there is an issue involved with any motion on the floor, a duly recognized member may speak no more than twice on the same issue, except for the proponent of the motion, who may speak a third time to close the debate. Speakers shall be allowed two minutes each. *NOTE: No member may speak a second time until all members who want to speak have spoken a first time.*
11. The bylaws and standing rules of CGCI, together with *Robert's Rules of Order Newly Revised*, shall govern all proceedings of all meetings of the board of directors.
12. These Rules of Order may be suspended at any meeting of the board of directors by a two-thirds (2/3) vote of the board members present and voting, providing that the proposal to be presented is not in conflict with CGCI's bylaws or the fundamental principles of parliamentary law.
13. All cell phones and pagers are to be turned off or set to vibrate prior to entering the meeting room.

CGCI Organizational Meeting 2011, Rohnert Park - Attachment B

2011-2012 Proposed CGCI Budget

REVENUE: 5000+	Revenue		
5001	Contributions/Donations	\$500.00	
5101	Convention Profit	\$2,000.00	
<i>Dues 5200's</i>			
5201	Dues-Affiliates 20 x \$50	\$1,000.00	
5202	Dues-APS 3800@\$2.25	\$8,550.00	
5203	Dues-Clubs 17,000@\$2.25	\$38,250.00	
<i>Dues Total: \$47,800.</i>			
5301	Fundraising Revenue	\$1,000.00	
5401	Group Exemption Fees	\$2,000.00	
5501	History Book Sales	\$0.00	
5502	History Book Mailing Fees	\$0.00	
5601	Interest	\$2,000.00	
<i>Membership 5700's</i>			
5701	Membership Banners	\$750.00	
5702	Membership Cards	\$500.00	
5703	Member Award of Distinction	\$500.00	
<i>Misc. Income 5800's</i>			
5801	Bad check fees reimbursements		
5802	Principal Financial	\$0.00	
5803	3 Year Calendars	\$0.00	
5804	Program Speakers Refund	\$0.00	
5805	NGC/PR Refund	\$0.00	
5806	Penny Pines	\$0.00	
	Total Misc. Income	\$1,100.00	
5901	President's Project	\$0.00	
6001	Scholarship - Transfer from Scholarship Fund	\$4,000.00	
6101	State Pins & Misc Sales	\$2,000.00	
6201	Tours	\$500.00	
6301	Yearbook Sales	\$1,500.00	
	Total Revenue:	\$66,150.00	
EXPENSES: 100's-4999			
	Expenses		
<i>Administration expenses: 100-1400</i>			
	Administration		
101	Auditor	\$3,000.00	
201	Directors & Officers Insurance	\$1,850.00	
301	Dues-NGC	\$10,500.00	
302	Dues-NGC Youth	\$10.00	
303	Dues-Pacific Region	\$360.00	

401	Crime Insurance Package	\$500.00		
402	Quickbooks Premier 2011 for 3 users	\$125.00		
<i>Filing Fees & Taxes: 500's</i>				
501	Attorney General	\$50.00		
502	Franchise Tax Board	\$10.00		
503	State Board of Equalization	\$500.00		
	Total Filing Fees and Taxes			
601	Golden Gardens Subscriptions	\$4,000.00		
701	Office Supplies	\$300.00		
801	Vonage 888# \$60@month x 12	\$720.00		
901	Website	\$1,925.00		
1001	Yearbook Printing	\$4,200.00		
	Total Administration	\$28,050.00		
<i>Chairman expenses: 1500's</i>				
1501	Amenities & Protocol	\$50.00		
1502	Arbor Day	\$50.00		
1503	Arboreta/Botanic Gardens of CA	\$50.00		
1504	Associate Plant Societies	\$0.00		
1505	Awards Finance	\$50.00		
1506	Backyard Habitat	\$50.00		
1507	Blue Star Memorials - Co-Chairman	\$50.00		
1508	Blue Star Memorials - Co-Chairman	\$50.00		
1509	Budget & Finance (copies)	\$50.00		
1510	Business Commendations & Discounts	\$50.00		
1511	Bylaws & Policy (copies)	\$50.00		
1512	Civic Beautification	\$50.00		
1513	California Natives	\$50.00		
1514	Natural Resources	\$50.00		
1515	Educational Schools Finance	\$50.00		
1516	Environmental Studies School	\$50.00		
1517	Floral Design Education	\$50.00		
1518	DD Mailbox Chairman	\$50.00		
1519	Flower Show Awards	\$50.00		
1520	Flower Show Judges Credentials	\$50.00		
1521	Flower Show Schedules	\$50.00		
1522	Flower Show Schools Team Chairman	\$50.00		
1523	Flower Show Symposium	\$50.00		
1524	State Parks	\$50.00		
1525	Gardening Study Schools	\$50.00		
1526	Garden Therapy	\$50.00		
1527	GGNPC Mission: Blue Project	\$50.00		
1528	Memorial Gardens	\$50.00		
1529	Veggies/Herbs	\$50.00		
1530	Home Grown	\$50.00		
1531	Honor Book	\$50.00		
1532	Horticulture Team Chairman	\$0.00		
1533	New Cultivars	\$50.00		
1534	Landscape Design Study Program	\$50.00		

1535	Life Membership	\$50.00		
1536	Master Gardener Liason	\$50.00		
1537	National Garden Week	\$50.00		
1538	Shrubs/Trees	\$50.00		
1539	Penny Pines	\$50.00		
1540	Roses	\$50.00		
1541	Program & Speaker Registry	\$0.00		
1542		\$0.00		
1543	Conservation Restoration	\$50.00		
1544	Scholarships - Co-Chairman	\$50.00		
1545	Scholarships - Co-Chairman	\$50.00		
1546	Publicity	\$50.00		
1547	Sempervirens Fund	\$50.00		
1548		\$0.00		
1549	Member Award of Distinction	\$50.00		
1550	Strategic Planning	\$50.00		
1551		\$0.00		
1552		\$0.00		
1553	Website	\$50.00		
1554	Operation Wildflower	\$50.00		
1555	Bees, Butterflies & Insects	\$50.00		
1556	Birds	\$50.00		
1557	Certificates (long-term service)	\$50.00		
1558	Board of Trustees including Endowments	\$50.00		
1559	Legislation/Government	\$50.00		
	Chairman Expenses Total	\$2,600.00		
	Chairman with Special Funding			
	<i>Chairmen with Special Funding Expenses: 1600's</i>			
1601A	Awards - 3rd VP	\$850.00		
1601B	Awards mailing/postage	\$150.00		
1602	CGCI Chairman Coordinator	\$100.00		
1603	District Director Coordinator	\$200.00		
1604	IRS Group Exemption Program	\$250.00		
1605	Membership - 2nd VP	\$1,000.00		
1606	Smokey Bear Poster Contest	\$150.00		
1607	State Pins & Misc. Sales (50% of sales)	\$1,000.00		
1608	Yearbook Chairman - including Distribution/Mailing	\$300.00		
1609	Youth Activities	\$250.00		
	Chairmen w/Special Funding Total	\$4,250.00		
	<i>District Director Expenses: 1700's</i>			
1701	Arboretum	\$ 100.00		
1702	Bay Bridges	\$ 100.00		
1703	Bay Ocean	\$ 100.00		
1704	Buttes	\$ 100.00		
1705	Cascade	\$ 100.00		

1706	Channel Islands	\$ 100.00		
1707	Costa Verde	\$ 100.00		
1708	Desert Empire	\$ 100.00		
1709	Diablo Foothills	\$ 100.00		
1710	Golden Foothills	\$ 100.00		
1711	Greater Los Angeles	\$ 100.00		
1712	Humboldt	\$ 100.00		
1713	Luther Burbank	\$ 100.00		
1714	Mendo-Lake	\$ 100.00		
1715	Montana de Oro	\$ 100.00		
1717	Orange County	\$ 100.00		
1718	Palms to Pines	\$ 100.00		
1719	Palomar	\$ 100.00		
1720	Roadrunner	\$ 100.00		
1721	Sacramento River Valley	\$ 100.00		
1722	San Fernando Valley	\$ 100.00		
1723	Santa Clara Valley	\$ 100.00		
1724	Sequoia Foothills	\$ 100.00		
1725	Top O' the State	\$ 100.00		
1726	Valley Lode	\$ 100.00		
1727	Yosemite Gateway	\$ 100.00		
	Total District Directors Expenses	\$2,600.00		
	<i>Membership 1800's</i>			
1801	Membership Banners	\$250.00		
1802	Membership Cards (printing)	\$500.00		
1803	Membership - posters & brochures	\$1,500.00		
1804	Misc. Dues Refunds	\$100.00		
1805	Zip Code Club Finder Services Renewal	\$100.00		
	Total Membership Expenses	\$2,450.00		
	<i>Officers Expenses:</i>			
	<i>1900's</i> Officers			
1901	1st Vice President	\$500.00		
1902	Corresponding Secretary	\$500.00		
1903	Financial Secretary	\$150.00		
1904	Parliamentarian	\$50.00		
1905	President, CA Travel & Office Expense	\$10,000.00		
1906	President, NGC & Pacific Region	\$5,000.00		
1907	Recording Secretary	\$150.00		
1908	Treasurer	\$300.00		
	Total Officers Expenses	\$16,650.00		
	Election Year Expenses			
1920	Incoming President's Honorarium	\$0.00		
1921	Outgoing President's Pin	\$0.00		
1922	President Elect Expenses	\$0.00		
1923	President Elect, NGC & Pacific Region	\$0.00		
	Total Election Year Expenses	\$0.00		

	<i>Other Expenses:</i>			
	<i>2000-4000</i>	Other Expenses		
2101	E-News	\$500.00		
2201	Educational Pamphlets	\$750.00		
2301	Financial Assistance from CPA	\$0.00		
2401	Fundraising Expenses	\$250.00		
2501	History Book Mailing	\$0.00		
2601	Gift for NGC/PR Gift	\$100.00		
2701	Member Award of Distinction	\$100.00		
2801	President's Project	\$0.00		
2901	Program Speakers (\$125 ea. Board/\$500 Conv)	\$750.00		
3001	Promotional Materials	\$1,000.00		
3101	Scholarship - 2 @ \$2000	\$4,000.00		
3201	Tours	\$250.00		
	Total Other Expenses	\$7,700.00		
	<i>Misc. Expenses</i>			
	<i>4000</i>	Misc. Expenses		
4001	NGC/Pac Region related expenses incl visits	\$750.00		
4002	Bank charges	\$0.00		
4003	Memorial Donations	\$250.00		
4004	San Francisco Flower & Garden Show	\$0.00		
4005	CA State Flower & Garden Show	\$0.00		
4006	G-2 Yearbook Award	\$350.00		
4007	3 Year Calendar printing (1200)	\$0.00		
4008	Awards booklet	\$0.00		
4009	Wax Seals	\$0.00		
4010	Web Tech	\$500.00		
4011	Penny Pines	\$0.00		
4012	Interest transfer to Scholarship RF			
4013	WAFA USA (Board action approved 6/2010)	\$0.00		
4014	New Board Designated Restricted Fund Grants	\$0.00		
	Total Misc. Expenses	\$1,850.00		
	Total Expenses	\$66,150.00		
	Revenue Expenses	\$0.00		
	TOTAL EXPENSES	\$66,150.00		
	REVENUE - EXPENSES	\$0.00		

CGCI Organizational Meeting 2011, Rohnert Park - Attachment C

2011-2012 Golden Gardens Budget

		A	C	D
3	Line Code		Budget	
4		Revenue		
5		Subscriptions		
6	1100	100 Percent Clubs	\$13,000.00	
7	1200	Affiliates 27@\$5	\$135.00	
8	1300	Associate Plant Societies 55 @ \$5	\$275.00	
9	1400	Club Presidents 315 @\$5	\$1,575.00	
10	1500	Complimentary 3 @\$5	\$15.00	
11	1600	District Directors 28 @\$5	\$140.00	
12	1700	Individual 332 @\$6	\$1,933.00	
13	1800	Life Members 340 @\$5	\$1,700.00	
14		Total Subscriptions (3,697)	\$18,773.00	
15				
16		Other Revenue		
17	2100	Advertising	\$200.00	
18	2200	Angel Fund	\$450.00	
19	2300	Holiday Greetings	\$850.00	
20	3000	Misc. Income	\$30.00	
21		Total Other Revenue	1,530.00	
22				
23		Total Revenue:	\$20,303.00	
24				
25				
26		Expenses		
27				
28	5100	Circulation Chairman	\$225.00	

29	5200	Editor	\$250.00	
30	5300	Financial Secretary	\$75.00	
31	6100	Mailer Service fee/postage \$900 x 4 issues	\$3,653.00	
33	6200	Printer \$3,957.42 x 4 issues	\$16,060.00	
34	7000	Misc.	\$40.00	
35				
36		Total Expenses:	\$20,303.00	
37				
38		Revenue - Expenses =	\$0.00	

California Garden Clubs, Inc.
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Website: californiagardenclubs.org

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2011-2016 Project Mission Blue Resolution

Whereas, Over one hundred square miles of parkland ranging from the San Mateo County coastline north to Point Reyes National Seashore constitutes Golden Gate National Park and Recreation Area, and

- The mission blue butterfly was placed on the Federally Endangered Species list in 1976 and is only located in the San Francisco Bay Area, and
- The mission blue butterfly has declined to less than 25,000 in population, and
- The silver lupine (*Lupinus albilfrons*) that serves as one of the three mission blue butterfly's host larval plants, is susceptible to the fungal pathogen *anthracnose* during heavy winter rainfall, and
- The objectives of California Garden Clubs, Inc. (CGCI) are as stated in the Articles of Incorporation and also as stated in Article II Section 5 of the corporation's Bylaws, and,

Whereas, these Bylaws

- Assist in projects for the conservation of our natural resources
- Promote, create and further an interest in amateur gardening, in plant life, and in bird life, and
- Cooperate with other agencies in furthering interests in educational areas including environmental awareness, and

Whereas,

- The mission blue butterfly is in need of financial support for its species to survive, and therefore, be it

Resolved, That California Garden Clubs, Inc. partner with the Golden Gate National Park Conservancy (GGNPC) to adopt this fund raising project to:

- Increase lupine diversity by propagating and planting pathogen-resistant summer lupine (*Lupinus formusus*) and varied-color lupine (*Lupinus variicolor*) throughout Golden Gate National Park and Recreation Area
- Support the federally endangered mission blue butterfly
- Stabilize populations during years with fungal outbreak
- Allow these populations to increase over the long term and;

Resolved,

- That funding for this five-year fund raising project strive for a goal of \$3,000 in annual donations to be used for propagation materials, planting and scientific experiments for hard-to-grow lupines and;
- That a new Temporarily Restricted Fund be established within CGCI designated to receive donations and forward all donations received to the GGNPC Park Stewardship program twice a year on January 15 and June 15 and;
- That checks made payable to CGCI be sent to the CGCI State Chairman for the project, who will keep records of the transactions for CGCI and forward the donations to the CGCI treasurer for deposit into the new Temporarily Restricted Fund established for the 2011-2016 Project Mission Blue and;
- That the project is reviewed in 2016 when it is mutually re-evaluated by CGCI and GGNPC to renew the partnership and fund raising project.

Second Reading to CGCI Board of Directors