



California Garden Clubs, Inc.

Pre-Convention Board Meeting

79th Annual Convention

Friday, June 4, 2010

Hyatt Westlake Plaza, Westlake Village, CA

President Maryanne Lucas

Host: Channel Islands District

President Lucas called the meeting to order at 3:06 p.m. The Recording Secretary, Greg Pokorski, was present.

The Pledge of Allegiance was led by Josephine Goodenow, President of Divide Garden Club.

The inspiration was given by Sue Bennett, Golden Foothills District Director.

President Lucas introduced Pacific Region Director Sandra Ford, the Executive Committee, and former CGCI Presidents.

Without objection, Ruth Angevine was **ratified** as a member of the Circle of Poppies.

President Lucas declared a quorum. The roll was not called.

Excused: Jolene Adams, Gloria Aminian, Joan Blankenship, Denise Davis, Harry Dedini, B.J. Doerfling, Jo Ann Gould, Sharon Guymon, Nancy Johnson, Wanda Hewett, Rosalie Hooper, Jackie Jackman, Linda Lang, Ron Lang, Carol Mayo, Nancy McDougal, Gwen Nansen, Gladys Nielsen, Wilma Parker, Gertrude Paul, George Perko, Judi Picinini, Susan Puma, Starr Rausch, Dorothy Roton, Hoberley Schuler, Robert Schuler, Mary Tebo, Donna Thomas, Sharon Thorne, Pat Tjosaas, Elisabeth Tufo, Suzy Walker, Pat Zarnowski, Marie Zimmerman

President Lucas announced that the Rules of Order for Board Meetings were accepted at the Organizational Meeting in June, 2009 for the entire term.

The minutes of the 2010 Winter Board Meeting in San Diego were adopted as distributed.

Without objection, President Lucas appointed the committee to approve the minutes of this meeting: Julie West, 1st Vice President, as Chairman, and members Pat Claves, 2nd Vice President, and Rita Desilets, 3rd Vice President.

Treasurer Ed Dempsey presented the financial report. See Attachment A.

Corresponding Secretary Carolyn Johnson read thank you notes from members of the National Garden Clubs, Inc. Executive Committee (Renee Blaschke, President; Sandy Robinson, 3rd Vice President, and Robin Pokorski, Recording Secretary) expressing appreciation for CGCI hosting the NGC Winter Executive Committee Meeting in January in Palm Springs.

Executive Committee Recommendations:

1. That Carolyn Mayes be contracted to prepare CGCI's annual informational tax returns and review financial statements beginning with the fiscal year ending June 30, 2010. **PASSED**
2. That CGCI adopt the updated Restricted Funds List received from the Board of Trustees in June, 2010. See Attachment B. **PASSED**
3. Approve the purchase of a redwood tree for \$500 in honor of CGCI Presidents from 2000-2010, selected by Big Basin Redwoods State Park personnel, to be placed at Big Basin Redwoods State Park. Money to come from Honor Book Fund. **PASSED**

4. That CGCI accept the bid of CR Print to publish four color issues of *Golden Gardens* per year. **PASSED**
5. That CGCI accept the bid from PrintScape in Sylmar for the price of \$3440 plus tax and shipping to print 800 copies of the 2010 *Yearbook, Manual & Roster*. **PASSED**

Ratifications:

1. Approve \$76.42 for Corresponding Secretary expense over budget. **PASSED**
2. Ratify the appointment of Winifred Archibald, Award Finances Chairman. **PASSED**
3. Ratify the appointment of Pat Clayes, Recycle, Reuse, Repurpose Chairman. **PASSED**
4. Ratify the appointment of the 2010-2011 Awards Committee:
 Nancy Lee Loesch, Chairman
 Maryanne Lucas, Co-chairman and Finance
 Bob Gordon, Advisor
 Beverly Switzer, Youth Rep
 Shane Looper, District Director Rep
 Dolores Moffat, Flower Show Schools Rep
 Jane McKee, Manual Advisor
PASSED
5. Accept, with regret, the resignation of Mary Crowell, Cacti and Succulents Chairman.
PASSED

IRS Nonprofit Group Exemption Chairman Chuck Goodwin moved to ratify the following clubs' participation in CGCI's IRS Nonprofit Group Exemption Program:

- Calimesa Community Garden—authorized 4/2/10
- Foothill Garden Club—authorized 2/14/10
- Idyllwild Garden Club—authorized 4/9/10
- San Clemente Garden Club—authorized 4/9/10
- San Jose Garden Club—authorized 4/9/10

PASSED

President Lucas presented the appointment of Joan Craig to the Board of Trustees for ratification. **PASSED**

Officers Reports

- Parliamentarian – deferred to Convention
- Golden Gardens* editor – deferred to Convention
- Treasurer - deferred to Convention
- Financial Secretary - deferred to Convention
- Corresponding Secretary - deferred to Convention
- Recording Secretary - deferred to Convention

3rd Vice President – Rita Desilets moved to ratify the following new clubs and affiliate:

4 CLUBS:

- Bridge and Bay Garden Club – Palomar District – 125 members
 President: Sylvia Brown
- CHIRP Garden Club – Palomar District – 47 members
 President: Lisa Lomax
- Desert Horticultural Society of the Coachella Valley – Palms to Pines District – 20 members; President: Paul Ortega
- South Coast Cactus and Succulent Society – Costa Verde District - 111 members,
 President: Dale la Forest

1 AFFILIATE:

- Pleasant Hill Instructional Garden – President: Monika Olsen

PASSED

- 2nd Vice President - deferred to Convention
- 1st Vice President - deferred to Convention
- President - deferred to Convention

Reports of Standing/Special Committees:

Advisory Council – Robin Pokorski deferred to Convention

Board of Trustees – Robert Gordon deferred to Convention

Budget & Finance – Joelle Holford deferred to Convention

Bylaws – Julie West deferred to Convention

Nominating – Dolores Moffat deferred to Convention

Winter Board Meeting 2010, San Diego – Jane McKee reported that Palomar District's revenues exceeded expenses by \$387.96.

There being no further business, President Lucas adjourned the meeting at 3:48 p.m.

Submitted

Greg Pokorski, Recording Secretary

Date

Pre-Convention Board Meeting 2010, Attachment A

CGCI Net Worth Report as of 5/31/10

Acct	Balance
ASSETS	
Cash and Bank Accounts	
BofA CD 06854-[11/01/2010 2.10%]	\$61,254.05
Business Max Acct 4096-[1.25%]	\$75,557.96
CGCI BofA 12962-Checking Account	\$20,612.52
Luther Burbank CD 53899-2-[7/13/10 1.90 %]	\$92,560.92
US Bank 353405897664-[04/08/2014 4.00%]	\$83,241.83
TOTAL Cash and Bank Accounts	\$333,227.28
Other Assets	
Golden Gardens BofA 06688-Checking Account	\$28,875.61
PREPAID DEPOSITS-Hotel & Meeting Deposits	\$1,750.00
TOTAL Other Assets	\$30,625.61
TOTAL ASSETS	\$363,852.89
LIABILITIES	
Other Liabilities	
Awards-Restricted	\$5,062.34
Blue Star Memorial-Restricted	\$2,735.30
Donor Christy Fitz Mem. Fund-Donor Restricted	\$910.01
Donor Copeland Fund-Donor Restricted	\$11,975.04
Donor Eleanor Miller Fund-Donor Restricted	\$3,250.00
Donor Helen Minor Mem. Flr. Sc-Donor Restricted	\$4,713.65
Educational Schools Fund-Restricted	\$7,825.00
FAST-Restricted	\$1,000.00
Flower Show School-Restricted	\$620.79
Gardening Consultants Coun.-Restricted	\$860.65
Gardening Study-Restricted	\$2,095.57
Honor Book-Restricted	\$8,821.09
Judges Council-Restricted	\$1,029.47
Landscape Design Council-Restricted	\$1,375.09
Landscape Design Study Program-Restricted	\$3,931.31
Liability Insurance-Restricted	\$68,978.81
Reforestation Fund-Restricted	\$1,700.00
Scholarship Fund-Restricted	\$63,320.98
Symposium Reserve-Restricted	\$18,126.07
Wildflower Conference-Restricted	\$12,197.96
Youth Fund-Restricted	\$2,416.98
TOTAL Other Liabilities	\$222,946.11
TOTAL LIABILITIES	\$222,946.11
OVERALL TOTAL	\$140,906.78

Golden Gardens Financial Report

	7/1/2009	-	6/30/2010
Category Description	Actual	Budget	Difference
INCOME			
Other Inc:			
Advertising	\$100.00	\$200.00	-\$100.00
Angle Fund	\$400.00	\$200.00	\$200.00
Holiday Greetings	\$705.00	\$600.00	\$105.00
Miscellaneous Income	\$27.00	\$1.00	\$26.00
TOTAL Other Inc	\$1,232.00	\$1,001.00	\$231.00
SUBSCRIPTIONS:			
100 Percent Clubs	\$13,135.40	\$13,730.00	-\$594.60
Affiliates	\$120.00	\$70.00	\$50.00
Associate Plant Societies	\$275.00	\$270.00	\$5.00
Club Presidents	\$1,575.00	\$1,435.00	\$140.00
Complimentary	\$15.00	\$75.00	-\$60.00
District Directors	\$140.00	\$135.00	\$5.00
Individual	\$1,644.00	\$900.00	\$744.00
Life Members	\$1,665.00	\$1,560.00	\$105.00
TOTAL SUBSCRIPTIONS	\$18,569.40	\$18,175.00	\$394.40
TOTAL INCOME	\$19,801.40	\$19,176.00	\$625.40
EXPENSES			
Circulation Chairman	\$24.76	\$250.00	\$225.24
Editor	\$14.64	\$250.00	\$235.36
Financial Secretary	\$72.56	\$75.00	\$2.44
Mailer	\$151.71	\$5,100.00	\$4,948.29
Misc	\$33.00	\$1.00	-\$32.00
Printer	\$16,057.61	\$13,500.00	-\$2,557.61
TOTAL EXPENSES	\$16,354.28	\$19,176.00	\$2,821.72
TOTAL INCOME - EXPENSES	\$3,447.12	\$0.00	\$3,447.12

Pre-Convention Board Meeting 2010, Attachment B

See separate Excel spreadsheet attachment entitled *Attachment B-2010 Pre-Conv Bd Mtg-CGCI Restricted Funds*

Restricted Funds List Board of Trustees meeting Jan 2010

<u>Fund Name</u>	<u>Type</u>	<u>Amt 6/30/09</u>	<u>Revenue</u>	<u>Disbursements</u>
Awards	Dnr Rst	\$4,121.00	Donations	Cash Awards
Blue Star Memorial	Brd Des	\$2,580.00	Donations	Assistance in purchasing a Blue Star Marker upon approval of Bd. of Dir. Up to \$1200 @ \$200 each to refurbish markers (1/2003.) Chairman expenses in excess of CGCI Budgeted \$50.00 with approval of EC
Christy Fitz Memorial (9/1976)	Dnr Rst	\$1,410.00	\$1500 donation from Estate	Up to \$500 (with receipts) for judges council expenses at judges council banquet for center pieces and 1) program by professional designer, one night lodging, one day's meals, & plant material OR 2) program by members - banquet meal and plant material.
Copeland (5/1988)	Dnr Rst	\$11,981.00	\$500 D. Copeland \$2000 GG Savings Account Plus Donations	Interest only for GG life member subscriptions for years prior to June 1, 1997. Principal is permanently restricted. When 1) all those who became life members before June 1, 1997 are no longer on the rolls as life members, or 2) when GG ceases to exist with the accompanying requirement to pay for subscriptions, then principal and any interest shall be transferred to the Scholarship Fund.
Educational Schools incl. ESS, FFS, GSS & LDSP	Brd Des	\$14,497.00	Combine various school funds + \$8000 from NGC. 2000 Conv	Grants of up to \$250.00 for FSS, LDS, GSS, and ESS schools, refreshers and conferences. If school is profitable, grants may be returned to the fund. FSS would exclude course #1 - see Helen Minor Fund (until depleted). FSS, LDSP, GSS & ESS Chairman expenses in excess of CGCI Budgeted \$50 w/approval of EC
Eleanor Miller (6/2004)	Dnr Rst	\$3,250.00	\$5000 from Estate	Grant up to \$500 for course one in LDS or GSS. Budget for course one must accompany request to CGCI Educational Schools Finances Chairman.
FAST	Brd Des	\$1,000.00		Flowers at Show Time. Use at the discretion of Bd. of Dir.
Gardening Council	Dnr Rst	\$811.00	Deposits	CGCI Gardening Consultants Council expenses
Honor Book (6/1999 Gold/Green Funds combined)	Brd Des	\$9,091.00	Donations	CGCI objectives with approval of board of directors. Chairman expenses in excess of CGCI Budgeted \$50 w/approval of EC. Smokey Bear Poster Contest Awards (\$125); CGCI Community Impact Award, \$150; CGCI Lifetime Service Award (\$100)
Helen Minor (5/1998)	Dnr Rst	\$4,713.00	\$5000 memorial from Velma Cory	Grant up to \$500 for new FSS course one. Budget must accompany request to CGCI Educational Schools Finances Chairman.

Restricted Funds List Board of Trustees meeting Jan 2010

CGCI Judges Council	Dnr Rst	\$889.00	Deposits	CGCI Judges Council expenses
Landscape Design Council	Dnr Rst	\$1,404.00	Deposits	CGCI Landscape Design Council expenses
Liability Insurance	Brd Des	\$69,808.00	Club Premiums Dividends (if any)	Pay Feb 15 Ins premium for clubs and APS. ALL Chairman expenses. D&O insurance premiums to be paid from Gen'l Fund & budgeted annually. Deposit Dividends, if any Dep to this fund.
Reforestation	Brd Des	\$-	Donations	\$5700 paid to Cleveland Nat'l Forest May 2009 - disbursed in \$5000 minimum amounts upon approval of Bd of Dir.
Scholarships	Brd Des	\$68,089.00	LM Fee's & Donations \$10,000 from Gen Fund 5/90 \$5,000 from NGC 2000 Conv	CGCI Scholarships: Robert Gordon \$2000. Immediate Past President \$2000. Scholarship chairman expenses in excess of CGCI Budgeted \$50 w/approval of EC. Principal to be considered permanently restricted. Life membership fees, donations & allocated interest income are sources of Scholarship payments.
Symposium	Brd Des	\$18,624.00	Proceeds from Symposia	Chairman Expenses in excess of CGCI Budgeted \$50 w/approval of EC
Wildflower Confrence	Brd Des	\$12,397.00	Conference Proceeds	\$350 C-7 Award. Wildflower Project. Chairmans expenses in excess of CGCI Budgeted \$50 w/approval of EC. Deposits for Wildflower Conferences
Youth Fund	Brd Des	\$2,516.00	Donations	\$100 Youth Leader of Year Award. Combined Jr. Gardeners Fund (\$1000 bequest 5/1987, Adeline Walker estate), 2004 Youth Conference proceeds, and Youth Gardener Grants (\$2500 from NGC 2000 Convention). Use at the discretion of CGCI bd. of dir.