



California Garden Clubs, Inc.

Organizational Meeting
Monday, June 7, 2010
Hyatt Westlake Plaza, Westlake Village, CA
President: Maryanne Lucas
Host: Channel Islands District

President Maryanne Lucas called the meeting to order at 8:32 a.m. The Recording Secretary was present.

George Urnine, Blue Star Memorial Markers – Southern California Chairman, led the Pledge of Allegiance to the Flag.

Judy Urnine, Reforestation Chairman, gave the inspiration.

President Lucas introduced the Executive Committee and former CGCI Presidents Mary Lou Goodwin, Beverly Brune, Robert Gordon, and Robin Pokorski.

Roll was called by Recording Secretary Greg Pokorski and a quorum was established.

Excused: Jolene Adams, Gloria Aminian, Joan Blankenship, Denise Davis, Harry Dedini, B.J. Doerfling, Jo Ann Gould, Sharon Guymon, Nancy Johnson, Wanda Hewett, Rosalie Hooper, Jackie Jackman, Linda Lang, Ron Lang, Carol Mayo, Nancy McDougal, Gwen Nansen, Gladys Nielsen, Wilma Parker, Gertrude Paul, George Perko, Judi Picinini, Susan Puma, Starr Rausch, Dorothy Roton, Hoberley Schuler, Robert Schuler, Mary Tebo, Donna Thomas, Sharon Thorne, Pat Tjosaas, Elisabeth Tufo, Suzy Walker, Pat Zarnowski, Marie Zimmerman

Rules of Order for Board Meetings were accepted at the Organizational Meeting in June, 2009 for this entire term.

President Lucas thanked 2010 convention host, Channel Islands District, for a successful convention.

Without objection, President Lucas appointed the following to review the minutes of the Organizational Meeting: Marjorie Johnson, Chairman; Carolyn Johnson and Beverly Brune. All agreed to serve.

New Business:

The appointment of Emily Bueermann as Reimagine Chairman was **ratified**.

The appointment of Gail Vanderhorst as Co-Chairman with State Pins & Miscellaneous Items Chairman was **ratified**.

President Lucas announced that the Board of Trustees has elected Joan Craig as its Chairman and Dave West as its Secretary. The Board of Trustees has elected Robert Gordon as Chairman of both endowment committees and Dave West as Secretary of both endowment committees.

Golden Gardens Editor Lynne Hansen reported that June 15 is the deadline to submit material for the next issue of *Golden Gardens*.

Corresponding Secretary Carolyn Johnson reminded that procedures for each chairmanship are to be submitted to her.

Recording Secretary Greg Pokorski reminded that June 14 is the deadline for submission of convention reports for attachment to the minutes.

Third Vice President Rita Desilets reported that 2010-2011 dues bills will be in the mail June 8.

Second Vice President Pat Clayes invited us to the Fall Board Meeting in Palm Springs.
Pat Clayes moved to accept a \$30. registration fee for Fall Board Meeting. **Passed.**
Pat Clayes moved to accept a \$45. late registration fee for Fall Board Meeting. **Passed.**

Financial Secretary Joelle Holford moved to adopt the 2010-2011 budget as proposed. See Attachment A. **Passed.**

Joelle Holford moved to adopt the 2010-2011 *Golden Gardens* budget as proposed. See Attachment B. **Passed.**

Robert Gordon moved that CGCI support WAFAs (World Association of Flower Arrangers) in the amount of \$1,000.

George Speer moved to strike \$1,000. and insert \$5,000. **Passed.**

The meeting was recessed at 9:17 a.m.

The meeting was reconvened at 9:22 a.m.

Main motion as amended passed.

Robin Pokorski moved to pay the registration fee for up to three California designers to enter the WAFAs exhibition (Boston, 2011), monies to come from the General Fund.

George Speer moved to amend the motion by striking three and inserting ten, first come, first served. **Passed.**

Main motion as amended passed.

Without objection, President Lucas appointed a committee to review designer applications with Pauline Sechi as WAFAs Registration Coordinator, and committee members George Speer, Robin Pokorski, and Gudrun Kimmel.

President Lucas expressed thanks to board members for their attendance and participation.

President Lucas adjourned the meeting at 9:44 a.m.

Submitted,

Greg Pokorski, Recording Secretary

Date

CALIFORNIA GARDEN CLUBS, INC.
Proposed Budget 2010-2011 Final Draft

REVENUE: 5000+	<u>Revenue</u>	
5001	Contributions/Donations	\$500.00
5101	Convention Profit	\$1,500.00
<i>Dues 5200's</i>		
5201	Dues-Affiliates 24 x \$50	\$1,200.00
5202	Dues-APS 3850@\$2.25	\$8,662.50
5203	Dues-Clubs 16,250@\$2.25	\$36,562.50
<i>Dues Total: \$44,475.</i>		
5301	Fundraising Revenue	\$1,000.00
5401	Group Exemption Fees	\$1,100.00
5501	History Book Sales	\$100.00
5502	History Book Mailing Fees	
5601	Interest	\$4,000.00
<i>Membership 5700's</i>		
5701	Membership Banners	\$1,000.00
5702	Membership Cards	\$500.00
5703	Member Award of Distinction	\$1,000.00
<i>Misc. Income 5800's</i>		
5801	Bad check fees reimbursements	
5802	Principal Financial	
5803	3 Year Calendars	\$300.00
5804	Program Speakers Refund	
5805		
	Total Misc. Income	\$1,100.00
5901	President's Project	\$2,500.00
6001	Scholarship - Transfer from Scholarship Fund	\$4,000.00
6101	State Pins & Misc Sales	\$2,500.00
6201	Tours	\$500.00
6301	Yearbook Sales	\$1,000.00
	Total Revenue:	\$69,025.00

EXPENSES: 100's-	<u>Expenses</u>	
4999		
<i>Administration expenses: 100-1400</i>		
	Administration	
101	Auditor	\$3,000.00
201	Directors & Officers Insurance	\$1,850.00
301	Dues-NGC	\$10,250.00
302	Dues-NGC Youth	\$10.00
303	Dues-Pacific Region	\$360.00
401	Crime Insurance Package	\$500.00
402	Quickbooks Premier 2010 for 3 users	\$125.00
<i>Filing Fees & Taxes: 500's</i>		
501	Attorney General	\$50.00
502	Franchise Tax Board	\$10.00
503	State Board of Equalization	\$250.00
	Total Filing Fees and Taxes	

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601	Golden Gardens Subscriptions	\$4,000.00
701	Office Supplies	\$300.00
801	Vonage 888# \$60@month x 12	\$720.00
901	Website	\$500.00
1001	Yearbook Printing	\$4,000.00
	<u>Total Administration</u>	\$25,925.00

Chairman expenses:

1500's

1501	Amenities & Protocol	\$50.00
1502	Arbor Day	\$50.00
1503	Arboreta/Botanic of CA incl Memorial Gardens	\$0.00
1504	Associate Plant Societies	\$50.00
1505	Awards Finance	\$50.00
1506	Backyard Habitat	\$50.00
1507	Blue Star Memorials - No. California	\$50.00
1508	Blue Star Memorials - So. California	\$50.00
1509	Budget & Finance (copies)	\$50.00
1510	Business Commendations & Discounts	\$50.00
1511	Bylaws & Policy (copies)	\$50.00
1512	Recycle Reuse Repurpose	\$50.00
1513	California Native & Invasive Plants	\$50.00
1514	Climate Change	\$50.00
1515	Educational Schools Finance	\$50.00
1516	Environmental Studies School	\$50.00
1517	Floral Design Education	\$50.00
1518	Flowers for the Home	\$50.00
1519	Flower Show Awards	\$50.00
1520	Flower Show Judges Credentials	\$50.00
1521	Flower Show Schedules	\$50.00
1522	Flower Show Schools Team Chairman	\$50.00
1523	Flower Show Symposium	\$50.00
1524	Garden Arts & Crafts	\$50.00
1525	Gardening Study Schools	\$50.00
1526	Garden Therapy	\$50.00
1527	Grants & NGC Special Projects	\$50.00
1528	Grow It and Give It Project	\$50.00
1529	Herbs	\$50.00
1530	Home Grown	\$50.00
1531	Honor Book	\$50.00
1532	Horticulture Team Chairman	\$50.00
1533	Kitchen Gardens	\$50.00
1534	Landscape Design Study Program	\$50.00
1535	Life Membership	\$50.00
1536	Master Gardener Liason	\$0.00
1537	National Garden Week	\$50.00
1538	Past CGCI Projects	\$50.00
1539	Penny Pines	\$50.00
1540	Photography	\$50.00
1541	Program & Speaker Registry	\$50.00
1542	Propagation "Free Plants"	\$50.00
1543	Reforestation & Wildfires	\$50.00
1544	Scholarships - No. California	\$50.00
1545	Scholarships - So. California	\$50.00
1546	Re-Imagine	\$50.00
1547	Sempervirens Fund	\$50.00

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1548	SFF&GS Advisor	\$50.00
1549	Special Education Fund/Distinguished Member	\$50.00
1550	Strategic Planning	\$0.00
1551	Vegetables	\$50.00
1552	Water	\$50.00
1553	Website	\$50.00
1554	Wildflower	\$50.00
1555	Butterflies	\$50.00
1556	CA State Parks	\$50.00
1557	Certificates	\$50.00
1558	Flower Show: Everyday Flowers	\$50.00
1559	Legislation/Government	\$50.00
	Chairman Expenses Total	\$2,800.00

Chairman with Special Funding

*Chairmen with Special
Funding Expenses:*

<i>1600's</i>		
1601A	Awards	\$750.00
1601B	Awards mailing/postage	\$150.00
1602	CGCI Communications Coord. 2nd VP	\$200.00
1603	District Director Coordinator	\$200.00
1604	IRS Group Exemption Program	\$250.00
1605	Membership - 3rd VP	\$1,000.00
1606	Smokey Bear Poster Contest	\$150.00
1607	State Pins & Misc. Sales (50% of sales) Yearbook Chairman - including	\$1,000.00
1608	Distribution/Mailing	\$300.00
1609	Youth Activities	\$150.00
	Chairmen w/Special Funding Total	\$4,150.00

*District Director
Expenses: 1700's*

1701	Arboretum	\$ 100.00
1702	Bay Bridges	\$ 100.00
1703	Bay Ocean	\$ 100.00
1704	Buttes	\$ 100.00
1705	Cascade	\$ 100.00
1706	Channel Islands	\$ 100.00
1707	Costa Verde	\$ 100.00
1708	Desert Empire	\$ 100.00
1709	Diablo Foothills	\$ 100.00
1710	Golden Foothills	\$ 100.00
1711	Greater Los Angeles	\$ 100.00
1712	Humboldt	\$ 100.00
1713	Luther Burbank	\$ 100.00
1714	Mendo-Lake	\$ 100.00
1715	Montana de Oro	\$ 100.00
1717	Orange County	\$ 100.00
1718	Palms to Pines	\$ 100.00
1719	Palomar	\$ 100.00
1720	Roadrunner	\$ 100.00
1721	Sacramento River Valley	\$ 100.00
1722	San Fernando Valley	\$ 100.00
1723	Santa Clara Valley	\$ 100.00
1724	Sequoia Foothills	\$ 100.00

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1725	Top O' the State	\$ 100.00
1726	Valley Lode	\$ 100.00
1727	Yosemite Gateway	\$ 100.00
	Total District Directors Expenses	\$2,600.00

Membership 1800's

1801	Membership Banners	\$1,000.00
1802	Membership Cards (printing)	\$500.00
1803	Membership - posters & brochures	\$1,500.00
1804	Misc. Dues Refunds	\$100.00
1805	Organization Packets for Prospective New Clubs	\$100.00
	Total Membership Expenses	\$3,200.00

Officers Expenses:

1900's

Officers

1901	1st Vice President	\$0.00
1902	Corresponding Secretary	\$500.00
1903	Financial Secretary	\$150.00
1904	Parliamentarian	\$50.00
1905	President, CA Travel & Office Expense	\$10,000.00
1906	President, NGC & Pacific Region	\$5,000.00
1907	Recording Secretary	\$200.00
1908	Treasurer	\$300.00

	Total Officers Expenses	\$16,200.00
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Other Expenses: 2000-

4000

Other Expenses

2101	E-News	\$250.00
2201	Educational Pamphlets	\$1,000.00
2301	Financial Assistance from CPA	\$0.00
2401	Fundraising Expenses	\$500.00
2501	History Book Mailing	\$0.00
2601	Hospitality Gift	\$100.00
2701	Member Award of Distinction	\$100.00
2801	President's Project	\$2,500.00
2901	Program Speakers (\$250 ea. Board/\$500 Conv)	\$1,000.00
3001	Promotional Materials	\$1,000.00
3101	Scholarship - 2 @ \$2000	\$4,000.00
3201	Tours	\$500.00

	Total Other Expenses	\$10,950.00
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Misc. Expenses 4000

Misc. Expenses

4001	NGC/Pac Region related expenses incl visits	\$250.00
4002	Bank charges	\$0.00
4003	Memorial Donations	\$150.00
4004	San Francisco Flower & Garden Show	\$0.00
4005	CA State Flower & Garden Show	\$0.00
4006	G-2 Yearbook Award	\$350.00
4007	3 Year Calendar printing (1200)	\$0.00
4008	Awards booklet	\$0.00
4009	Wax Seals	\$0.00
4010	Web Tech (Board Action approved 6/2009)	
	Total Misc. Expenses	\$750.00

	Total Expenses	\$66,575.00
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Election Year Expenses	
Incoming President's Honorarium	\$200.00
Outgoing President's Pin	\$500.00
President Elect Expenses	\$250.00
President Elect, NGC & Pacific Region	\$1,500.00
Total Election Year Expenses	\$2,450.00

TOTAL EXPENSES including ELECTION YR	\$69,025.00
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REVENUE - EXPENSES	\$0.00
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Chairmen - Special Funding

- 1 Awards*
- 2 CGCI Communications Coordinator 2nd VP
- 3 District Director Coordinator
- 4 IRS Nonprofit Group Exemption
- 5 Membership 3rd VP**
- 6 Smokey Bear Poster Contest
- 7 State Pins & Misc. Sales
- 8 Yearbook Chairman
- 9 Youth Activities***

* Including Awards Team Sec'y., Certificates, Manual/Evaluation Editor

** Including Membership Dues Bills, Admin., Certificates, Team Secretary

*** Including Youth Awards, Garden Show in a Box, Essay, Horticulture & Liaisons

Chairmen - Not Compensated

- 1 Advisory Council
- 2 Bd Mtg/Conv Design Exhibit Coordinator
- 3 Board of Trustees
- 4 Certificates Chairman
- 5 Feature Editors
- 6 Financial Advisor
- 7 Hotel Contracts
- 8 Insurance Advisor
- 9 NGC Schools Liaison
- 10 Nominating Committee
- 11 NGC Schools Liaison
- 12 Permanent Records
- 13 Personnel
- 14 Properties/Timekeeper
- 15 Special Advisor to President
- 16 Special Project Giving
- 17 Stamps
- 18 Tour Coordinator & Special Advisor
- 19 Zipcode Finder Services
- 20 Presidents Project - Kids Growing Strong
- 21 Master Gardener Liaison
- 22 Schools Credentails

Chairmen-Restricted Funds

- 1 Blue Star Memorial
- 2 CGCI Judges Council
- 3 Gardening Consultants Council
- 4 Gardening Study Schools
- 5 F.A.S.T.
- 6 Flower Show Schools
- 7 Symposia
- 8 Landscape Design Council
- 9 Landscape Design Study Program
- 10 Liability Insurance
- 11 Scholarship
- 12 Wildflower Conference
- 13 Youth Fund
- 14 Reforestation Fund

Golden Gardens Proposed Budget 2010-2011

	Budget
<u>Revenue</u>	
Subscriptions	
100 Percent Clubs	\$13,100.00
Affiliates 24@\$5	\$120.00
Associate Plant Societies 55 @ \$5	\$275.00
Club Presidents 315 @ \$5	\$1,575.00
Complimentary 3 @ \$5	\$15.00
District Directors 28 @ \$5	\$140.00
Individual 275 @\$6	\$1,650.00
Life Members 330 @\$5	\$1,650.00
Total Subscriptions (3,650)	\$18,525.00
Other Revenue	
Advertising	\$200.00
Angel Fund	\$450.00
Holiday Greetings	705.00
Misc. Income	30.00
Total Other Revenue	1,385.00
Total Revenue:	\$19,910.00
<u>Expenses</u>	
Circulation Chairman	\$225.00
Editor	\$150.00
Financial Secretary	\$75.00
Mailer Service fee/postage \$900 x 4 issues	\$3,600.00
Misc.	\$30.00
Printer \$3,957.42 x 4 issues	\$15,830.00
Total Expenses:	\$19,910.00
<u>Revenue - Expenses =</u>	\$0.00