

CALIFORNIA GARDEN CLUBS, INC.

2006 FALL BOARD MEETING

Friday, September 15, 2006

Riverlodge Conference Center, Fortuna

President: Elisabeth A. Tufo

Host: Humboldt District

FALL BOARD GENERAL MEETING

- 1) Amenities and Protocol Chairman, Marjorie Johnson introduced President Elisabeth A. Tufo who called the meeting to order at 9:05 A.M. on Friday, September 15, 2006. The Recording Secretary was present.
- 2) Mary Lou Goodwin led the Pledge of Allegiance and an Inspiration was given by Sheila Newell.
- 3) Humboldt District was thanked for hosting the Fall Board. Mary Lou Goodwin welcomed the Board to Humboldt District. Gifts were presented to President Tufo and Pacific Region Director Beverly Brune. Ninety board members and 10 spouses are in attendance.
- 4) Robin Pokorski moved to ratify Lorraine Ornelas as Parliamentarian pro tem. **PASSED.**
- 5) President Tufo introduced the members of the Board, former CGCI Presidents, and Pacific Region Director, Beverly Brune.
- 6) Recording Secretary, Rita Desilets, called the roll.
Excused: Gloria Aminian, Carol Ford Benson, Kathy Bramhall, Ruth Brooker, Jill Coleman, Jean Cooper, Dorothy Copeland, Edris Edgar, Mary Francis, Jeanny Graham, Sandi Lord, Joyce Marlin, Shirley McKelvey, Wilma Parker, Joyce Reid, Jean Reiley, Linda Riddle, Mary Ann Salyards, Barbara Stevens, Mary Tebo, Sharon Thorne, Jane Troutman, Lou Ann Unger, Carolyn Villi and Mary Waddington-Merritt
A quorum was declared present.
- 7) Parliamentarian pro-tem, Lorraine Ornelas, did not read the Rules of Order for Board Meetings since they were distributed.
- 8) Lorraine Ornelas, chairman of the Minutes Review Committee moved to approve the minutes of the Convention & Organizational meetings from the Ontario 2006 Convention as corrected. **PASSED.**
- 9) Members of the Review Committee for the minutes of this meeting are Chair, Diane Charbonneau, Nona Carpenter and Donna Thomas.
- 10) Treasurer Carol Sexton presented the financial report. **ATTACHMENTS (A)**
- 11) Financial Secretary Geanne Brown did not report.
- 12) Corresponding Secretary, Mary-Jo Noth read letters from:
 - A. Humboldt Botanical Gardens Foundation thanking CGCI for a gift of \$600 for a Patriotic tree and Jubilee tree.
 - B. NGC acknowledgement of dues paid to for 21,200 members
 - C. Helen Gates thanking for membership in the Circle of Poppies
 - D. Ruth Angevine thanking for the Woman of the Year Award.
 - E. NGC acknowledgement of a \$55 donation to Green the Gulf Coast
 - F. Pacific Region Director Beverly Brune thanking for the donation to the Conejo Valley Botanic Garden,
 - G. Walter R. Mook of the Redlands Horticultural and Improvement Society thanking CGCI for visiting the Mariposa Elementary School.President Tufo read Alice Heilman's obituary.

13) Recording Secretary Rita Desilets read the **EXECUTIVE COMMITTEE RECOMMENDATIONS.**

PERSONNEL

1) Approve the appointments of:

Harry Dedini, 4-H Liaison and Horticulture Articles

Carole Lung, Orange County District Co-Director

PASSED.

President Tufo presided over the Installation of Karin King, Sheila Newell, Dorothy Peterson, Angela Michaels and Carole Lung as District Directors.

RECOMMENDATIONS

2) To pay the CGCI CPA \$1700. **PASSED.**

3) To discontinue the plan to have souvenir Jubilee Ornaments as per the prototype.

Dolores Moffat called for the motion. **NOT PASSED.**

Jane McKee moved to order 500 Jubilee Ornaments prior to December 31, 2006, at the prevailing rate, monies to come from the Jubilee Fund and the General Fund.

PASSED. The rate quoted was \$7.97 per ornament plus shipping.

4) To eliminate Anza Borrego, Rancho Santa Ana Botanic Garden, The Nature Conservancy and The Theodore Payne Foundation as CGCI sponsored projects.

PASSED.

5) To invite the 2007-09 National Garden Clubs, Inc. President to attend the 2008 CGCI Convention as a guest of CGCI. **PASSED.**

6) To invite the 2007-09 Pacific Region Director to attend the 2009 CGCI Convention as a guest of CGCI. **PASSED.**

7) To put monies from the two scholarship funds (\$2,400.45 from the Will J. Tebo Scholarship – Donor Restricted Fund and \$52,188.20 from the CGCI Scholarship Fund - Restricted) in a separate interest-bearing account. **PASSED.**

8) To earmark up to \$1000 to F.A.S.T. (Flowers At Show Time) for participation in the San Francisco Flower & Garden Show. Monies to come from the Honor Book Fund. **PASSED.**

9) To earmark up to \$1000 for CGCI participation in the San Diego Floral Association Centennial Flower Show. Monies to come from the Honor Book Fund. **PASSED.**

10) To combine the monies from the two Youth Funds, Grants and Conference, into one Youth Fund to be used at the discretion of CGCI. **PASSED.**

11) That three bids be solicited for monthly accounting assistance for the Treasurer's office. Said bid to be reviewed by the Executive Committee for approval at the Winter Board meeting. George Speer moved to amend the motion by striking the word "monthly". **PASSED.** The motion as amended **PASSED.**

12) That the Bylaws Committee be asked to consider a raise of CGCI dues of \$1.00 to \$2.25 per capita commencing July 1, 2008. Jane McKee called for the question. **PASSED.**

RATIFICATIONS

13) To approve the appointment of Elisabeth A. Tufo as the Alternate to the Alternate to the NGC Nominating Committee. **PASSED.**

14) **Executive Committee Reports**

- **President Elisabeth A. Tufo** discussed the Pacific Region Conventions, CGCI's suspension as a business in 2004 and *Golden Gardens'* circulation problems. Those Board members working on special projects were thanked.
- **Robin Pokorski**, Conventions and Board Meetings Chairman, requested sites for the 2009 Board meetings and Convention.

Robin Pokorski, CGCI Official Calendar Chairman, noted that the Official Calendar is Available. Robin Pokorski moved to ratify course dates. **PASSED. SEE**

ATTACHMENTS. (B)

Robin Pokorski, Personnel Chairman, moved to ratify Carolyn Villi as Co-Chairman of the 2007 CGCI Convention in Bakersfield and Donna Klein as Registrar. **PASSED**

Robin Pokorski moved that the Policy Book be included in the CGCI Roster, Manual and Yearbook. **PASSED.**

- **Maryanne Lucas**, Second Vice-President, with the assistance of Beverly Brune, distributed the Pacific Region Awards to the First-place winners.
Maryanne Lucas, Strategic Planning Committee Chair, emphasized good communication and suggested posting *Golden Gardens* to the website. Nancy Lee Loesch, Julie West, and Maryanne Lucas offered to help with communication in their respective areas of the state.
- **Julie West**, Third Vice-President, reported that 70 % clubs' dues have been paid. Jubilee membership cards designed by Maryanne Lucas and underwritten by Emerisa Gardens are available. Julie West moved to ratify two new clubs and one new plant society and one new affiliate. **PASSED ATTACHMENTS (C)**

15) President Tufo gave Presidential Citation's to George Perko, Maryanne Lucas, Joelle Holford, Carol Sexton and Hannelore Kesler.

Art Loesch presented a Penny Pines Certificate from CGCI to Hannelore Kesler.

- **Diane Chabonneau**, *Golden Gardens* editor, requested more articles from Northern California.

16) President Tufo called for a recess at 12:10 P.M. The meeting resumed at 1:40 P.M. with **Executive Committee Reports.**

- **Geanne Brown**, Financial Secretary, had raffle tickets for the Pacific Region Convention. The drawing will be held on April 22, 2007.
- **Mary-Jo Noth**, Corresponding Secretary, reminded Board members she needs correct e-mail addresses for sending the Call.
- **Rita Desilets**, Recording Secretary, requested notification of any changes in roster information.

17) **Committee Reports**

- **Advisory Council Committee Chairman**, Bob Gordon, suggested a raise in CGCI dues.
- **Board of Trustees Chairman**, Virginia Bennetts, reported that recommendations had been made to the Executive Committee. **SEE ATTACHMENTS. (D)**
- **Budget and Finance Committee Chairman**, Geanne Brown, suggested that CGCI dues be raised to \$2.25.
- **Bylaws Committee Chairman**, Nancy Lee Loesch, Chairman, recommended the following amendments to the Bylaws:
SR #10 **Now reads:** New awards or changes in awards shall be submitted to the president, the awards chairman, the chairman in whose program the award is given and the donor, if any, 15 days prior to any board meeting. New awards or changes shall be approved by the executive committee. Any state award with no activity after two (2) years shall be dropped from the award system after notification to donor. **Amend by** striking all and replace as follows.
To Read: New awards and award changes shall be submitted to the awards chairman who shall present them to the awards committee for approval. Changes must be agreeable to both the awards committee and sponsor. Any award with no activity after two (2) years shall be dropped from the awards program with notification to sponsor.
ADOPTED.

SR #34 **Now reads:** In election year, after convention and before June 1, the financial secretary shall issue a warrant to an outgoing treasurer for transfer of up to \$7,000 to an incoming treasurer for opening a bank account for the incoming administration.

Amend by deleting. **ADOPTED.**

- **Convention 2006, Ontario** Chairman was not in attendance, however it was noted that a check in an amount just under \$1600 has been presented to CGCI.
 - **Jubilee Celebration Chairman**, Robert Gordon, presented a check for \$1200 from the last fundraiser. A three-day Sideways Tour immediately following the Pacific Region Convention is planned. The \$50 deposit is needed by October 1, 2006. The tour to Washington DC is sold out. Extra denim jackets for the Designer Denim project can be ordered before October 1, 2006 and will be delivered at the Winter board. Information about the Holly Daze shopping event locations was distributed. Five hundred boxed Jubilee Ornaments will be available at Winter Board. Club winners of the Door Decorating contest will be judged at their District and then brought to convention. A Spring Fling Shopping Spree will be held in March at garden centers, featuring a program and shopping discount. Sponsorship forms are available on the website.
 - **Nominating Committee Chairman**, Dorothy Roton, no report
 - **Policy Committee Co-Chairman**, Robin Pokorski, reported earlier.
 - **Strategic Planning Committee**, Maryanne Lucas, reported earlier.
 - **Website Chairman**, Ed Dempsey, no report.
 - **Youth Committee Chairman**, Shirley Craver, no report.
- 18) Julie West moved to ratify the Participating Sponsors Committee to develop discounts for members. The Committee members are Maryanne Lucas, Julie West and Shane Looper. **PASSED.**
- 19) **Chairmen Coordinator**, Greg Pokorski, introduced the **Chairman's Reports**. Timekeeper, Robert Schuler, was introduced.
- 20) Life Membership Chairman, Carlotta Wixon, moved to ratify four new CGCI life members. **APPROVED BY GENERAL CONSENT. SEE ATTACHMENTS (E).**
- 21) President Elisabeth A. Tufo adjourned the meeting at 4:40 P.M.

Submitted,

Rita Desilets
CGCI Recording Secretary

2006 FALL BOARD MEETING – ATTACHMENTS

A) Carol Sexton – CGCI ACCOUNT-Selected Accounts Balance Sheet as of 8/31/06

ASSETS

Cash and Bank Accounts	
B of A CD	\$ 87,136.92
B of A Checking	16,932.87
Desert Community Bank CD #1	60,629.69
Desert Community Bank CD #2	17,752.25
Desert Community Bank Savings	24,270.25
TOTAL Cash and Bank Accounts	\$206,721.98

Other Assets

Golden Gardens	13,763.37
PREPAID DEPOSITS	1,450.00
TOTAL Other Assets	15,213.37

TOTAL ASSETS \$221,935.35

RESTRICTED FUNDS

Awards-Restricted	\$4,810.77
Blue Star Memorial-Restricted	2,223.57
CGCI Jubilee Grant Program-Restricted	719.00
CGCI Magazine File Boxes-Restricted	256.28
CGCI Scholarship Fund-Restricted	52,188.20
Donor Christy Fitz Mem. Fund-Donor Restricted	1,410.01
Donor Copeland Fund-Donor Restricted	11,885.04
Donor Eleanor Miller Fund-Donor Restricted	4,500.00
Donor Helen Minor Mem. Flr. Sc-Donor Restricted	5,213.65
Donor Wil J. Tebo Scholarship-Donor Restricted	2,400.45
Educational Schools Fund-Restricted	7,900.00
Flower Show School-Restricted	105.80
Gardening Consultants Coun.-Restricted	449.65
Gardening Study-Restricted	2,211.26
Habitat For Humanity-Restricted	55.00
Honor Book-Restricted	9,441.36
Junior Gardeners-Restricted	371.32
Landscape Design School-Restricted	4,379.54
Liability Insurance-Restricted	23,084.23
Life Membership Scholarship-Restricted	5,700.00
Permanent Files-Restricted	2,500.00
Symposium Reserve-Restricted	12,137.62
Wildflower Conference-Restricted	4,033.66
Youth Conference Fund-Restricted	572.66
Youth Gardener Grant-Restricted	900.00
TOTAL RESTRICTED FUNDS	\$159,449.07

NET OF TOTAL ASSETS AND RESTRICTED FUNDS 62,486.28

LESS OTHER ASSETS(GOLDEN GARDENS & PREPAID DEPOSITS) 15,213.37

OPERATING FUNDS AVAILABLE AS OF AUGUST 31, 2006 \$ 47,272.91

2006 FALL BOARD MEETING – ATTACHMENTS (Cont.)

Carol Sexton – CALIFORNIA GARDEN CLUBS, INC. BALANCE SHEET AT JUNE 30, 2006

ASSETS		
Bank Accounts		
B of A CD	\$86,501.35	
B of A Checking	16,388.90	
Desert Community Bank CD	60,462.85	
Desert Community Bank CD	17,684.21	
Desert Community Bank Savings	24,239.37	
TOTAL Bank Accounts	\$205,276.68	
Other Assets		
Golden Gardens	\$10,078.03	
PREPAID DEPOSITS-Hotel & Meetings	1,950.00	
TOTAL Other Assets	\$12,028.03	
TOTAL ASSETS	\$217,304.71	
RESTRICTED FUNDS		
Awards	\$4,770.77	
Blue Star Memorial	2,198.57	
CGCI Jubilee Grant Program	294.00	
CGCI Magazine File Boxes	256.28	
CGCI Scholarship Fund	52,188.20	
Christy Fitz Mem.Fund-Donor Restricted	1,410.01	
Copeland Fund-Donor Restricted	11,885.04	
Eleanor Miller Fund-Donor Restricted	4,500.00	
Helen Minor Mem. Flr. Sc-Donor Restricted	5,213.65	
Wil j. Tebo Scholarship-Donor Restricted	2,400.45	
Educational Schools Fund	7,900.00	
Flower Show School	105.80	
Gardening Consultants Council	449.65	
Gardening Study	2,211.26	
Habitat For Humanity	105.00	
Honor Book	10,031.36	
Junior Gardeners	371.32	
Landscape Design School	4,379.54	
Liability Insurance	23,084.23	
Life Membership Scholarship	4,500.00	
Permanent Files	2,500.00	
Revenue Received in Advance	2,352.50	
Symposium Reserve	12,137.62	
Wildflower Conference	4,033.66	
Youth Conference Fund	572.66	
Youth Gardener Grant	900.00	
TOTAL RESTRICTED FUNDS	\$160,751.57	
NET OF TOTAL ASSETS AND RESTRICTED FUNDS		\$56,553.14
LESS OTHER ASSETS(Golden Gardens & Prepaid Deposits)		\$12,028.03
NON-RESTRICTED OPERATING FUNDS AVAILABLE AT 06/30/06		\$44,525.11

2006 FALL BOARD MEETING – ATTACHMENTS (Cont.)

B) Official Calendar Dates for Ratification – Robin Pokorski, CGCI President Elect Conventions/Board Meetings Chairman

2007 Convention – June 4-7 – Sequoia Foothills District

Co-Chairmen: Gloria Aminian & Carolyn Villi, Registrar: Donna Klein, Auditor: Robin Pokorski

Landscape Design Study Program

October 13-14, 2007 Course I, Series 22

Sponsor: Calaveras County Garden Club, Chairman: John Randell

C) Julie West - New Clubs/Associate Plant Societies/Affiliates Ratifications

CLUB	DISTRICT	MEMBERS
Evergreen Valley Garden Club	Santa Clara Valley District	15 members
Sogetsu Ikebana of Sacramento	Sacramento Valley District	18 members
Associate Plant Society		
Monterey Bay Area Cactus & Succulent Society		102 members
Affiliate		
San Francisco Botanical Garden Society at Strybing		4,000 members

D) Board of Trustees – Virginia Bennetts, Chairman

According to the bylaws of California Garden Clubs, Inc., it is the duty of the Board of Trustees to review investments, existing and new donations, monitor bank accounts, and make recommendations in writing to the Executive Committee.

We make the following recommendations:

That the CGCI dues be raised from \$1.25 to \$2.25 per capita.

That monies from Youth Funds be combined into a "Youth Fund" to be used for youth at the discretion of the Board of Directors of CGCI.

E) Carlotta Wixon: CGCI Life Membership Ratifications

NAME	CLUB	DISTRICT
Suzanne Shepard	Atherton Garden Guild	Bay Ocean District
Sally Young	Atherton Garden Guild	Bay Ocean District
Reba Richardson	Clear Lake Trowel & Trellis Garden Club	Mendo-Lake District
Carleen Doran	Hilltoppers Garden Club	Palms to Pines District