

**CALIFORNIA GARDEN CLUBS, INC.**

**REQUEST FOR PAYMENT OR REIMBURSEMENT 2019-2020**

Mail to: Rita Desilets, Financial Secretary  
 8316 Sparton Avenue  
 Van Nuys, CA 91402-4030  
 Phone: 818-781-4537 Email: 4rita.desilets@gmail.com

ALL ITEMS SUBMITTED MUST BE ACCOMPANIED BY RECEIPTS

Chairmanship: \_\_\_\_\_ Date: \_\_\_\_\_  
 Line Code: \_\_\_\_\_  
 Issue Payment To: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_

<u>Date</u>	<u>Description</u>	<u>Amount</u>
	Total	

Submitted by:

\*\*\*\*\*  
 To be completed by Financial Secretary: JE          Budget X          Board Action  
 Date Received:                      Warrant #                      Date Sent:          Check #