

California Garden Clubs, Inc.
2019-2021 Evaluation Form
Deadline: Postmarked by December 1

No Book of Evidence. Entry requires a 2019-2021 CGCI Awards Application form (a cover sheet plus up to three printed pages (front side only)). Place this evaluation form in an envelope and include with the entry. See sample CGCI Awards Application form on the CGCI website under "Awards."

50. PUBLICATIONS AWARDS Section 1. District Newsletters
 1st \$50.
 Sponsor: Rita Desilets
 Eligible for Pacific Region Award #2 and NGC Award PUB-1

Submit by **DECEMBER 1** to Judy Bates, 5075 Valley Crest Dr., #246, Concord, CA 94521

For newsletters published during the awards year. Emphasis on communication of NGC, Pacific Region, CGCI, district, club programs and activities. Submit **1 copy** each of **3 consecutive issues in a large envelope** with application form. Include a #10 envelope and evaluation form.

	<u>Points</u>	<u>Score</u>
Meets deadline	5	_____
Application complete & correct:	15	_____
Submission information correct (1); all questions answered (1)		
Includes the following:		
Brief description of publication (3)		
Number of issues per year (3)		
Number of copies distributed (3)		
How distributed (email, mail, handouts etc.) (2)		
Cost of printing/publishing and distributing (2)		
Publication promotes NGC/CGCI objectives:	15	_____
(Promoting gardening, floral design, civic beautification, environmental responsibility and the exchange of information and ideas)		
Design & layout:	5	_____
Date (volume number is optional) on front page (1/2)		
Name (publication or club) & date on subsequent pages (if more than one page) (1/2)		
Organization (pages numbered if appropriate; information easy to find; paragraphs aligned properly; good white space/balance) (1)		
Format:		
Font style/size/color selection consistent throughout (1)		
Printing, photos and/or graphics clear and appropriately sized (1)		
No typos/grammatical errors (1)		

(continued on page 2)

Content: 60 _____
List of affiliations: NGC (3), Pacific Region (1), CGCI (1) - (5)
Overall publication is informative, easy to read/understand, educational
and accurate (10)
Includes a variety of information (30)
(**one or more** of the following: club, district, CGCI or NGC
activities/projects/programs; poetry/recipes/inspirations,
horticulture, floral design, conservation, therapy, youth, etc.)
Articles on specific activities (club, district, CGCI or NGC) provide
the necessary *what, where, when and who*. (15)

Total Points 100 _____

District _____