

California Garden Clubs, Inc.
2019-2021 Evaluation Form
Deadline: POSTMARKED BY JANUARY 10

No Book of Evidence. Entry requires a 2019-2021 CGCI Awards Application form (a cover sheet plus up to three printed pages (front side only)). Place this evaluation form in an envelope and include with the entry. See sample CGCI Awards Application form on the CGCI website under "Awards."

13. TOURING AWARD

1st \$25, 2nd \$15, 3rd, \$10. To clubs
 Sponsor: Mission Viejo Garden Club

Submit by **JANUARY 10** to Carol Vallens, 21053 Devonshire St., #104, Chatsworth, CA 91311.

For organizing two or more tours or field trips during the awards year to nurseries, garden centers, specialty or public gardens which provide educational opportunities for club members. Application should include a brief description of each venue highlighting the diversity of horticulture or landscape subjects and the benefit of the tour to members.

	Points	Score
Adheres to Awards General Rules as listed in the Awards Manual	15	_____
Meets deadline (5)		
Maximum 3 pages and cover sheet (5)		
Application form – complete (1)		
Data - all required information is included (3)		
Appearance - photos or items cut from other sources trimmed/mounted/scanned neatly (1)		
Written report	65	_____
Format:		
Concise but complete (3)		
No typos/correct spelling/grammar (2)		
Content:		
Description of tours to highlight diversity (20)		
Educational value (20)		
Organization (5)		
List of publicity received included (5)		
List the benefits of the tours to members (10)		
Supporting evidence	20	_____
Photographs (20)		
TOTAL	100	_____

Note: If page count exceeds cover sheet and 3 pages, deduct 5 points.

Club Name _____

District _____