

2019-2021 CGCI AWARD JUDGING GUIDELINES

Awards Year: January 1, 2019 to December 31, 2019

Awards Applicants Postmark Deadlines: December 1, 2019 & January 10, 2020.

Allow at least 5 working days after the postmark date before judging.

NOTE YOUR JUDGING & MAILING DEADLINES:

- **January 3** (postmark deadline date) for all awards which go on to NGC and Pacific Region. Please do not wait until the last minute to mail the judging form and award entry to the CGCI Awards Chairman, Pat Clayes! [The deadline for the CGCI Awards Chairman to postmark winning entries to NGC is January 15.]
- **February 15** (postmark deadline date) for all other awards, except for some youth awards.

Send judging reports and all award applications/books of evidence to:

Pat Clayes, CGCI Awards Chairman

- ♦ December 1 - March 31: 72946 Ken Rosewall Lane, Palm Desert, CA 92260 / Phone: 760-773-0516
- ♦ April 1 - November 30: P.O. Box 757, Lake Arrowhead, CA 92352 / Phone: 909-337-6911

Award Judging Chairmen must:

1. As soon as you receive the award entry, look at the envelope and note the postmark date in pencil on the CGCI cover sheet. Also, open the envelope and make sure that you are in fact the correct judging chairman. If you receive an award in error, immediately notify the correct judging chairman and mail it to him/her ASAP.
2. Find two other knowledgeable garden club members and hold a judging session. **Be kind! Be nice! Be fair!** Always make one positive comment and one constructive comment (if warranted) on the back of the evaluation form (in pencil)! Always put the positive comment first. **DO NOT WRITE ANYTHING ON THE 3 PAGES SUBMITTED** or in any yearbook or on any article, etc. Your writing is only on the evaluation form.
3. Complete a judging report form for each award, section, class, etc. Please use legible handwriting or typing as the awards certificate will be based on the information that you provide. Need individual name (if applicable), club name, district name. **Please -- no ties** -- find a way to have one first, one second, one third and one HM, etc., if that's what the award calls for. You can use decimals to deduct points -- e.g., minus .0125 (1/8), minus .25 (1/4), minus .5 (1/2), minus .75 (3/4).
4. Retain a copy of the judging report form for your records.
5. Mail judged entries and judging report forms to Pat Clayes, Awards Chairman -- see address above. You can also email a copy of the judging report form to Pat at patclayes@aol.com so she will know that the judged entries are in the mail to her.

PACIFIC REGION AWARD ELIGIBILITY: Awards that are eligible for a Pacific Region award must include a Pacific Region Awards cover sheet. If you and your judging committee award a First Place to an eligible Pacific Region Award entry, then the judging chair should complete the Pacific Region Award cover sheet and paperclip it to the CGCI application form and the three page description and send it to Pat Clayes. Pat will take care

of the rest -- getting it ready to go on to PR. By the way, Pacific Region is in the process of re-doing its application form to conform to NGC's new one -- just like CGCI did. Here is the link: <https://pacificregiongardenclubs.org/awards> -- once it gets onto the website.

NGC AWARD ELIGIBILITY: Awards that are eligible for a National Garden Clubs, Inc. award must include an NGC 2019-2021 cover sheet. If you and your judging committee award a First Place to an eligible NGC Award entry, then the judging chair should complete 2019-2021 NGC awards cover sheet and paperclip it to the CGCI cover sheet with the three page information sheet and send it to Pat Claves. Pat will take care of the rest -- getting it ready to go on to NGC. See the NGC application form: <http://gardenclub.org/resources/awards-applications/NGC-Awards-Application-2019-2021.pdf>. See sample NGC application: <http://gardenclub.org/resources/awards-applications/NGC-AWARD-APPLICATION-EXAMPLE-2019.pdf>

New CGCI Awards Cover Sheet: The new CGCI Awards cover sheet will be on the CGCI website shortly. Please take a look at it before you start judging. It is attached here for your review.

Information that you will need for the PR and NGC cover sheets:

State Garden Club Name: California Garden Clubs, Inc.

Number in State Club: _____. [We are working on getting this number -- will send it to you ASAP.]

State Awards Chairman Info: Pat Claves, P.O. Box 757, Lake Arrowhead, CA 92352-0757.

909-337-6911 / Desert: 760-773-0516

patclaves@aol.com or awards@cagardenclubs.org

Please find your name and the awards for which you are responsible below:

<u>Award # and Name</u>	<u>Postmark Deadline to CGCI Awards Chairman, Pat Claves</u>	<u>Judging Chairman</u>	<u>NGC/PR Award</u>
<u>SPECIAL AWARDS</u>			
Award of Honor	-	Pat Claves with Executive Committee	
Award of Merit	-	"	
CGCI Flower Arranger of the Year	-	"	
CGCI Gardener of the Year	-	"	
CGCI Lifetime Achievement Award	-	"	
CGCI Lifetime Service Award	-	"	
CGCI Man of the Year	-	"	
CGCI Woman of the Year	-	"	
CGCI Youth Leader of the Year	-	"	

CGCI Awards of Merit (3)	-	“	
CGCI Consultant of the Year	February 15	Sue Bennett	
CGCI FS Judge of the Year	February 15	Mary Arakelian	

CIVIC BEAUTIFICATION AWARDS

1. Community Impact	January 3	Kathy Taylor de Murillo	NGC CS-2, CB-2
2. Blue Star Memorial Site Beautification	January 3	George Unrine	PR-10, NGC L-1, L-2, L-3
3. Civic Development	January 3	Alexis Slafer	PR-9
4. Horticulture Excellence in Gardening	February 15	Sue Bennett	
5. Landscape Design Advocate	February 15	Alexis Slafer	
6. Memorial Planting	January 3	Carolyn Villi	

CLUB ACTIVITIES AWARDS

10. Blue Ribbon Cert. of Achievement	February 15	District Directors	PR-11
11. Achievement for a Single Event	January 3	Carol Vallens	
12. Club Program	February 15	Carol Vallens	
13. Touring	February 15	Carol Vallens	
14. Garden Therapy	January 3	Terry Sampson	PR-12
15. Home Garden Tour	February 15	Kathy Taylor de Murillo	
16. Membership	January 3	Adele Kelly	PR-13
17. Seminar & Workshop	February 15	Adele Kelly	
18. Ways & Means	February 15	Adele Kelly	

ENVIRONMENT/HORTICULTURE AWARDS

20. Backyard Habitat	February 15	Carolyn Villi	
21. Conservation Projects	January 3	Gloria Barry	NGC EC-2
22. Best “GREEN” Recipe	February 15	Myrtle Findley	
23. Home Garden	January 3	Myrtle Findley	NGC G-2A
24. Horticulture	February 15	Sue Bennett	
25. Operation Wildflower	January 3	Elisabeth Tufo	NGC NPW-1, 2, 3
26. Pollinator Education	January 3	Terry Sampson	NGC EC-5
27. Unique Backyard Enhancement	February 15	Carolyn Villi	

FLOWER SHOW AWARDS

30A. CA FS Achievement Standard FS	-	Pat Claves	NGC FS-1-2, 4-5, 13-15, 17, 19
30B. CA FS Achievement Small Standard FS	-	Pat Claves	PR-15, NGC FS-7
30C. CA FS Achievement Hort. Specialty Show	-	Pat Claves	NGC FS-20
30D. CA FS Achievement Design Specialty FS	-	Pat Claves	NGC FS-21
31. CA FS Achievement Small Standard Plant Society Show	-	Pat Claves	
33. Staging	-	Pat Claves	
34. Table Setting Competition	-	Pat Claves	
35. Flower Show Schedule	-	Pat Claves	PR-14
36. Designer's Choice	-	Pat Claves	
37. Flower Arranger of the Year	-	Pat Claves	

PHOTOGRAPHY AWARDS

40. Photography	February 15	Elisabeth Tufo	
41. CA Arboreta/Botanic Gardens Photo Collection	February 15	Elisabeth Tufo	

PUBLICATIONS/MEDIA AWARDS

50. Sec. 1 Dist. Newsletters	January 3	Judy Bates	PR-2, NGC PUB-1
50. Sec. 2 Club Newsletters	January 3	Judy Bates	PR-2, NGC PUB-1
51. Sec. 1 Published Article by Individual	January 3	Judy Bates	PR-1
51. Sec. 2 Other Publications	January 3	Judy Bates	PR-5, NGC PUB-2
52. National Garden Week	January 3	Judy Bates	NGC MP-2
53. Website	January 3	Kathy Taylor de Murillo	NGC MP-3

YEARBOOK AWARDS

54. Club Yearbook	January 3	Carol Vallens	PR-3 (a-g), NGC YB-1
55. District Yearbook	January 3	Carol Vallens	PR-3(h), NGC YB-3

YOUTH AWARDS

60. Smokey Bear/Woodsy Owl Poster Contest	February 21 Charlotte Tucker to send winning posters -- must be received by the Smokey Bear and Woodsy Owl Regional Chairmen by February 21.	Charlotte Tucker	PR/NGC Awards
61 Youth Sculpture Contest	February 15 First place entries "must be sent to Region Chairman/Awards By February 15".	Michael Biedenbender	NGC Award
62 Poetry Contest	February 1 - State winners must be sent to Regional Chairman	Lili Aram Bost	PR/NGC Awards
64 Junior Essay Contest	February 15	Lili Aram Bost	
65 School Garden Award	January 3	Lili Aram Bost	NGC Y-5

MERIT AWARDS

70. Educational Schools Award	February 15	Gudy Kimmel, Greg Pokorski Alexis Slafer & Leticia Biedenbender	
71. Flower Show: Award of Excellence	February 15	Gudy Kimmel	
72. Flower Show: Most Standard Flower Shows in an active district	-	Pat Clayes	
73. Flower Show: Scholastic Achievement Award	February 15	Gudy Kimmel	
75. Most New CGCI Life Memberships in a district	February 15	Carlotta Wixon-Welker	
77. C-2 Penny Pines Plantation	February 15	Nina Blonski	
78. Sweepstakes	--	Pat Clayes	

Thanks,
Pat Clayes
2019-2021 CGCI Awards Chairman