

California Garden Clubs, Inc.

2017-19 Evaluation Form

Deadline: **DECEMBER 1**

No Book of Evidence. The **CGCI Award Application Form (MAXIMUM 3 sheets** of paper, one side only) is the entry. Place this evaluation form in an envelope and include with the entry.

- 15. HOME GARDEN TOUR AWARD**
1st \$25, 2nd \$15, 3rd \$10 To clubs or districts
Sponsors: David and Julie West

SUBMIT BY DECEMBER 1 TO CGCI

For sponsoring a home garden tour open to the public. The application should include a map and describe at least four gardens. One educational exhibit must be provided. The tour may include donations for tickets and plant sales. Include a copy of the program.

Adheres to Awards General Rules as listed in the Awards Manual	15	_____
Meets deadline (5)		
Maximum 3 pages (5)		
Application form – complete (1)		
Data - all required information is included (3)		
Appearance - photos or items cut from other sources trimmed/mounted/scanned neatly (1)		
Written Report	45	_____
Format:		
Concise but complete (3)		
No typos/correct spelling/grammar (2)		
Content/Event Report:		
Number of members participating (5)		
Total attendance (5)		
Beneficiary (scholarship fund, specific project, etc.) (5)		
List financial information - sources of revenue & itemized expenses (10)		
Description of gardens (15)		
Educational Exhibit(s)	15	_____
Brief description including educational value (10)		
Photograph(s) of exhibit (5)		
Supporting evidence	25	_____
Photographs (minimum one of each garden) with captions (10)		
Map (directions to gardens) (enclose in envelope and attach to application (5)		
List publicity received (5)		
List certificates or other forms of recognition to garden owners (2)		
List letters of recognition or appreciation (3)		
TOTAL	100	_____

Club Name _____

District _____