

California Garden Clubs, Inc.

2017-19 Evaluation Form

Deadline: **DECEMBER 1**

No Book of Evidence. The **CGCI Award Application Form (MAXIMUM 3 sheets** of paper, one side only) is the entry. Place this evaluation form in an envelope and include with the entry.

11. ACHIEVEMENT FOR A SINGLE EVENT

1st \$75, 2nd \$25 To clubs

Sponsors: Art and Nancy Lee oesch

Eligible for Pacific Region Award 11

SUBMIT BY DECEMBER 1 TO

For a single event benefiting a club, a CGCI or an NGC sponsored project. The event itself need not be garden related.

Adheres to Awards General Rules as listed in the Awards Manual	15	_____
Meets deadline (5)		
Maximum 3 pages (5)		
Application form – complete (1)		
Data - all required information is included (3)		
Appearance - photos or items cut from other sources trimmed/mounted/scanned neatly (1)		
Written report	35	_____
Format:		
Concise but complete (3)		
No typos/correct spelling/grammar (2)		
Content:		
Description of event (10 pts.)		
Goal or objective of event/project (10)		
Beneficiary of project (5)		
Member participation (5)		
Supporting Evidence	50	_____
Photographs		
Before project started, work in progress, after completion of project (10)		
Captioned (5)		
Listing included of detailed financial report including sources of revenue, itemized expenses (10)		
Documentation of donations to sponsored project (15.)		
Listing of certificates of appreciation/letters of thanks, etc. (5)		
Listing of publicity received or paste/tape/scan articles onto application form (5)		
TOTAL	100	_____

Club Name _____

District _____