

California Garden Clubs, Inc.

2015-17 Evaluation Form

Deadline: **DECEMBER 1**

Place this form in an envelope attached to the current CGCI Award Application Form. It will be used by the judges.

No Books of Evidence Allowed.

Use CGCI Award Application Form (limited to 3 sheets of paper, on one side only).

HT-5 HOME GARDEN TOUR AWARD
1st \$25, 2nd \$15, 3rd \$10 To clubs or districts
Sponsors: David and Julie West

SUBMIT BY **DECEMBER 1** TO CGCI President-elect
Krystal Miglore, P.O. Box 1414, Gridley, 95948-1414

For sponsoring a home garden tour open to the public. The printed program should include a map and describe at least four gardens. Three educational exhibits must be provided. The tour may include donations for tickets and plant sales. Include a copy of the program.

	<u>Points</u>	<u>Score</u>
Adheres to Awards General Rules as listed in the CGCI Yearbook & Awards Manual	15	_____
Meets deadline (2 pts.)		
Application form – complete (3 pts.)		
Data – all required information included (5 pts.)		
Appearance – photos or items cut from other sources - neatly trimmed/mounted/cut & pasted/scanned onto application form (5 pts.)		
<i>NOTE: Maximum points will automatically be deducted for applications exceeding maximum page count, i.e., 3 pages.</i>		
Written Report	50	_____
Format:		
Concise but complete (3 pts.)		
No typos/correct spelling/grammar (2 pts.)		
Content/Event Report:		
Number of members participating (5 pts.)		
List financial information - sources of revenue & itemized expenses – on application form (10 pts.)		
Total attendance (5 pts.)		
Beneficiary (scholarship fund, specific project, etc.) (5 pts.)		
Program and map including description of gardens – place in an envelope and attach to the current CGCI awards application form (10 pts.)		
Photographs with captions placed on application form (10 pts.)		
Supporting Evidence	15	_____
List publicity received (10 pts.)		
List certificates or other forms of recognition to garden owners (2 pts.)		
List letters of recognition or appreciation (3 pts.)		
Educational Exhibits	20	_____
Educational value (5 pts.)		
Photographs (5 pts.)		
Descriptions (or photo captions) of exhibits (5 pts.)		
Plant material included to illustrate or accent exhibit (5 pts.)		
TOTAL	100	_____

Club Name _____

District _____