

California Garden Clubs, Inc.

2015-17 Evaluation Form

Deadline: **DECEMBER 1**

Place this form in an envelope attached to the current CGCI Award Application Form. It will be used by the judges.

No Books of Evidence Allowed.

Use CGCI Award Application Form (limited to 3 sheets of paper, on one side only).

G-11 ACHIEVEMENT FOR A SINGLE EVENT

1st \$75, 2nd \$25 To clubs

Sponsors: Art and Nancy Lee Loesch

Eligible for Pacific Region Award #11

SUBMIT BY **DECEMBER 1** TO MEMBERSHIP CHAIRMAN

Rilla Crane, 5433 Caminito Herald, La Jolla 92037-7192

For a single event benefiting a club, a CGCI or an NGC sponsored project. The event itself need not be garden-related.

	<u>Points</u>	<u>Score</u>
Adheres to Awards General Rules as listed in the CGCI Yearbook & Awards Manual	15	_____
Meets deadline (2 pts.)		
Application form – complete (3 pts.)		
Data – all required information is included (5 pts.)		
Appearance – photos or items cut from other information pasted/scanned included is neat (5 pts.)		
<i>NOTE: Maximum 5 points will automatically be deducted for applications exceeding maximum page count, i.e., more than 3 pages.</i>		
Written report	35	_____
Format:		
Concise but complete (3 pts.)		
No typos/correct spelling/grammar (2 pts.)		
Content:		
Description of event (10 pts.)		
Goal or objective of event/project (10 pts.)		
Beneficiary of project (5 pts.)		
Member participation (5 pts.)		
Supporting Evidence	50	_____
Photographs		
Before project started, work in progress, after completion of project (10 pts.)		
Captioned (5 pts.)		
Listing included of detailed financial report including sources of revenue, itemized expenses (10 pts.)		
Documentation of donations to sponsored project (15 pts.)		
Listing of certificates of appreciation/letters of thanks, etc. (5 pts.)		
Listing of publicity received or paste/tape/scan articles onto application form (5 pts.)		
TOTAL	100	_____

Club Name _____

District _____