

California Garden Clubs, Inc.

2015-17 Evaluation Form

Deadline: **DECEMBER 1**

Place this form in an envelope attached to the current CGCI Award Application Form. It will be used by the judges.

No Books of Evidence Allowed.

Use CGCI Award Application Form (use up to 3 sheets of paper, on one side only).

C-3 RESTORATION & REFORESTATION FUND PROMOTION AWARD

1st \$35, 2nd \$25. To clubs and districts

Sponsor: Judy Unrine

SUBMIT BY **DECEMBER 1** TO:

Judy Unrine, 5005 Via el Sereno, Torrance 90505-6247

For a single event sponsored by a club or district which furthers awareness in, and generates funding for, the CGCI Restoration and Reforestation Project. The event itself need not be garden-related. Documentation of funds raised for the CGCI Restoration and Reforestation project is required.

Complete a CGCI Award Application Form (not to exceed three 8 ½" x 11" pages – front of pages only). Include on the form: A written report with supporting evidence (including photographs, financial report and listings of donations, publicity and letters of acknowledgement/appreciation received).

	<u>Points</u>	<u>Score</u>
Adheres to Awards General Rules as listed in the CGCI Yearbook & Awards Manual	10	_____
Meets deadline (5 pts.)		
Application form complete (4 pts.)		
Evaluation form (placed in an envelope) attached to application form (1 point)		
NOTE: Maximum points will automatically be deducted for applications exceeding maximum page count, i.e., over 3 pages.		
Written Report	35	_____
Format:		
Concise but complete (3 pts.)		
No typos/correct spelling/grammar (2 pts.)		
Content:		
Description of event (20 pts.)		
Member participation (10 pts.)		
Supporting Evidence	55	_____
Photographs (5 pts.)		
Photographs captioned (5 pts.)		
Detailed financial report including sources of revenue, itemized expenses (10 pts.)		
List of donations to event (20 pts.)		
List of publicity received (10 pts.)		
List of letters of recognition or appreciation received (5 pts.)		
TOTAL	100	_____

Club Name _____

District _____